



CITY OF WEST KELOWNA REGULAR COUNCIL AGENDA

Tuesday, July 14, 2020, 1:30 P.M.

COUNCIL CHAMBERS

2760 CAMERON ROAD, WEST KELOWNA, BC

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It is acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

PROCEDURAL MOTION:

WHEREAS the Minister of Public Safety and Solicitor General under the *Emergency Program Act* has issued Ministerial Order No. M192 dated June 17, 2020 in regards to “Local Government Meetings and Bylaw Process (COVID-19) Order No. 3”, therefore be it resolved;

THAT Council does not allow members of the public to attend this open meeting as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and

THAT Council hereby notifies the public that this meeting is being webcast live and will be archived on the City’s website to ensure openness, transparency, accessibility and accountability in respect of this meeting.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

4.1 Minutes of the June 23, 2020 Special Council Meeting held in the City of West Kelowna Council Chambers

4.2 Minutes of the June 23, 2020 Regular Council Meeting held in the City of West Kelowna Council Chambers

5. MAYOR AND COUNCILLOR’S REPORTS

5.1 Mayor Milsom

- 5.1.1 Congratulations to Dallas Clowes and Rebecca Narinesingh for completing their Local Government Administration Certificates
- 5.1.2 Regional Economic Recovery Task Force - Update
- 5.1.3 Regional District of Central Okanagan Highlights from the June 22, 2020 Regional Board Meeting
- 5.1.4 Regional District of Central Okanagan Highlights from the July 9, 2020 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant

Presentation by the CAO

8.2 DEVELOPMENT SERVICES

8.2.1 Z 20-02; Zoning Amendment Bylaw No. 0154.91, 2020 (1st and 2nd Reading), 2417 Apollo Road

Recommended Motion:

THAT Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.91, 2020 (File: Z 20-02); and

THAT Council direct staff to schedule a public hearing for the proposed Zoning Amendment Bylaw.

8.2.2 TUP 20-02, Temporary Use Permit, 1698 Ross Road

Recommended Motion:

THAT Council approve the issuance of a Temporary Use Permit (File: TUP 20-02) to permit a contractor services use at 1698 Ross Road (Lot 1 District Lot 507 ODYD Plan 15908 Except Plan H17081) for a period of up to three years, subject to the conditions in the attached permit, including:

- The contractor services use is limited to the sale, repair and installation of garage doors and limited to the identified temporary use permit area on Schedule A; and
- A solid screen shall be installed to act as a visual barrier around the

garbage and recycling bins; and

- A landscape plan shall be submitted to the satisfaction of the Director of Development Services and approved landscaping shall be installed on site and maintained for the duration of the temporary use permit.

8.2.3 TUP 17-02.01, Temporary Use Permit Renewal, 760 Petterson Road

Recommended Motion:

THAT Council renew the Temporary Use Permit (TUP 17-02.01) to allow use of a mobile home at 760 Petterson Road (Lot A District Lot 3111 ODYD Plan KAP89366) for a period of three (3) years subject to the following condition:

- That the property owner provide the City with a security for the removal or decommissioning of the mobile home at the time of Building Permit issuance for a single detached dwelling on the subject property.

8.2.4 TUP 18-05.01, Temporary Use Permit Renewal, 1375 Green Bay Road

Recommended Motion:

THAT Council renew the Temporary Use Permit (TUP 18-05.01) to allow use of a recreational vehicle at 1375 Green Bay Road (Lot B, DL 434 & 523, ODYD, Plan KAP76165) on manufactured home site #15A for a period not to exceed six (6) calendar months after the date the Provincial State of Emergency relating to COVID-19 is lifted, subject to the conditions outlined in the attached permit.

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES

8.6.1 2020 Tax Season Collections and Cash Flow Review

Information Report from the Director of Finance / CFO

8.6.2 Bylaw No. 0282, 2020 Deferral of 2020 Tax Sale

Recommended Motion:

THAT Council give first, second, third reading to the “City of West Kelowna 2020 Tax Sales Deferral Bylaw No. 0282”; and, as permitted under the Province of BC Order of the Minister of Public Safety and Solicitor General

(Ministerial Order No. M192); and

THAT Council adopt the “City of West Kelowna 2020 Tax Sales Deferral Bylaw No. 0282”.

8.7 CORPORATE SERVICES / RECREATION AND CULTURE

8.7.1 Fees and Charges Bylaw No. 0028.67

Recommended Motion:

THAT the “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.67, 2020” be adopted.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The next Council meeting is scheduled for 6:00 p.m., Tuesday, July 28, 2020.