



CITY OF WEST KELOWNA
MINUTES OF THE COMMITTEE OF THE WHOLE

Tuesday, May 18, 2021
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston (Acting Mayor)
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director Human Resources
Mark Koch, Director of Development Services
Bob Dargatz, Development Services/Approving Officer
Rob Hillis, Engineering Manager
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Stacey Harding, Parks and Fleet Operations Manager
Chris Anderson, Public Works Manager
Mike Ummenhofer, Purchasing Manager

1. CALL THE COMMITTEE OF THE WHOLE TO ORDER

The meeting was called to order at 3:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public was not permitted to attend the Committee of the Whole meeting in person. As an open meeting, it was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Regional District of Central Okanagan Highlights from the May 13, 2021 Regional Board Meeting (Item 5.1 under Mayor and Councillor's Reports)

2.2 2021 SILGA AGM and Conference Update (Item 5.2 under Mayor and Councillor's Reports)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. COW005-21

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Committee of the Whole Meeting held Tuesday, April 27, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. COW006-21

THAT the minutes of the Committee of the Whole meeting held Tuesday, April 27, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Regional District of Central Okanagan Highlights from the May 13, 2021 Regional Board Meeting

5.2 2021 SILGA AGM and Conference Update

6. PRESENTATIONS

6.1 Melissa Tesche, General Manager, Okanagan-Kootenay Sterile Insect Release Program

Ms. Tesche provided a 2020 OKSIR Update.

6.2 Donna Jansons, Director Clinical Operations, Deborah Preston, Director of Primary Care, Dr. Silvina Mema, Medical Health Officer, and Kelly McDonald, Healthy Communities, Interior Health

Members of Interior Health Services provided an overview of health services on the Westside.

The meeting recessed at 4:44 p.m.

The meeting reconvened at 5:00 p.m.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.2 DEVELOPMENT SERVICES

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 Celebrating National Public Works Week

Recognizing National Public Works Week, the Manager of Public Works and the Manager of Parks and Fleet Operations provided a presentation of their department's operations.

8.3.2 DCC Bylaw Update

Joel Short, Urban Systems, presented an update of the DCC Bylaw background and process.

The meeting recessed at 6:42 p.m.

The meeting reconvened at 6:50 p.m.

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

It was moved and seconded

Resolution No. COW007-21

THAT the Committee of the Whole meeting be extended to 7:30 p.m.

CARRIED UNANIMOUSLY

8.6.1 Tendering 101

The Purchasing Manager and the Engineering Manager provided an overview of the City's tendering process.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

The meeting adjourned at 7:25 p.m.

ACTING MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER