



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, September 29, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Mark Koch, Director of Development Services  
Jason Brolund, Fire Chief  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Mike Cain, Bylaw Compliance Supervisor  
Stacey Harding, Parks and Fleet Operations Manager  
John Perrott, Economic Development and Tourism Manager  
Shelley Schnitzler, Legislative Services Manager

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:04 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public, was available on a first come first serve basis. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C236/20

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held September 8, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C237/20

**THAT** the minutes of the Special Council Meeting held September 8, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held September 8, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C238/20

**THAT** the minutes of the Regular Council Meeting held September 8, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the September 10, 2020 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 Rose Valley Water Treatment Plant Progress Update**

Verbal Update from the CAO and Director of Engineering and Public Works.

## **8.2 DEVELOPMENT SERVICES**

### **8.2.1 P 20-16, Short Term Rentals**

*The meeting recessed at 6:22 p.m.*

*The meeting reconvened at 6:25 p.m.*

Council reviewed the Short Term Rentals Report with Decision Points and by consensus, agreed to regulate short term rentals based on best practices for short term rental regulation program development, and once a framework has been developed, to undertake public consultation and stakeholder engagement. In addition, Council agreed with proactively enforcing prohibited short term rentals and enhanced enforcement options for short term rentals.

*The meeting recessed at 7:53 p.m.*

*The meeting reconvened at 8:05 p.m.*

### **8.2.2 Z 20-09, Multi-Tenant Cannabis Review, Zoning Amendment Bylaw No. 0154.93**

It was moved and seconded

Resolution No. C239/20

**THAT** Council postpone consideration of City of West Kelowna Zoning Amendment Bylaw No.0154.93 and have staff return with additional information.

CARRIED; Councillor Zilkie opposed

### **8.2.3 P 20-02, Proposed Park Land Acceptance Policy**

It was moved and seconded

Resolution No. C240/20

**THAT** Council adopt the “Park Land Acceptance Policy” dated September 29, 2020.

CARRIED UNANIMOUSLY

### **8.2.4 Development Services Feedback Survey – Initial Results**

Presentation from the Director of Development Services

## **8.3 ENGINEERING / PUBLIC WORKS / PARKS**

### **8.3.1 Investing in Canada Grant – COVID-19 Resilience Stream**

It was moved and seconded

Resolution No. C241/20

**THAT** Council direct staff to apply to the Investing in Canada Program's COVID-19 Resilience Stream seeking funding for active transportation improvements along the Old Okanagan Highway/Shannon Lake Road/Stevens Road corridor; and

**THAT** Council amend the 2020 to 2029 Capital Plan to allocate the City of West Kelowna's share of funding from reserves, subject to a successful grant application; and

**THAT** Council authorize the Mayor and Corporate Officer to execute any agreements.

CARRIED UNANIMOUSLY

**8.4 FIRE RESCUE SERVICES**

**8.5 CORPORATE INITIATIVES**

**8.5.1 COVID-19 Economic Development & Tourism Update #2**

Presentation from the Economic Development and Tourism Manager

**8.6 FINANCIAL SERVICES**

**8.7 CORPORATE SERVICES / RECREATION AND CULTURE**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**9.1 Letter from Meg Bjordal, WildSafeBC Community Coordinator, BC Conservation Foundation, dated September 23, 2020, re Human-Bear Conflict**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:46 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER