



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, February 9, 2021
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Mark Roberts, Special Project Manager
Lisa Siavashi, Financial Services Manager/Deputy CFO
Shelley Schnitzler, Legislative Services Manager/Corporate Officer

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:34 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public was not permitted to attend Council meetings in-person. As an open meeting, it was webcast live and is archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C075/21

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, January 26, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C076/21

THAT the minutes of the Special Council Meeting held Tuesday, January 26, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, January 26, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C077/21

THAT the minutes of the Regular Council Meeting held Tuesday, January 26, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

**5.1.1 Regional District of Central Okanagan Highlights from the
January 25, 2021 Regional Board Meeting**

6. PRESENTATIONS

**6.1 Tracy Shymko, Acting Assessor, Thompson Okanagan Region, BC
Assessment**

Ms. Shymko provided an overview of Property Assessment and the
Assessment Roll 2021.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Progress Update

The Director of Engineering and Public Works provided a verbal
update on the progress of the Rose Valley Water Treatment Plant.

**8.1.2 West Kelowna's City Hall Project Update – Award of Construction
Management Services Contract**

It was moved and seconded

Resolution No. C078/21

THAT Council award the City Hall/Library Construction Management
Services contract in the total amount of \$988,985 (excluding GST) to
Bird Stuart Olson Construction Ltd.

CARRIED UNANIMOUSLY

8.2 DEVELOPMENT SERVICES

**8.2.1 LL 20-02; Lounge Endorsement and Special Event Area Liquor
License, 3930 Harding Road**

It was moved and seconded

Resolution No. C079/21

THAT Council support the proposed Liquor and Cannabis Regulations
Branch Lounge Endorsement and Special Event Area application (LL
20-02) for Crown and Thieves Winery (3930 Harding Road) in

accordance with the information contained in this report (including attachments); and

THAT as a condition of the Business License, patron access associated with the Lounge Endorsement and Special Event Area be limited to 3887 Brown Road.

CARRIED UNANIMOUSLY

The meeting recessed at 2:34 p.m.

The meeting reconvened at 2:46 p.m.

8.2.2 Z 20-13; Zoning Amendment Bylaw No. 154.101, 2021, 2500 Tallus Heights Lane

It was moved and seconded

Resolution No. C080/21

THAT Council give first and second reading to Zoning Amendment Bylaw No. 0154.101, 2021 (File Z 20-13); and

THAT Council direct staff to schedule a Public Hearing for the proposed Zoning Amendment Bylaw.

CARRIED; Councillor de Jong opposed

8.2.3 TUP 20-04; Temporary Use Permit, 3145 Coventry Crescent

It was moved and seconded

Resolution No. C081/21

THAT Council approve the Temporary Use Permit (TUP 20-04) to allow a home based brewery at 3145 Coventry Crescent for a term of two years, subject to the conditions outlined in the attached permit (*Attachment 3*)

CARRIED; Councillors de Jong and Zanon opposed

8.2.4 DP 20-29 and FEX 20-01, Aquatic Development Permit and Floodplain Exemption Application, 1905 Jennens Road

It was moved and seconded

Resolution No. C082/21

THAT Council authorize the issuance of an Aquatic Development Permit (DP 20-29) for Lot C, DL 434, ODYD, Plan EPP5742 (1905 Jennens Road) for a proposed single detached dwelling and restoration works within the identified Streamside Protection and Enhancement Area subject to the following conditions:

- A Site Alteration Permit from Archaeology BC be approved prior to recommencement of any work on the property, including proposed restoration works; and

THAT issuance of DP 20-29 be withheld pending the receipt of a landscape security for the proposed restoration plan attached to DP 20-29 within Schedule C in the amount of \$12,033; and

THAT Council approve the Floodplain Exemption (FEX 20-01) to S. 3.24 of Zoning Bylaw No. 0154 for Lot C, DL 434, ODYD, Plan EPP5742 (1905 Jennens Road) for the construction of a single detached dwelling subject to the following conditions:

- A minimum of 12.3 m setback is provided from the top of bank of McDougall Creek to the foundation of the proposed dwelling; and
- The underside of the floor system shall meet or exceed 344.2 m; and further

THAT issuance of FEX 20-01 be withheld pending the registration to title of an indemnity covenant.

CARRIED UNANIMOUSLY

8.2.5 Alternate Approving Officer Appointment

It was moved and seconded

Resolution No. C083/21

THAT Council appoint Mark Koch, Director of Development Services, as Alternate Approving Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 Water Rates Bylaw No. 0028.69, 2021

It was moved and seconded

Resolution No. C084/21

THAT Council give first, second and third reading to “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.69, 2021” (Schedule 8).

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:46 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER