



CITY OF WEST KELOWNA
MINUTES OF THE SPECIAL MEETING OF COUNCIL

Tuesday, October 6, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering and Public Works
Warren Everton, CFO
Jason Brolund, Fire Chief
Sandy Webster, Director of Corporate Initiatives
Mark Koch, Director of Development Services
Bob Dargatz, Development and Engineering Manager
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Brent Magnan, Planning Manager
Stacey Harding, Parks and Fleet Operations Manager

1. CALL THE SPECIAL COUNCIL MEETING TO ORDER

The meeting was called to order at 4:09 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public was available. All representations to Council form part of the public record. This meeting was webcast live and is archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 City Hall Loan Authorization Bylaw Adoption (to follow item 8.1.2 under Division Reports)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C244/20

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

5. MAYOR AND COUNCILLOR'S REPORTS

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant - Update

The CAO provided a verbal update on the Rose Valley Water Treatment Plant.

8.1.2 RDCO – East Trunk Development Cost Charges Update

It was moved and seconded

Resolution No. C245/20

THAT Council support the RDCO East Trunk DCC Bylaw amendments as part of future Regional Board consideration.

CARRIED UNANIMOUSLY

8.1.3 City Hall Loan Authorization Bylaw Adoption

It was moved and seconded

Resolution No. C246/20

THAT Council adopt the “City of West Kelowna City Hall Loan Authorization Bylaw No. 0272, 2020.”

CARRIED UNANIMOUSLY

8.2 DEVELOPMENT SERVICES

8.2.1 DP 20-09 / TUP 20-03; Development Permit with Variances and Temporary Use Permit; 3404 Sundance Drive

It was moved and seconded

Resolution No. C247/20

THAT Council approve the issuance of a multiple family and intensive residential, hillside, and sensitive terrestrial ecosystem development permit with variances (File: DP 20-09) to accommodate a 35-unit townhome development, in accordance with the attached permit (*Attachment 9*); issuance of the permit is subject to:

- Submission of the Phase 1 landscape security in the amount of \$171,893.00;
- Discharge of the emergency access statutory right of way (LB373929); and

THAT Council approve the issuance of a temporary use permit (File: TUP 20-03) to allow on-site crushing/processing of material sourced from the site, in accordance with the attached permit (*Attachment 10*).

CARRIED UNANIMOUSLY

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.4.1 Community Resiliency Investment Program Grant Application and Wildfire Mitigation Update

It was moved and seconded

Resolution No. C248/20

THAT Council direct staff to apply to the Community Resiliency Investment Program requesting the maximum grant contribution of \$150,000 to support community FireSmart activities and conduct wildfire mitigation prescriptions/treatments in 2021;

THAT Council authorize the Mayor and the CAO to execute the agreement;

THAT Council direct staff to allocate funding based on priorities recommended in the Community Wildfire Protection Plan Update – October 2018 and as generally outlined in this report; and,

THAT Council authorize staff to include \$150,000 in the 2021 Operating Budget for FireSmart activities, prescriptions and treatments, subject to funding from the Community Resiliency Investment Program.

CARRIED UNANIMOUSLY

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 2020 End of Tax Season Collections and Cash Flow Review

The CFO provided an update on the 2020 end of season tax collections and a cash flow review.

8.7 CORPORATE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE SPECIAL MEETING

The meeting adjourned at 5:39 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER