



## **CITY OF WEST KELOWNA REGULAR COUNCIL AGENDA**

Tuesday, August 25, 2020, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 6:00 P.M.

COUNCIL CHAMBERS

2760 CAMERON ROAD, WEST KELOWNA, BC

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### **1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

It is acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

#### **Procedural Motion:**

**WHEREAS** the Minister of Public Safety and Solicitor General under the Emergency Program Act has issued Ministerial Order No. M192, dated June 17, 2020 in regards to "Local Government Meetings and Bylaw Process (COVID-19) Order No. 3", therefore be it resolved;

**THAT** Council does not allow members of the public to attend this open meeting, except for Item 5.1.1 (consideration of the 2019 Annual Report), as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and

**THAT** Council hereby notifies the public that this meeting is being webcast live and will be archived on the City's website to ensure openness, transparency, accessibility and accountability in respect of this meeting.

### **2. INTRODUCTION OF LATE ITEMS**

### **3. ADOPTION OF AGENDA**

### **4. ADOPTION OF MINUTES**

**4.1 Minutes of the Regular Council Meeting held July 28, 2020 in the City of West Kelowna Council Chambers**

### **5. MAYOR AND COUNCILLOR'S REPORTS**

#### **5.1 Mayor Milsom**

##### **5.1.1 2019 Annual Report**

*In accordance with Section 99 of the Community Charter, the public is invited to present submissions or questions to Council regarding the 2019 Annual Report.*

Recommended Motion:

**THAT** Council consider the 2019 Annual Report, prepared in accordance with Sections 98 and 99 of the *Community Charter*.

#### **5.1.2 Regional Economic Recovery Task Force - Update**

### **6. DELEGATIONS**

### **7. UNFINISHED BUSINESS**

### **8. DIVISION REPORTS**

#### **8.1 CHIEF ADMINISTRATIVE OFFICER**

##### **8.1.1 Rose Valley Water Treatment Plant Progress Update**

Verbal Update from the CAO

#### **8.2 DEVELOPMENT SERVICES**

##### **8.2.1 CDP 14-01 and OCP 20-01, Comprehensive Development Plan and Official Community Plan Amendment Bylaw No. 0100.57 (3rd and adopt)**

Recommended Motion:

**THAT** Council give third reading and adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.57, 2019; and

**THAT** Council endorse the Smith Creek Comprehensive Development Plan.

##### **8.2.2 DVP 20-09, Development Variance Permit, 1491 Ross Road**

Recommended Motion:

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 20-09) for Lot A District Lot 506 ODYD Plan KAP79010 (1491 Ross Rd) in general accordance with the attached permit to vary Zoning Bylaw No. 0154 as follows:

- Section 3.26.5 to allow the carriage house roof to be 0.49 m higher than the peak of the roof of the principal detached dwelling;
- Section 10.2.5(f).2 to reduce the required siting from the rear parcel boundary from 3.0 m required to 1.0 m for an existing accessory building; and

- Section 10.2.5(f).3 to reduce the required siting from the interior side parcel boundary from 1.5 m required to 1.19 m for an existing accessory building.

**8.2.3 DP 14-12.06 and LL 20-01.01, Development Permit Amendment with Variances and Liquor License, 835 Anders Road**

Recommended Motion:

**THAT** Council authorize the issuance of a Development Permit Amendment (DP 14-12.05) to remove the variance for a brewery use located at 845 Anders Road (proposed building); and,

**THAT** Council authorize the issuance of a Development Permit Amendment (DP 14-12.06) with the following variance at 835 Anders Road (existing building):

- That the number of parking spaces be reduced from 40 to 7 (variance of 33 spaces) to accommodate a brewery and accessory uses; and,

**THAT** Council support the proposed Liquor and Cannabis Regulations Branch Lounge Endorsement application (LL 20-01.01) for Lakesider Brewing Company (835 Anders Road) in accordance with the information contained in this report.

**8.2.4 City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Bylaw 2009 No. 0080.09, 2802 Smith Creek Local Area Service Inclusion**

Recommended Motion:

**THAT** Council give first, second and third reading to “City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Amendment Bylaw No 0080.09 2020”.

**8.2.5 City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Bylaw 2009 No. 0080.10, 2850 Dixie Local Area Service Inclusion**

Recommended Motion:

**THAT** Council give first, second and third reading to “City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Amendment Bylaw No 0080.10 2020”.

**8.2.6 Regional Housing Needs Assessment**

Recommended Motion:

**THAT** Council receive the Regional Housing Needs Assessment dated November 2019 which includes detailed information about current and

anticipated housing needs in West Kelowna.

**8.2.7 P 20-16, Short Term Rentals**

Council Report, with Decision Points, from the Planner II

**8.3 ENGINEERING / PUBLIC WORKS / PARKS**

**8.4 FIRE RESCUE SERVICES**

**8.5 CORPORATE INITIATIVES**

**8.6 FINANCIAL SERVICES**

**8.6.1 2019 DRAFT Statement of Financial Information (SOFI)**

Recommended Motion:

**THAT** Council approve the 2019 DRAFT Statement of Financial Information report for the City of West Kelowna.

**8.7 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.7.1 Lease Agreement – CWK and SD No. 23 Constable Neil Bruce Middle School Playing Fields**

Recommended Motion:

**THAT** Council authorize the Mayor and Corporate Officer to execute a lease agreement for the Constable Neil Bruce Middle School Playing Fields with School District No. 23 for a term November 1, 2020 to July 1, 2024 for an annual sum of \$1.00.

**8.7.2 Bylaw Notice Enforcement Amendment Bylaw No. 0093.45 and Ticket Information Utilization Amendment Bylaw No. 0095.42**

Recommended Motion:

**THAT** “Bylaw Notice Enforcement Amendment Bylaw No. 0093.45, 2020” be adopted; and

**THAT** “City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.42, 2020” be adopted.

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**9.1 Correspondence received from Ken Macdonald, Executive Director, National Programs and Business Development, Environmental and Climate Change Canada, dated July 31, 2020, re Weatheradio Canada**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The next Council meeting is scheduled for 1:30 p.m., Tuesday, September 8, 2020.