



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, June 9, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Brent Magnan, Planning Manager  
Brandon Mayne, Help Desk Assistant  
Bob Kusch, Recreation and Culture Manager

---

**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:45 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the Provincial Health Officer and the Province of BC Ministerial Order No. M139, the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Regional Economic Recovery Task Force and Terms of Reference (see Item 5.1.1 under Mayor and Councillor's Reports)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C148/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, May 19, 2020 at the Municipal Hall and Via Zoom**

It was moved and seconded

Resolution No. C149/20

**THAT** the minutes of the Special Council Meeting held Tuesday, May 19, 2020 at the Municipal Hall and Via Zoom be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Special Council Meeting held Tuesday, May 26, 2020 at the Municipal Hall and Via Zoom**

It was moved and seconded

Resolution No. C150/20

**THAT** the minutes of the Special Council Meeting held Tuesday, May 26, 2020 at the Municipal Hall and Via Zoom be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Regular Council Meeting held Tuesday, May 26, 2020 at the Municipal Hall and Via Zoom**

It was moved and seconded

Resolution No. C151/20

**THAT** the minutes of the Regular Council Meeting held Tuesday, May 26, 2020 at the Municipal Hall and Via Zoom be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional Economic Recovery Task Force - Update**

**5.1.2 Regional District of Central Okanagan Highlights from the May 25, 2020 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 DVP 20-05, Development Variance Permit, 2184 Sunview Drive**

It was moved and seconded

Resolution No. C152/20

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 20-05) for Lot 62 District Lot 1119 Osoyoos Division Yale District Plan KAP83716 (2184 Sunview Drive) in general accordance with the attached permit to vary Zoning Bylaw No. 0154 S 4.4.2 (a) to reduce the required length of two off-street parking spaces from 6.0 m (19.7 ft) required to 4.46 m (14.6 ft) existing for a two-bedroom secondary suite.

CARRIED Opposed: Councillor de Jong

**8.1.2 Z 19-13; Zoning Amendment Bylaw No. 0154.87, 2020 (Adopt); 1130 Thomas Rd.**

It was moved and seconded

Resolution No. C153/20

**THAT** Council adopt City of West Kelowna Zoning Amendment Bylaw No.0154.87, 2020 (File: Z 19-13).

CARRIED UNANIMOUSLY

**8.1.3 Temporary Expanded Service Area Authorization, LCRB Blanket Approval**

It was moved and seconded

Resolution No. C154/20

**THAT** Council provide pre-approval for all liquor primary and manufacture establishments in West Kelowna who apply for an expanded service area in accordance with the LCRB Policy 20-13; and

**THAT** Council direct staff to periodically report back to Council on any approvals granted under LCRB Policy 20-13.

CARRIED UNANIMOUSLY

**8.1.4 Council Appointment of Bylaw Enforcement Officer**

It was moved and seconded

Resolution No. C155/20

**THAT** Council appoint Tracey Biro as a Bylaw Enforcement Officer for the City of West Kelowna effective June 11, 2020.

CARRIED UNANIMOUSLY

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3 FIRE RESCUE SERVICES**

**8.4 CORPORATE INITIATIVES**

**8.5 FINANCIAL SERVICES**

**8.5.1 2019 Draft Consolidated Financial Statements – Audited**

It was moved and seconded

Resolution No. C156/20

**THAT** Council accept the 2019 Draft Consolidated Financial Statements for the City of West Kelowna as attached in “Attachment 1”.

CARRIED UNANIMOUSLY

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.6.1 Parks and Recreation Facilities Re-Opening Plan – Covid 19**

It was moved and seconded

Resolution No. C157/20

**THAT** Council adopt the Parks and Recreation Facilities Opening Plan – Covid 19 Policy dated June 1, 2020.

CARRIED UNANIMOUSLY

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 2:54 p.m.

---

MAYOR

---

DEPUTY CAO/CORPORATE OFFICER