CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, May 12, 2020
LIONS COMMUNITY CENTRE
2466 MAIN STREET, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Paul Gipps, CAO
Tracey Batten, Deputy CAO / Corporate Officer
Allen Fillion, Director of Engineering / Public Works
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Stacey Harding, Parks and Fleet Operations Manager
John Perrott, Economic Development & Tourism Manager
Kelly Wilson, Fire/Life Safety Educator
Brandon Mayne, Help Desk Assistant

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1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:36 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the COVID-19 pandemic, the Orders of the Provincial Health Officer and the Province of BC Ministerial Order No. M139 (Emergency Program Act), the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

Additionally, in accordance with the Province of BC Ministerial Order No. M139 (Emergency Program Act), the Council of the City of West Kelowna attended the meeting by electronic means.

2. INTRODUCTION OF LATE ITEMS

2.1 Re: TUP 20-01, Temporary Use Permit, 3595 Elliott Road (see Item 8.1.1 under Division Reports)

Correspondence received from the following:

- Angela Bremner
- Larry Bennett, President, Gateway Urban Village Strata Council
- Ricki Lutz
- Adam Lutz
- Angela Gaboury
- Amber Friesen
- Brian Turley
- Sandra Mitchell and Melodie Petersen
- Dianne Kort and Trevor Bott

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C126/20

THAT the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C127/20

THAT the minutes of the Special Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C128/20

THAT the minutes of the Regular Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council Meeting held Tuesday, April 28, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C129/20

THAT the minutes of the Special Council Meeting held Tuesday, April 28, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the April 27, 2020 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 TUP 20-01; Temporary Use Permit; 3595 Elliott Road

It was moved and seconded

Resolution No. C130/20

THAT Council deny the issuance of a Temporary Use Permit (File: TUP 20-01) to permit outdoor storage and accessory parking at 3595 Elliott Road.

CARRIED UNANIMOUSLY

8.1.2 DVP 20-04; Development Variance Permit; 2659 Auburn Road

Pursuant to Section 100 of the *Community Charter*, Councillor Johnston declared a conflict of interest regarding Item 8.1.2 DVP 20-04 as he is employed by a business competitor.

Councillor Johnston left the meeting at 2:27 p.m.

It was moved and seconded

Resolution No. C131/20

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-04) for Lot 2 District Lot 2601 ODYD Plan KAP54083 Except Plan KAP69132 (2659 Auburn Road) in general accordance with the attached permit to vary Zoning Bylaw No. 0154:

- S 3.7.2 (a) to permit a metal shipping container to be used for office and operations in addition to storage purposes;
- S 3.7.2 (b) to permit a metal shipping container to be stacked on top of two other metal shipping containers; and
- S 3.7.2 (f) to permit 4 metal shipping containers on the site.

CARRIED Opposed: Councillors de Jong and Zanon

Councillor Johnston returned to the meeting at 2:45 p.m.

8.1.3 Z 19-05; Official Community Plan Amendment Bylaw No. 0100.56, 2019 and Zoning Amendment Bylaw No. 0154.76, 2019 (Adoption); 2370 Tallus Ridge Drive

It was moved and seconded

Resolution No. C132/20

THAT Council adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.56, 2019 (File: Z 19-05); and

THAT Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.76, 2019 (File: Z 19-05).

CARRIED UNANIMOUSLY

8.1.4 Council Appointment of Bylaw Enforcement Officer

It was moved and seconded

Resolution No. C133/20

THAT Council appoint Brad Batter as a Bylaw Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

8.2 ENGINEERING / PUBLIC WORKS / PARKS

8.3 FIRE RESCUE SERVICES

8.3.1 Emergency Preparedness – Wildfire and Flooding Update

Information Report from the Fire Chief and the Parks and Fleet Operations Manager

The meeting recessed at 3:21 p.m.

The meeting reconvened at 3:31 p.m.

8.4 CORPORATE INITIATIVES

8.4.1 Corporate Initiatives Update

Information Report from the Director of Corporate Initiatives

8.4.2 Economic Development Committee End of Term Review

It was moved and seconded

Resolution No. C134/20

THAT Council reappoint Laurie Evans, Chris Kotscha, Tyler Neels, Michael Porter, Lorrie Whiteway and Nick Wizinsky to the City of West Kelowna Economic Development Committee for a term ending October, 2022 or until such time that successors are appointed.

CARRIED UNANIMOUSLY

8.4.3 COVID-19 Economic Development and Tourism Response Update #1

Information Report from the Economic Development and Tourism Manager

8.5 FINANCIAL SERVICES

8.6 CORPORATE SERVICES / RECREATION AND CULTURE

8.6.1 Central Okanagan Essential Services Mutual Aid Agreement

It was moved and seconded

Resolution No. C135/20

THAT Council authorize the Mayor and Corporate Officer to execute the "Central Okanagan Essential Services Mutual Aid Agreement" between the City of West Kelowna and the Regional District of Central Okanagan, District of Peachland, City of Kelowna, District of Lake Country and Westbank First Nation for a period of two years commencing on the date of execution by all parties.

CARRIED UNANIMOUSLY

8.7 CHIEF ADMINISTRATIVE OFFICER

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 4:28 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER