



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, November 10, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon

MEMBER ABSENT: Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Mark Koch, Director of Development Services  
Jason Brolund, Fire Chief  
Brent Magnan, Planning Manager  
Shelley Schnitzler, Legislative Services Manager/Corporate Officer  
Erin Goodwin, Facilities Manager  
Rebecca Narinesingh, Corporate Records Coordinator

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:43 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public was available. This meeting was webcast live and is archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C284/20

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held October 19 and 20, 2020 at the Kelowna Yacht Club, 1370 Water Street, Kelowna, BC**

It was moved and seconded

Resolution No. C285/20

**THAT** the minutes of the Special Council Meeting held October 19 and 20, 2020 at the Kelowna Yacht Club, 1370 Water Street, Kelowna, BC be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Special Council Meeting held October 27, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C286/20

**THAT** the minutes of the Special Council Meeting held October 27, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Regular Council Meeting held October 27, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C287/20

**THAT** the minutes of the Regular Council Meeting held October 27, 2020 in the City of West Kelowna Council Chambers be adopted as amended by changing both references in 5.2 Appointments, from "Economic Development Committee" to "Central Okanagan Economic Development Commission".

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the October 26, 2020 Regional Board Meeting**

**5.1.2 Mayor Milsom acknowledged that Remembrance Day is Wednesday, November 11, 2020 noting that ceremonies will be different this year due to COVID-19, and encouraged virtual observance and participation on this important day.**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 Rose Valley Water Treatment Plant Progress Update**

The Director of Engineering and Public Works provided a verbal update.

**8.1.2 COVID-19 Update**

The CAO provided a verbal update.

**8.1.3 2020 Department Statistics – 3rd Quarter**

Statistics reported from the following departments:

- Fire Department
- Development Services
- Engineering and Public Works
- Finance
- Recreation and Facilities
- Human Resources

**8.2 DEVELOPMENT SERVICES**

**8.2.1 Z 20-07, Zoning Amendment Bylaw No. 154.95 (1st and 2nd reading), Unaddressed Asquith Road**

It was moved and seconded

Resolution No. C288/20

**THAT** Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.95, 2020 (File: Z 20-07); and

**THAT** Council direct staff to schedule the proposed bylaw amendment for Public Hearing.

CARRIED UNANIMOUSLY

**8.3 ENGINEERING / PUBLIC WORKS / PARKS**

**8.4 FIRE RESCUE SERVICES**

**8.5 CORPORATE INITIATIVES**

**8.6 FINANCIAL SERVICES**

**8.6.1 BC Hydro Fast Charging Station – License of Occupation Agreement**

It was moved and seconded

Resolution No. C289/20

**THAT** Council defer consideration of the License of Occupation in order to address the concerns brought forward by Council.

CARRIED UNANIMOUSLY

**8.7 CORPORATE SERVICES / RECREATION AND CULTURE**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 3:04 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER