CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, September 3, 2019
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT:	Mayor Gord Milsom
	Councillor Rick de Jong
	Councillor Doug Findlater
	Councillor Jason Friesen
	Councillor Stephen Johnston
	Councillor Carol Zanon
	Councillor Jayson Zilkie
Staff Present:	Paul Gipps, CAO
	Allen Fillion, GM of Engineering and Public Works
	Warren Everton, CFO
	Brent Magnan, Planning Manager
	Jason Brolund, Fire Chief
	Shelley Schnitzler, Legislative Services Manager
	Brandon Mayne, Help Desk Assistant

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1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live archived on the City's website.

The meeting was called to order at 1:36 p.m.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C315/19

THAT the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the Regional Board Meeting held August 26, 2019

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 TUP 19-02, Temporary Use Permit, 1680 Ross Road

It was moved and seconded

Resolution No. C316/19

THAT Council approve the Temporary Use Permit (TUP 19-02) to allow for wholesale sales and major repairs (structural and mechanical) of vehicles on the subject property at 1680 Ross Road (Lot 2, DL 507, ODYD, Plan KAP15908) for a period of one year, subject to the conditions outlined in the attached Permit (Attachment 1); and,

THAT issuance of the Temporary Use Permit (TUP 19-02) be subject to the following conditions:

a. The issuance of a Building Permit to address requirements to convert the building from an office occupancy to a vehicle repair occupancy;

b. The submission of an Operation Plan with measures to prevent any potential spills or contamination from the activity to the satisfaction of the Director of Development Services;

c. The installation of a solid screen (i.e. slats in the chain link fence), landscaping and irrigation to the satisfaction of the Director of Development Services; and

d. The submission of a landscape security in the amount of $1,413.23 prior to the issuance of this permit.

CARRIED; Councillors Zanon and Zilkie opposed

8.1.2 DVP 19-09, Development Variance Permit, 3004 Shaleview Drive

It was moved and seconded

Resolution No. C317/19

THAT Council authorize a Development Variance Permit (DVP 19-09) for Lot 1, DL 3485, ODYD, Plan EPP80268 (3004 Shaleview Dr) to vary Zoning Bylaw 0154: s10.3.5(g).1 to reduce the required front yard setback from 6 m to 3.54 m**.**

CARRIED UNANIMOUSLY

8.1.3 Z 19-05, OCP and Zoning Amendment Bylaw, 2370 Tallus Ridge Drive

It was moved and seconded

Resolution No. C318/19

THAT Council give third reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.56, 2019 (File: Z 19-05); and

THAT Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.76, 2019 (File: Z 19-05); and

THAT Council direct staff to schedule the bylaws for consideration of adoption following:

- Submission of design drawings and cost estimates to the satisfaction of the Director of Development Services for the following:
    - Construction of municipal road and utilities connecting Mountain Hollows Lane to the subject property;
    - Upgrades to the pedestrian right of way at the north end of the property (CA5016164); and
    - Construction of a 3 m wide pedestrian right of way through the south end of the property;
- Confirmation of the registration of a Section 219 covenant to require:
    - Construction of the extension of the municipal road and utilities connecting Mountain Hollows Lane with the development site;
    - Upgrades to the registered pedestrian right of way (CA5016164) to the City's Nature Trail Standard at time of future development;
    - Registration of a statutory right of way and construction of a 3.0 m wide pedestrian access connecting through the proposed strata lot and Tallus Ridge Drive at time of future development; and

- Ongoing maintenance and inspection of rock fall areas by property owners, including debris removal, in accordance with the updated geotechnical recommendations.

CARRIED UNANIMOUSLY

8.2 ENGINEERING AND PUBLIC WORKS

8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES

8.3.1 Bylaw Amendment No. 0093.44 and Bylaw Amendment No. 0095.41, Minor Wording Changes to the Ticketing Bylaws for the Parks and Public Spaces Bylaw

It was moved and seconded

Resolution No. C319/19

THAT Bylaw Notice Enforcement Amendment Bylaw No. 0093.44, 2019 be adopted; and

THAT City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.41, 2019 be adopted.

CARRIED UNANIMOUSLY

8.3.2 Budget Process Overview and Timelines

Information Report from the Director of Finance/CFO

8.4 CHIEF ADMINISTRATIVE OFFICER

9. CORRESPONDENCE AND INFORMATION ITEMS

9.1 Copy of Letter to Hon. Jonathan Wilkinson, Minister of Fisheries and Oceans Canada from Anna Warwick Sears, Executive Director, Okanagan Basin Water Board

Letter dated August 26, 2019 re Follow-Up to Rocky Mountain Ridged Mussel SARA Decision

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:05 p.m.

MAYOR

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DEPUTY CAO/CORPORATE OFFICER