



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, January 26, 2021
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Kari O'Rourke, Communications Manager
Mark Roberts, Special Project Manager

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public is currently not permitted to attend Council

meetings in-person. As an open meeting, it was webcast live and is archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C060/21

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, January 12, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C061/21

THAT the minutes of the Special Council Meeting held Tuesday, January 12, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, January 12, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C062/21

THAT the minutes of the Regular Council Meeting held Tuesday, January 12, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council Meeting held Tuesday, January 19, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C063/21

THAT the minutes of the Special Council Meeting held Tuesday, January 19, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.4 Minutes of the Special Council Meeting held Tuesday, January 19, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C064/21

THAT the minutes of the Special Council Meeting held Tuesday, January 19, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the January 14, 2021 Regional Board Meeting

5.1.2 Council's 2021 – 2022 Strategic Priorities

It was moved and seconded

Resolution No. C065/21

THAT Council direct staff to post the attached draft of Council's *2021 – 2022 Strategic Priorities* for public input, prior to staff finalizing the document for Council's consideration and adoption, in conjunction with the 2021 Budget and 5-year Financial Plan process.

CARRIED UNANIMOUSLY

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Progress Update

The CAO provided a verbal update on the Rose Valley Water Treatment Plant progress.

8.1.2 West Kelowna's City Hall Project Update

The CAO introduced the location for West Kelowna's new City hall. Mayor Milsom, along with Okanagan Regional Library Chair Karla Kozakevich, and Westbank First Nation Chief Chris Derickson, as partners in this project, provided their remarks on the city hall collaborative project.

It was moved and seconded

Resolution No. C066/21

THAT Council award the City Hall/Library Building Design Services contract in the total amount of \$953,120 (excluding GST) to Johnston Davidson Architecture.

CARRIED UNANIMOUSLY

8.1.3 2020 Department Statistics – 4th Quarter

Information Report from the CAO

8.2 DEVELOPMENT SERVICES

8.2.1 Z 20-05, Zoning Amendment Bylaw No. 154.100 (1st and 2nd Reading), 2485 Hayman Road

It was moved and seconded

Resolution No. C067/21

THAT Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.100, 2021 (File: Z 20-05); and

THAT Council direct staff to schedule the proposed bylaw amendment for Public Hearing.

CARRIED UNANIMOUSLY

The meeting recessed at 7:24 p.m.

The meeting reconvened at 7:36 p.m.

8.2.2 Z 20-10, OCP and Zoning Amendment Bylaw No. 100.63 and 154.98 (1st and 2nd Reading), 2749 and 2769 Shannon Lake Road

It was moved and seconded

Resolution No. C068/21

THAT Council give first reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.59, 2021 (File: Z 20-10); and

THAT Council give first reading to City of West Kelowna Zoning Amendment Bylaw No. 154.98, 2021 (File: Z 10-10).

CARRIED UNANIMOUSLY

8.2.3 DVP 20-14; Development Variance Permit; 835 and 845 Anders Road

It was moved and seconded

Resolution No. C069/21

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-14) for Lot 2 DL 2689 ODYD Plan EPP76307 (835 and 845 Anders Road) in accordance with the attached permit to vary Zoning Bylaw No. 0154, S.11.1.5.(f).1 and S.11.1.5.(f).4 to reduce the front and exterior side parcel setbacks from 4.5m to 0m for two pergola structures.

CARRIED; Councillor de Jong opposed

8.2.4 DVP 20-15; Development Variance Permit; 3372 Gates Road

It was moved and seconded

Resolution No. C070/21

THAT Council support the issuance of a Development Variance Permit (DVP 20-15) for 3372 Gates Road to vary Zoning Bylaw No. 0154 S. 3.7(e) to increase the maximum floor area of an accessory building from 100 sq. m. to 116 sq. m. and S. 10.4.4(f).2 to increase the maximum height of an accessory building from 5.0 m to 6.3 m.

CARRIED UNANIMOUSLY

8.2.5 DVP 20-16; Development Variance Permit; 979 Pinewood Place

It was moved and seconded

Resolution No. C071/21

THAT Council support the issuance of a Development Variance Permit (DVP 20-16) for 979 Pinewood Place to vary Zoning Bylaw No. 0154, S. 3.26.2 to increase the maximum floor area of a carriage house from 90 sq. m. to 95 sq. m. and S. 3.26.11 to allow a carriage house to include an above ground patio in accordance with the attached permit (*Attachment 5*).

CARRIED UNANIMOUSLY

8.2.6 P 20-16, Information Update for Council on Short Term Rental Engagement Results

The Director of Development Services provided an information update on the Short Term Rental Engagement results.

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 COVID-19 Grant Programs: Infrastructure Resilience and Disaster Mitigation

It was moved and seconded

Resolution No. C072/21

THAT Council direct staff to apply to the Investing in Canada COVID-19 Resilience Infrastructure Stream seeking 100 per cent funding for active transportation improvements on Stevens Road between Dominion and Westlake Roads; and

THAT Council support staff's Jan. 11, 2021 application to the Adaptation, Resilience and Disaster Mitigation Stream seeking 100 per cent funding for Rock Ridge Recovery Phase II; and

THAT Council agree to amend the 2021 to 2030 Capital Plan to reflect grant contributions, subject to successful applications; and

THAT Council authorize the Mayor and Chief Administrative Officer to execute the contribution agreements.

CARRIED UNANIMOUSLY

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 9:24 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER