



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, June 16, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Stephen Johnston (Chair)  
Councillor Carol Zanon

Councillor Jason Friesen  
Councillor Jayson Zilkie

Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Shelley Schnitzler, Legislative Services Manager  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

The meeting was called to order at 3:14 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the Provincial Health Officer and the Province of BC Ministerial Order No. M139, the Council meeting space was not open to the public. However, Council invited certain representatives to present at the meeting. The meeting was available to the public via a live webcast which is archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Rise and Report from the June 9, 2020 In Camera meeting (Item 5.1)**

**2.2 Update on a Future Public Hearing meeting (Item 5.2)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. COW001-20

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

#### **4. ADOPTION OF MINUTES**

##### **4.1 Minutes of the Committee of the Whole Meeting held Tuesday, November 19, 2019 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. COW002-20

**THAT** the minutes of the Committee of the Whole Meeting held Tuesday, November 19, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

#### **5. MAYOR AND COUNCILLOR'S REPORTS**

##### **5.1 Rise and Report from the June 9, 2020 In Camera Council Meeting**

At the June 9, 2020 In Camera Council Meeting, Council passed the following resolution:

**“THAT** Council consider and resolve to direct staff to create a new exempt position that will support the City of West Kelowna’s oversight of Police Services.”

Police Services is the City’s single largest department expense. This position will work with the RCMP as a partner to continue delivering high quality police services to the residents of West Kelowna.

##### **5.2 Update on a Future Public Hearing Meeting**

The CAO advised that a Public Hearing will be held Tuesday, July 21, 2020 for the proposed Smith Creek Development.

#### **6. PRESENTATIONS**

##### **6.1 Anna Warwick Sears, Executive Director, and James Littley, Operations and Grants Manager, Okanagan Basin Water Board**

Anna Warwick Sears and James Littley provided an overview on the Okanagan Basin Water Board including Water Monitoring, Conservation, Mapping, Mussels, and Water Milfoil.

**6.2 Trevor Moss, CEO, Central Okanagan Food Bank**

Trevor Moss provided an update on the Central Okanagan Food Bank operations, statistics and programs.

Meeting adjourned at 4:28 p.m.

Meeting reconvened at 4:35 p.m.

**6.3 Mariah VanZerr, Strategic Transportation Planning Manager, City of Kelowna and Steve Power, HDR**

Mariah VanZerr and Steve Power presented the Draft Regional Transportation Plan, Draft Regional Bicycling and Trails Master Plan and Draft Regional Disruptive Mobility Strategy.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3 FIRE RESCUE SERVICES**

**8.4 CORPORATE INITIATIVES**

**8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.6.1 Central Okanagan Community Child Care Planning Report**

It was moved and seconded

Resolution No. COW003-20

**THAT** Council direct staff to work with the Central Okanagan Child Care Committee to submit the final UBCM grant report and the Central Okanagan Child Care Community Planning Report to the UBCM and the Ministry of Child and Family Development fulfilling the grant obligations of the Child Care Space Planning Program.

CARRIED UNANIMOUSLY

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 5:51 p.m.

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ACTING MAYOR

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LEGISLATIVE SERVICES MANAGER