CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, December 8, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT:	Mayor Gord Milsom Councillor Rick de Jong Councillor Doug Findlater Councillor Jason Friesen Councillor Stephen Johnston Councillor Carol Zanon Councillor Jayson Zilkie
Staff Present:	Paul Gipps, CAO Allen Fillion, Director of Engineering / Public Works Warren Everton, Director of Finance / CFO Sandy Webster, Director of Corporate Initiatives Michelle Reid, Director of Human Resources Mark Koch, Director of Development Services Jason Brolund, Fire Chief Brent Magnan, Planning Manager Rob Hillis, Engineering Manager Shelley Schnitzler, Legislative Services Manager/Corporate Officer Erin Goodwin, Facilities and Recreation Manager Jeff Fletcher, Facilities Supervisor

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1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:32 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

It was moved and seconded

Resolution No. C306/20

Procedural Motion:

WHEREAS the Minister of Public Safety and Solicitor General, under the *Emergency Program Act*, has issued Ministerial Order No. M192, dated June 17, 2020 in regards to "Local Government Meetings and Bylaw Process (COVID-19) Order No. 3", therefore be it resolved;

THAT Council does not allow members of the public to attend this open meeting as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and

THAT Council hereby notifies the public that this meeting is being webcast live and will be archived on the City's website to ensure openness, transparency, accessibility and accountability in respect of the meeting.

CARRIED UNANIMOUSLY

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C307/20

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C308/20

THAT the minutes of the Special Council Meeting held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Public Hearing held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C309/20

THAT the minutes of the Public Hearing held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Regular Council Meeting held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C310/20

THAT the minutes of the Regular Council Meeting held Tuesday, November 24, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the November 23, 2020 Regional Board Meeting

6. PRESENTATIONS

6.1 Sarah McKinney, Stakeholder Engagement Advisor, Capital Project Delivery, and Rachelle Trent, Project Manager, BC Hydro

Sarah McKinney and Rachelle Trent provided an update on the West Kelowna Transmission Project.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Progress Update

The Director of Engineering and Public Works provided a verbal update on the progress of the Rose Valley Water Treatment Plant.

8.2 DEVELOPMENT SERVICES

8.2.1 Z 20-04; Official Community Plan Amendment Bylaw No. 0100.61 and Zoning Amendment Bylaw No. 0154.94 (1st and 2nd Reading), Highway 97 S (Goats Peak Block C)

It was moved and seconded

Resolution No. C311/20

THAT Council give first and second reading to Official Community Plan Amendment Bylaw No.0100.61, 2020 and Zoning Amendment Bylaw No. 0154.94, 2020; and

THAT Council direct staff to schedule the bylaws for public hearing.

CARRIED UNANIMOUSLY

The meeting recessed at 2:50 p.m.

The meeting reconvened at 3:12 p.m.

8.2.2 Z 20-12; Site-Specific Rezoning – Cannabis Application Acceptance Consideration; 2475 Dobbin Road

It was moved and seconded

Resolution No. C312/20

THAT Council direct staff to accept a Non-Medical Cannabis Retail Store Rezoning application for a government operated cannabis retail outlet located at 2475 Dobbin Road.

DEFEATED; Councillors Findlater, Friesen, Johnston, Zanon and Zilkie opposed

8.2.3 Z 19-01; OCP Amendment Bylaw No. 0100.50 and Zoning Amendment Bylaw No. 0154.83 (Adoption); 3060 Seclusion Bay Road

It was moved and seconded

Resolution No. C313/20

THAT Council adopt Official Community Plan Amendment Bylaw No. 0100.50 and Zoning Amendment Bylaw No. 0154.83.

CARRIED UNANIMOUSLY

8.2.4 Z 20-06, OCP and Zoning Amendment Bylaw No. 100.60 and 154.92 (Adoption), Unaddressed Canyon Crest Drive

It was moved and seconded

Resolution No. C314/20

THAT Council adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.60, 2020 (File: Z 20-06); and

THAT Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.92, 2020 (File Z 20-06).

CARRIED UNANIMOUSLY

8.2.5 DVP 20-12, Development Variance Permit, 1219 Sunnybrae Road

It was moved and seconded

Resolution No. C315/20

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-12) for Lot 26, District Lot 581, ODYD, Plan 17329 (1219 Sunnybrae Road) to vary S.10.4.5(g).1 to reduce the required front parcel boundary setback from 4.5 m to 1.5 m for a proposed covered entry addition to the existing dwelling.

CARRIED UNANIMOUSLY

8.2.6 FEX 20-02, Floodplain Exemption, 15A - 1375 Green Bay Road

It was moved and seconded

Resolution No. C316/20

THAT Council approve the Floodplain Exemption (FEX 20-02) to S. 3.24 of Zoning Bylaw No. 0154 for manufactured home site #15A of Lot B, DL 434 & 523, ODYD Plan KAP76165 (1375 Green Bay Road) for the placement of a mobile home subject to the registration to title of an indemnity covenant and the following conditions:

- A minimum 5.0m setback is provided from the top of the bank of Green Bay Canal to the mobile home;
- The underside of the mobile home's structure frame shall meet or exceed 343.66m; and
- An environmental monitor will be engaged for the placement of the mobile home.

CARRIED UNANIMOUSLY

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 Road DCC and Pedestrian Improvements Plan Recommended Projects List

The Director of Engineering and Public Works provided an update on the Road DCC and Pedestrian Improvements Plan.

8.3.2 Sunnyside and West Kelowna Estates Transmission Mains – Design Services Award

It was moved and seconded

Resolution No. C317/20

THAT Council authorize the Mayor and Corporate Officer to execute an agreement with WSP Canada Inc. for consulting services for the design of the Sunnyside and West Kelowna Estates Transmission Mains in the amount of One Hundred Forty Six Thousand, Nine Hundred and Eleven dollars ($146,911).

CARRIED; Councillor Zanon opposed

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 Mt. Boucherie Ammonia Chiller Replacement – Early Approval

It was moved and seconded

Resolution No. C318/20

THAT Council postpone consideration of early approval for the Mt. Boucherie Ammonia Chiller Replacement until budget deliberations on December 10, 2020.

CARRIED; Councillors de Jong, Zanon and Zilkie opposed

8.6.2 BC Hydro Fast Charging Station – Agreement Options

It was moved and seconded

Resolution No. C319/20

THAT Council direct staff to execute Amendment Agreement Number 1 between BC Hydro and the City of West Kelowna (CWK) to operate a Direct Current Fast Charging (DCFC) station at 3678 Brown Road.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 4:45 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER