



**CITY OF WEST KELOWNA**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**

Tuesday, April 28, 2020  
LIONS COMMUNITY CENTRE  
2466 MAIN STREET, WEST KELOWNA, BC

MEMBERS PRESENT: Gord Milsom, Mayor  
Rick de Jong, Councillor  
Doug Findlater, Councillor  
Jason Friesen, Councillor  
Stephen Johnston, Councillor  
Carol Zanon, Councillor  
Jayson Zilkie, Councillor

Paul Gipps, CAO  
Tracey Batten, Deputy CAO/Corporate Officer  
Warren Everton, CFO  
Allen Fillion, Director of Engineering and Public Works  
Sandy Webster, Director of Corporate Initiatives  
Jason Brolund, Fire Chief  
Lisa Siavashi, Financial Services Manager,/Deputy CFO  
Brandon Mayne, IS Support

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**1. CALL THE SPECIAL COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:33 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the COVID-19 pandemic, the Orders of the Provincial Health Officer and the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

Additionally, in accordance with the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council of the City of West Kelowna attended the meeting by electronic means.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 2020 Tax Rates Bylaw 0279, 2020 Information Report from CAO (See item 8.1.2.1 under Financial Services)**

**2.2 2020 Tax Rates Bylaw No. 0279, 2020 (See item 8.1.2.2 under Financial Services)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C118/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 FINANCIAL SERVICES**

**8.1.1 Revenue Anticipation Borrowing Bylaw No. 0275, 2020**

It was moved and seconded

Resolution No. C119/20

**THAT** Council adopt the "City of West Kelowna Revenue Anticipation Borrowing Bylaw No. 0275, 2020".

CARRIED UNANIMOUSLY

**8.1.2 2020 Tax Rates**

**8.1.2.1 2020 Tax Rates Bylaw 0279, 2020**

Information Report from CAO

**8.1.2.2 2020 Tax Rates Bylaw No. 0279, 2020**

It was moved and seconded

Resolution No. C120/20

**THAT** Council adopt the tax ratio schedule as presented:  
and,

**THAT** Council amend the tax penalty due date to 10% on outstanding amounts on all tax classes as of October 1, 2020 and give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading to “City of West Kelowna Tax Rates Bylaw No. 0279, 2020”; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

**THAT** Council adopt the “City of West Kelowna Tax Rates Bylaw No. 0279, 2020”.

CARRIED UNANIMOUSLY

#### **8.1.3 2020 Sterile Insect Release Parcel Tax Bylaw**

It was moved and seconded

Resolution No. C121/20

**THAT** Council give first, second and third readings to the “City of West Kelowna Sterile Insect Release Parcel Tax Bylaw No. 0276, 2020”; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

**THAT** Council adopt the “City of West Kelowna Sterile Insect Release Parcel Tax Bylaw No. 0276, 2020”.

CARRIED UNANIMOUSLY

#### **8.1.4 2020 Transfer Station Parcel Tax Bylaw**

It was moved and seconded

Resolution No. C122/20

**THAT** Council give first, second and third readings to the “City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0277, 2020”; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

**THAT** Council adopt the “City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0277, 2020”.

CARRIED UNANIMOUSLY

#### **8.1.5 2020 RDCO Solid Waste and Recycling Program Parcel Tax Bylaw**

It was moved and seconded

Resolution No. C123/20

**THAT** Council give first, second and third readings to the “City of West Kelowna RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 0278, 2020”; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General (Ministerial Order No. M083);

**THAT** Council adopt the “City of West Kelowna RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 0278, 2020”.

**CARRIED UNANIMOUSLY**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE SPECIAL MEETING**

The meeting adjourned at 2:49 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER