CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, August 27, 2019
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT:	Mayor Gord Milsom
	Councillor Rick de Jong
	Councillor Doug Findlater
	Councillor Jason Friesen
	Councillor Stephen Johnston
	Councillor Carol Zanon
	Councillor Jayson Zilkie
Staff Present:	Paul Gipps, CAO
	Tracey Batten, Deputy CAO/Corporate Officer
	Warren Everton, Director of Finance/CFO
	Brent Magnan, Planning Manager
	Bob Dargatz, Development Services/Approving Officer
	Rob Hillis, Engineering Manager
	Kirsten Jones, Strategic Communications Manager
	Stacey Harding, Parks/Fleet Operations Manager
	Kevin Bouchier, Recreation Supervisor
	Jason Brolund, Fire Chief
	Chad Gartrell, Assistant Fire Chief
	Lionel Bateman, Assistant Fire Chief
	Kelly Wilson, Fire/Life Safety Educator
	Krishan Hewitt, IT Student

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1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF LATE ITEMS

2.1 DP 19-08, Development Variance Permit, 2445 Harmon Road (see Item 8.1.1 under Division Reports

Letter received from Helmut Schrottner

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C305/19

THAT the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the August 13, 2019 Special Council Meeting held August 13, 2019 in the Committee Room

It was moved and seconded

Resolution No. C306/19

THAT the minutes of the Regular council Meeting held August 13, 2019 in the City of West Kelowna Committee Room be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the August 13, 2019 Regular Council Meeting held August 13, 2019 in the Council Chambers

It was moved and seconded

Resolution No. C307/19

THAT the minutes of the Regular Council Meeting held August 13, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Presentation of Long Service Awards to Fire Department Staff

This item was dealt with later in the Agenda.

6. DELEGATIONS

6.1 Dave Holitzki and Azia Evans, BMX Canada

Mr. Holitzki and Ms. Evans provided information and a request for a BMX Track and a Pump Track.

The meeting recessed at 6:23 p.m.
The meeting reconvened at 6:32 p.m.

7. UNFINISHED BUSINESS

5.1.1 **Presentation of Long Service Awards to Fire Department Staff**

The Mayor presented Captain Allan Hopgood with his 25 years of service award and Firefighter William Hauca with his 20 years of service award.

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 DVP 19-08, Development Variance Permit, 2445 Harmon Road

It was moved and seconded

Resolution No. C308/19

THAT Council deny the issuance of frontage exemption (DVP 19-08) for 2445 Harmon Road to vary Section 10.4.5(c) of Zoning Bylaw No. 0154 to reduce the required frontage from 16 m required to 12 m proposed.

DEFEATED; Mayor Milsom and Councillors Findlater, Johnston, and Zilkie opposed

Resolution No. C309/19

THAT Council authorize a frontage exemption (DVP 19-08) for Lot 1, DL 2189, ODYD, Plan EPP26358 (2445 Harmon Road) to reduce the minimum required frontage regulation in Section 10.4.5 (c) of Zoning Bylaw No. 0154 for a proposed Lot “A” from 16 m to 12 m.

CARRIED; Councillors de Jong and Zanon opposed.

8.2 ENGINEERING AND PUBLIC WORKS

8.2.1 Fees and Charges Bylaw, Multi-Sport Facility

It was moved and seconded

Resolution No. C310/19

THAT Council adopt the City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.63.

CARRIED UNANIMOUSLY

8.2.2 Fleet Update

Information Report from the Parks and Fleet Manager

8.2.3 Recreation Master Plan

Information Report from the Recreation and Culture Manager

8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES

8.3.1 RDCO Request for Consent to Emergency Management Program Amendments

It was moved and seconded

Resolution No. C311/19

THAT the City of West Kelowna hereby consents to the Regional District adopting the Regional District of Central Okanagan Emergency Preparedness Service Establishment Amendment Bylaw No. 1443, 2019; and,

WHEREAS Council wishes to establish an emergency management organization, as required by the *Emergency Program Act* and to provide a framework for the municipality to develop its own operational emergency response protocols, Council hereby resolves that:

1. Pursuant to the *Emergency Program Act* (British Columbia), the emergency management organization established by under Regional District of Central Okanagan Emergency Management Program Bylaw No. 1444, 2019 is hereby established as the emergency management organization for the whole of the municipality; and,

2. All of Council's duties and powers under the *Emergency Program Act* (British Columbia) are hereby delegated to that emergency management organization, except for the power to make a declaration of a state of local emergency under that Act.

CARRIED UNANIMOUSLY

8.3.2 Citizens' Survey Results

Information Report from the Strategic Communications Manager

8.3.3 Parks and Public Spaces - Ticketing Amendment Bylaws

It was moved and seconded

Resolution No. C312/19

THAT Council give first, second and third readings to Bylaw Notice Enforcement Amendment Bylaw No. 0093.44, 2019; and

THAT Council give first, second and third readings to City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.41, 2019.

CARRIED UNANIMOUSLY

8.4 CHIEF ADMINISTRATIVE OFFICER

8.4.1 Update on Organization Alignment

Verbal Update from the CAO

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 8:12 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER