



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, March 23, 2021  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie (via electronic means)

**Staff Present:** Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Jason Brolund, Fire Chief  
Brad Savoury, Director of Legal Services  
Bob Dargatz, Development Services/Approving Officer  
Rob Hillis, Engineering Manager  
Shelley Schnitzler, Legislative Services Manager/Corporate Officer  
Erin Goodwin, Facilities and Recreation Manager  
Nilton Praticante, Engineering Supervisor  
Jeff Fletcher, Facilities Supervisor

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 7:22 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public was not permitted to attend the Council meeting in person. As an open meeting, it was webcast live and archived on the City's website.

## **2. INTRODUCTION OF LATE ITEMS**

### **2.1 Re: DP 20-35, FEX 21-01, Development Permit with Variance and Floodplain Exemption, 631 Westside Road (Item 8.2.3)**

This item has been removed from the agenda and will be brought back to Council for consideration at a future Council meeting.

### **2.2 Re: DVP 21-02, 3124 Thacker Road (Item 8.2.4), Correspondence received from the following:**

- Jeannie Russell
- Terry Lubinski

### **2.3 2021 UBCM Community Emergency Preparedness Fund (item 8.4.1)**

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C110/21

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

### **4.1 Minutes of the Special Council Meeting held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C111/21

**THAT** the minutes of the Special Council Meeting held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

### **4.2 Minutes from the Public Hearing held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C112/21

**THAT** the minutes from the Public Hearing held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Regular Council Meeting held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C113/21

**THAT** the minutes of the Regular Council Meeting held Tuesday, March 9, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 Rose Valley Water Treatment Plant Update**

The Director of Engineering and Public Works provided a verbal update on the Rose Valley Water Treatment Plant.

**8.1.2 West Kelowna City Hall Project Update**

The CAO provided a verbal update on the City Hall Project.

**8.2 DEVELOPMENT SERVICES**

**8.2.1 Z 20-11; Zoning Amendment Bylaw No. 0154.102 (1st & 2nd Reading); 2416 Saddleback Way**

It was moved and seconded

Resolution No. C114/21

**THAT** Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.102, 2021 (File: Z 20-11); and

**THAT** Council direct staff to schedule the proposed bylaw amendment for Public Hearing.

CARRIED; Councillor Zanon opposed

**8.2.2      Z 20-13; Zoning Bylaw Amendment No. 0154.101, 2020 (3rd Reading and Adoption); 2500 Tallus Heights Lane**

It was moved and seconded

Resolution No. C115/21

**THAT** Council give third reading and adopt the City of West Kelowna Zoning Amendment Bylaw No. 0154.101, 2020 (File Z 20-13).

CARRIED UNANIMOUSLY

**8.2.3      DP 20-35. FEX 21-01, Development Permit with Variance and Floodplain Exemption, 631 Westside Road**

This item was removed from the agenda and will be brought back to Council for consideration at a future Council meeting.

**8.2.4      DVP 21-02; Development Variance Permit; 3125 Thacker Drive**

It was moved and seconded

Resolution No. C116/21

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 21-02) for 3125 Thacker Drive to vary Zoning Bylaw No 0154, S.10.4.5(f).3, to increase the maximum height of a carriage house from 1.5 storeys to two storeys, and S.3.26.5, to allow the roof of a carriage house to be higher than the peak of the roof of the principal dwelling on the same parcel, in accordance with the attached permit (*Attachment 1*).

CARRIED UNANIMOUSLY

**8.3      ENGINEERING / PUBLIC WORKS / PARKS**

**8.3.1      Carrington Road / Gellatly Road Roundabout – Contract Award**

#### **8.4 FIRE RESCUE SERVICES**

##### **8.4.1 2021 UBCM Community Emergency Preparedness Fund**

It was moved and seconded

Resolution No. C117/21

**THAT** the City of West Kelowna supports the submission of a regional application by the Regional District of Central Okanagan (RDCO) for the 2021 UBCM-Community Emergency Preparedness Fund for \$125,000 for a regional project--the Emergency Operations Centre Regional Emergency Response Program. If approved for funding, the City of West Kelowna supports the RDCO to manage the project and be the recipient of all grant funds.

CARRIED UNANIMOUSLY

#### **8.5 CORPORATE INITIATIVES**

#### **8.6 FINANCIAL SERVICES / RECREATION AND CULTURE**

##### **8.6.1 Ammonia Chiller Contract Award**

It was moved and seconded

Resolution No. C118/21

**THAT** Council approve the closure of Royal LePage Place between May 17 and August 1, 2021 to complete the construction associated with the Ammonia Chiller Replacement project; and

**THAT** Council approve the closure of Jim Lind Arena between May 17 and August 8, 2021 to complete the construction associated with the Ammonia Chiller Replacement project.

CARRIED UNANIMOUSLY

##### **8.6.2 2021 Parcel Tax Roll Review Panel**

It was moved and seconded

Resolution No. C119/21

**THAT** Council appoint Councillors Zanon, Findlater and Friesen to form a Parcel Tax Roll Review Panel; and

**THAT** Council direct staff to schedule a meeting of the Parcel Tax Roll Review Panel for 5:45 pm on Tuesday, April 20<sup>th</sup>, 2021; and further

**THAT** Council direct staff to give notice of the meeting in accordance with Section 94 of the *Community Charter*.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:06 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER