



CITY OF WEST KELOWNA REGULAR COUNCIL AGENDA

Tuesday, February 11, 2025, 1:30 P.M.

COUNCIL CHAMBERS

3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It is acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting is open to the public. All representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, January 28, 2025 in the City of West Kelowna Council Chambers

4.2 Minutes of the Regular Council Meeting held Tuesday, January 28, 2025 in the City of West Kelowna Council Chambers

5. MAYOR AND COUNCILLOR'S REPORTS

6. DELEGATIONS

6.1 King Charles III Coronation Medal

Medal Recipients:

- Tina Bisson
- Melissa Anne Grassmick
- Al Hildebrandt
- Joe Houben
- Adrian Marr
- Dr. Hua Meng

- Ricki Morin
- Carl Zanon

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CORPORATE SERVICES

8.2 LEGISLATIVE & LEGAL

8.2.1 Appointment of Corporate Officer

Recommendation to Consider and Resolve:

THAT Council appoint Mark Panneton as the Corporate Officer as per Section 148 of the *Community Charter effective* February 18, 2025.

8.2.2 Green Bay Dredging Project - Phase 2 - Local Area Service - Adoption

Recommendation to Consider and Resolve:

THAT Council adopt the Green Bay Dredging Project - Phase 2 Establishment Bylaw No. 0324, 2025.

8.3 FINANCE

8.4 COMMUNITY DEVELOPMENT

8.4.1 Canada Housing Infrastructure Fund

Recommendation to Consider and Resolve:

THAT Council direct staff to apply to the Canada Housing Infrastructure Fund seeking the maximum of 40 percent federal funding contributions for the Westbank Centre PRV Improvement Project (PCWSA PRV #5 Replacement).

AND THAT Council agree to the Mayor and Chief Administrative Officer submitting a letter, as part of the grant application, to indicate the City of West Kelowna's support for the project.

AND THAT Council agree to amend the Five-Year Financial Plan to reflect federal contributions under the Canada Housing Infrastructure Fund and to also agree, in principle, to provide the City's share of funds, subject to securing grant funding, and in respect of the 2026 Budget deliberation and approval process.

AND FURTHER THAT Council authorize the Mayor and/or Chief Administrative Officer to sign the required federal contribution agreement,

subject to grant approval.

8.4.2 Active Transportation Fund

Recommendation to Consider and Resolve:

THAT Council direct staff to apply to the federal Active Transportation Fund requesting the maximum funding contribution of 60 per cent of eligible costs towards construction of Elliott Road active transportation infrastructure from Smith Creek Road to Reece Road;

AND THAT Council agree to amend the Five-Year Financial Plan and 10 Year Capital Plan to reflect any federal contributions to be given under the Active Transportation Fund and agree to provide the City's respective share of funds, using available sources, as early as 2026 and no later than 2029, subject to grant approval and annual budget deliberations and approvals;

AND FURTHER THAT Council authorize the Mayor and/or Chief Administrative Officer to sign the required federal contribution agreement, subject to grant approval.

8.5 OPERATIONS

8.5.1 West Kelowna Cemetery Bylaw

Recommendation to Consider and Resolve:

THAT Council give first, second and third reading to the West Kelowna Cemetery Bylaw No. 318;

AND THAT Council authorize staff to include the increased revenues and requested FTE's into the 2025 Financial Plan.

8.5.2 Rose Valley Reservoir – Source Water Improvements Project Update

Recommendation to Consider and Resolve:

THAT the report titled "Rose Valley Reservoir - Source Water Improvements Project Update" from the Acting Director of Engineering & Operations, date February 11, 2025, be received for information.

8.6 FIRE RESCUE

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The next Council meeting is scheduled for Tuesday, February 25, 2025.