CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, April 7, 2020
LIONS COMMUNITY CENTRE
2466 MAIN STREET, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Paul Gipps, CAO
Tracey Batten, Deputy CAO / Corporate Officer
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
JoAnne Kleb, Communications Manager
Neil Wyatt, IS Support
Eugene Harley, IS Support

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1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:34 p.m.

Due to an audio problem, the meeting paused at 1:50 p.m. and resumed from the beginning at 2:20 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the COVID-19 pandemic, the orders of the Provincial Health Officer and the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council

meeting space was not open to the public. The meeting was available to the public via a live webcast and archived on the City's website.

Additionally, in accordance with the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council of the City of West Kelowna attended the meeting by electronic means.

2. INTRODUCTION OF LATE ITEMS

2.1 Adoption of Water Rates Bylaw No. 0028.66, 2020 (see Item 8.2.2 under Division Reports)

2.2 Adoption of 2020-2024 Financial Plan (see Item 8.2.3 under Division Reports)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C098/20

THAT the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, March 24, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C099/20

THAT the minutes of the Special Council Meeting held Tuesday, March 24, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, March 24, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C100/20

THAT the minutes of the Regular Council Meeting held Tuesday, March 24, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Covid-19 Update

5.1.2 Regional District of Central Okanagan Highlights from the March 23, 2020 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 CAO COVID-19 Status Update

Information Report from the CAO

8.2 FINANCIAL SERVICES

8.2.1 Revenue Anticipation Borrowing Bylaw No. 0275, 2020

It was moved and seconded

Resolution No. C101/20

THAT Council give 1st, 2nd and 3rd readings to the "City of West Kelowna Revenue Anticipation Borrowing Bylaw No. 0275, 2020".

CARRIED UNANIMOUSLY

8.2.2 Adoption of Water Rates Bylaw No. 0028.66, 2020

It was moved and seconded

Resolution No. C102/20

THAT Council rescind third reading of the "City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.66, 2020", and re-read a third time as amended; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

THAT Council adopt the "City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.66, 2020" (Schedule 8).

CARRIED UNANIMOUSLY

8.2.3 Adoption of 2020 - 2024 Financial Plan

It was moved and seconded

Resolution No. C103/20

THAT Council rescind third reading of the “City of West Kelowna Financial Plan Bylaw No. 0271, 2019”, and re-read a third time as amended, by revising Schedule A, page B1, line "Transfer from Reserves - Operating Purposes", with a tax rate increase set at 2.8%; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

THAT Council adopt the “City of West Kelowna Financial Plan Bylaw No. 0271, 2019”.

CARRIED UNANIMOUSLY

The meeting recessed at 4:19 p.m.

The meeting reconvened at 4:31 p.m.

8.3 DEVELOPMENT SERVICES

8.3.1 Z 18-08; Official Community Plan Amendment Bylaw No. 0100.55 and Zoning Amendment Bylaw No. 0154.74; 2377 Thacker Drive

It was moved and seconded

Resolution No. C104/20

THAT Council rescind first and second reading of Official Community Plan Amendment Bylaw No. 0100.55, 2019;

THAT Council rescind second reading of City of West Kelowna Zoning Amendment Bylaw No. 0154.74, 2019 and re-read a second reading as amended; and

THAT Council direct staff to waive the Public Hearing for the proposed Zoning Amendment Bylaw.

CARRIED UNANIMOUSLY

8.3.2 Corporate Climate Action Update

Information Report from the Planner II

8.3.3 Central Okanagan Wellness and Poverty Strategy Grant Application

It was moved and seconded

Resolution No. C105/20

THAT Council support the collaborative application to the Union of B.C. Municipalities for the development of a Central Okanagan Wellness and Poverty Strategy of $149,000 in partnership with the District of Lake Country, City of West Kelowna, District of Peachland, City of Kelowna, and the Regional District of the Central Okanagan with the Regional District of the Central Okanagan being the primary applicant to apply for, receive and manage the grant funding for the Central Okanagan Wellness and Poverty Strategy; and

THAT Council appoint a staff liaison for the duration of the project (approximately one year).

CARRIED Opposed: Councillor Zanon

8.4 ENGINEERING / PUBLIC WORKS / PARKS

8.4.1 Willow Park Shoreline Recovery Works – Contract Award

It was moved and seconded

Resolution No. C106/20

THAT the Council meeting be extended to 5:35 p.m.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C107/20

THAT Council award the construction contract for the Willow Park Shoreline Recovery Works to Landmark Solutions Ltd., for a total value of $471,314.50 excluding taxes**.**

CARRIED UNANIMOUSLY

8.5 FIRE RESCUE SERVICES

8.6 CORPORATE INITIATIVES

8.7 CORPORATE SERVICES / RECREATION AND CULTURE

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 5:32 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER