



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, November 12, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong (via telephone-left the meeting at 3:29 p.m.)  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Shelley Schnitzler, Legislative Services Manager  
Chad Gartrell, Assistant Fire Chief  
Stacey Harding, Parks and Fleet Manager  
John Perrott, Economic Development Manager  
Carla Eaton, Planner III  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

In accordance with the City's Procedure Bylaw No. 258, the Mayor authorized attendance by telephone for Councillor de Jong at today's meeting.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 2:30 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 The agenda be reordered by moving item 8.1.1 to follow item 5.1.1.**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C354/19

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, October 22, 2019 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No. C355/19

**THAT** the minutes of the Special Council Meeting held on Tuesday, October 22, 2019 be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, October 22, 2019 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C356/19

**THAT** the minutes of the Regular Council Meeting held on Tuesday, October 22, 2019 be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Public Hearing held Wednesday, October 23, 2019 in the Westbank Lion's Community Centre**

It was moved and seconded

Resolution No. C357/19

**THAT** the minutes of the Public Hearing held on Wednesday, October 23, 2019 be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Multi Sport Dome Grand Opening**

The Mayor invited the Community to attend the Grand Opening of the Multi-sport Dome on Saturday, November 16, 2019.

Council brought forward Item 8.1.1 at this time.

**8.1.1 Z 17-07, OCP Bylaw No. 0100.49 and Zoning Amendment Bylaw No. 0154.59 and 0154.66 (Post PH), 2211 Campbell Road (Blackmun Bay)**

It was moved and seconded

Resolution No. C358/19

**THAT** Council deny the application (File: Z17-07) to amend the City of West Kelowna Zoning Bylaw for 2211 Campbell Road; and,

**THAT** Council rescind first and second readings of the City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.49 and Zoning Amendment Bylaw No. 0154.59 and No. 0154.66 (File: Z17-07); and,

**THAT** Council direct staff to close File: Z17-07.

CARRIED; Opposed: Councillor Zilkie

Councillor de Jong left the meeting at 3:29 p.m.

The meeting recessed at 3:29 p.m.

The meeting reconvened at 3:38 p.m.

**5.1.2 Regional District of Central Okanagan Highlights from the October 28, 2019 Regional Board Meeting**

**5.1.3 Appointment of Economic Development Committee Representative**

It was moved and seconded

Resolution No. C359/19

**THAT** Council appoint Councillor Zilkie as representative to the Economic Development Committee for a one-year term.

CARRIED UNANIMOUSLY

**5.1.4 Appointment of Okanagan Regional Library Board Representative and Alternate**

It was moved and seconded

Resolution No. C360/19

**THAT** Council appoint Councillor Friesen to the Okanagan Regional Library Board for a one-year term and that Councillor Zanon be appointed as the Alternate.

CARRIED UNANIMOUSLY

**5.1.5 Appointment of Airport Advisory Committee Representative and Alternate**

It was moved and seconded

Resolution No. C361/19

**THAT** Council appoint Councillor Findlater to the Airport Advisory Committee for a one-year term and that Councillor de Jong be appointed as the Alternate.

CARRIED UNANIMOUSLY

**5.1.6 Municipal Insurance Association Representative**

It was moved and seconded

Resolution No. C362/19

**THAT** Council appoint Councillor Zanon as the Representative to the Municipal Insurance Association for a one-year term and that Councillor Friesen be appointed as the Alternate.

CARRIED UNANIMOUSLY

**5.2 Councillor Zilkie**

**5.2.1 Central Okanagan Economic Development Commission Moving Forward to 2025 - Economic Development Strategic Plan**

Councillor Zilkie gave a brief report on the Central Okanagan Economic Development Commission Strategic Plan.

**5.3 Councillor Findlater**

**5.3.1 YLW Airport Advisory Committee**

Councillor Findlater gave a brief report on the YLW Airport Advisory Committee.

**6. DELEGATIONS**

**6.1 Meg Bjordal, Community Coordinator, WildSafeBC**

By consensus, Council moved item 6.2 forward at this time.

**6.2 Rachelle Trent, Project Manager and Sabrina Locicero, Stakeholder Engagement, BC Hydro**

Ms. Trent and Ms. Locicero provided Council with an update on the West Kelowna Transmission Project Update.

**6.1 Meg Bjordal, Community Coordinator, WildSafeBC**

Jeff Hanratty, Conservation Officer and Meg Bjordal provided a summary of the WildSafeBC Okanagan Westside 2019 Program Delivery and identified opportunities for next year.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 Z 17-07, OCP Bylaw No. 0100.49 and Zoning Amendment Bylaw No. 0154.59 and 0154.66 (Post PH), 2211 Campbell Road (Blackmun Bay)**

This item was dealt with earlier in the meeting (following item 5.1.1).

**8.1.2 DVP 18-14, Development Variance Permit, 2625 Casa Palmero**

It was moved and seconded

Resolution No. C363/19

**THAT** Council authorize a Development Variance Permit (DVP 18-14) for Lot 13, DL 485, ODYD, Plan EPP 69635 (2625 Casa Palmero Dr.) to vary Zoning Bylaw No.0154: S 10.4.6 (a) to increase the height of a single building wall from the lowest elevation of grade at the foot of the wall to the lower surface of the eave from 9.0 m to 10.5 m.

CARRIED UNANIMOUSLY

**8.1.3 DP 19-07, Hillside and Minor Terrestrial Development Permit with Variance, 23-901 Westside Road**

It was moved and seconded

Resolution No. C364/19

**THAT** Council authorize a variance to City of West Kelowna Zoning Bylaw No. 0154 Section 10.4.5(g).1 to reduce the front parcel boundary setback from 6.0m to 1.81m for a front facing garage and from 4.5m to 1.5m for the remainder of the structure adjacent to the front parcel boundary.

CARRIED UNANIMOUSLY

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.2.1 Cemetery Theft Update**

Information report from Parks & Fleet Operations Manager

**8.3 FIRE RESCUE SERVICES**

**8.3.1 2020 Community Resiliency Investment Program**

It was moved and seconded

Resolution No. C365/19

**THAT** Council support the application to the Community Resiliency Investment Program seeking funding for 2020 prescriptions and operational fuel treatments; and,

**THAT** Council authorise staff to use grant funds based on the priorities in the Community Wildfire Protection Plan Update and criteria of the Community Resiliency Investment Program; and,

**THAT** Council authorise staff to include \$64,500 in the 2020 operating budget for prescriptions and treatments, subject to Community Resiliency Investment Program funding support; and,

**THAT** Council authorise the Mayor and City Clerk to execute the funding agreement.

CARRIED UNANIMOUSLY

**8.3.2 Community Emergency Preparedness Fund Application**

It was moved and seconded

Resolution No. C366/19

**THAT** Council support the City of West Kelowna's application to the Community Emergency Preparedness Fund's Volunteer and Composite Fire Department Training and Equipment Program; and,

**THAT** Council permit West Kelowna Fire Rescue to use approved grant funding to purchase software and hardware and to facilitate firefighter resiliency training; and,

**THAT** Council authorise staff to include \$24,964 in the 2020 operations budget for training and equipment purchases, subject to funding being provided through the Community Emergency Preparedness Fund; and,

**THAT** Council authorise the Mayor and Corporate Officer to execute the funding agreement.

CARRIED UNANIMOUSLY

**8.4 CORPORATE INITIATIVES**

**8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**8.7.1 Partnership Agreement with Interior Health**

It was moved and seconded

Resolution No. C367/19

**THAT** the City of West Kelowna enter into a partnership agreement with Interior Health to collaborate on opportunities to improve community health and wellness.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 4:55 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER