



CITY OF WEST KELOWNA REGULAR COUNCIL AGENDA

Tuesday, October 13, 2020, 1:30 P.M.

COUNCIL CHAMBERS

2760 CAMERON ROAD, WEST KELOWNA, BC

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It is acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting is open to the public. In accordance with COVID-19 protocols, a viewing area that will accommodate three members of the public, is available on a first come first serve basis. All representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

- 4.1. Minutes of the Special Council Meeting held September 25, 2020 Via Electronic Means and at 2760 Cameron Road, West Kelowna, BC
- 4.2. Minutes of the Special Council Meeting held September 29, 2020 in the City of West Kelowna Council Chambers
- 4.3. Minutes of the Regular Council Meeting held September 29, 2020 in the City of West Kelowna Council Chambers
- 4.4. Minutes of the Special Council Meeting held October 6, 2020 in the City of West Kelowna Council Chambers
- 4.5. Minutes of the Special Council Meeting held October 6, 2020 in the City of West Kelowna Council Chambers

5. MAYOR AND COUNCILLOR'S REPORTS

- 5.1. Consideration of a Special Council Meeting to be held October 19 and 20, 2020, Outside the Boundaries of the Municipality

Recommendation:

THAT Council, in accordance with Section 134.1 of the *Community Charter*, allow a Special Council Meeting of the City of West Kelowna, to be held outside the boundaries of the municipality on Monday, October 19, 2020 at 8:30 a.m., and Tuesday, October 20, 2020 at 8:30 a.m. at the Kelowna Yacht Club, Spinnaker Board Room, 1370 Water Street, Kelowna, B.C. for the purposes of preparing an annual report; and

THAT the meeting will be closed to the public in accordance with Section 90 of the *Community Charter*; and

THAT Council direct the Corporate Officer to give notice of the Special Council Meeting by posting the change on the Public Notice Posting Place.

5.2. Regional District of Central Okanagan Highlights from the October 8, 2020 Regional Board Meeting

5.3. Memorandum from Anna Warwick Sears, Okanagan Basin Water Board, dated October 8, 2020 re Okanagan Lake Level Management Considerations

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1. CHIEF ADMINISTRATIVE OFFICER

8.1.1. Rose Valley Water Treatment Plant - Update

Verbal Update from the CAO

8.1.2. Rose Valley Water Treatment Plant Local Area Establishment Bylaw No. 280, 2020, and Loan Authorization Bylaw No. 281, 2020

Recommendation:

THAT Council receive for information, the Certificate of Insufficiency for City of West Kelowna Rose Valley Water Treatment Plant Local Area Service Establishment Bylaw No. 280, 2020 and City of West Kelowna Rose Valley Water Treatment Plant Loan Authorization Bylaw No. 281, 2020; and

THAT Council consider and resolve to adopt the “City of West Kelowna Rose Valley Water Treatment Plant Local Area Service Establishment Bylaw No. 280, 2020”; and

THAT Council consider and resolve to adopt the “City of West Kelowna Rose Valley Water Treatment Plant Loan Authorization Bylaw No. 281,

2020”.

8.2. FINANCIAL SERVICES / RECREATION AND CULTURE

8.2.1. 2021 Permissive Tax Exemption Bylaw

Recommendation:

THAT Council give first, second and third reading to “Property Tax Exemption Bylaw No. 0283, 2020; and

THAT notice of intention to proceed with Bylaw No. 0283 be published on the 14th and 21st day of October 2020 in the WestK News newspaper, circulating in the City of West Kelowna, pursuant to Section 94 of the *Community Charter*.

8.3. DEVELOPMENT SERVICES

8.3.1. P20-01, West Kelowna Community Vision (Preliminary Framework) – Snapshot of Emerging Elements

Information Report from the Senior Planner

8.3.2. DVP 20-08 & A 20-02; Development Variance Permit & ALR Non-Farm Use; 2789 Highway 97 S

Recommendation:

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-08) for Lot A, DL 3188, Plan 26860 Except Plan KAP63607 (2789 Highway 97 S) to allow construction of a winery building in general accordance with the attached permit to vary Zoning Bylaw No. 0154 Section 8.1.5(e) to increase the maximum building height from 15.0 m (49.2 ft) to 35.05 m (115 ft) for the proposed winery building, subject to the following conditions:

- a. An application to NAV Canada’s Land Use Program is required to be submitted and completed prior to Building Permit issuance to assess if the proposed building would require further approvals from NAV Canada;
- b. Dimensions, siting and design of the new winery building to be constructed on the property in accordance with Schedule ‘A’; and
- c. Exterior lighting shall be designed to not spill over onto, or create glare on, adjacent properties; and

THAT Council support the request to permit a non-farm use for a winery production and tasting building in the Agricultural Land Reserve (File: A 20-01) for Lot A, DL 3188, Plan 26860 Except Plan KAP63607 (2789 Highway 97 S); and further

THAT Council directs Staff to forward the application to the Agricultural Land Commission for consideration.

8.3.3. Z 20-02; Zoning Amendment Bylaw No. 0154.91, 2020 (Adoption); 2417 Apollo Road

Recommendation:

THAT Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.91, 2020.

8.3.4. DP 20-11; Commercial, Multiple Family and Intensive Residential Development Permit; 2417 Apollo Rd

Recommendation:

THAT Council authorize the issuance of a Development Permit (DP 20-11) to support a mixed commercial and residential building consisting of eight (8) residential units and 110 sq. m. of commercial space, located at 2417 Apollo Road, subject to conditions outlined in the attached Development Permit (*Attachment 1*), including submission of a landscape security in the amount of \$7,656.25.

8.3.5. Temporary Expanded Service Area Authorization, LCRB Extension of Blanket Approval

Recommendation:

THAT Council support the extension of Temporary Expanded Service Area authorizations to October 31, 2021; and,

THAT Council direct staff to submit a letter of support to the Liquor and Cannabis Regulation Branch.

8.3.6. Corporate Climate Action Update – CARIP Report 2019

Information Report from the Planner II – Long Range

8.4. ENGINEERING / PUBLIC WORKS / PARKS

8.4.1. Cemetery Bylaw Revision 0166.04

Recommendation:

THAT Council consider and resolve to give first, second, and third reading to Westbank Cemetery Amendment Bylaw No. 0166.04, 2020.

8.4.2. Park and Playground Inspection and Maintenance Policy

Recommendation:

THAT Council adopt the 'Park and Playground Inspection and Maintenance

8.5. FIRE RESCUE SERVICES

8.5.1. Fire Engine Purchase - RMA/Sourcewell Buying Group

Recommendation:

THAT Council authorize the purchase of a fire engine, budgeted in 2020;
and

THAT Council authorize this purchase to be made under an existing
RMA/Sourcewell contract, providing the cost falls within the established
2020 budget amount.

8.6. CORPORATE INITIATIVES

8.7. CORPORATE SERVICES

8.7.1. Council Meeting Schedule - 2021

Recommendation:

THAT Council approve the 2021 City of West Kelowna Meeting Schedule.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The next regular Council meeting is scheduled for 6:00 p.m., Tuesday, October 27, 2020.