



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, September 10, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Jayson Zilkie  
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO  
Allen Fillion, GM of Engineering and Public Works  
Warren Everton, CFO  
Jason Brolund, Fire Chief  
Shelley Schnitzler, Legislative Services Manager  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

It was acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 3:01 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Marilyn Rilkoﬀ, Director of Financial Services, Regional District of Central Okanagan**

RDCO Central Okanagan West Participation in West Kelowna Services ( Item 6.7 under Presentations)

**2.2 Add Section 90(1)(e) to Close the Meeting to Go In-Camera**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. COW012/19

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Committee of the Whole meeting held Tuesday, June 18, 2019 in the City of West Kelowna Council Chambers.**

It was moved and seconded

Resolution No. COW013/19

**THAT** the Minutes of the Committee of the Whole meeting held Tuesday, June 18, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. PRESENTATIONS**

**6.1 Dr. Silvina Mema, Medical Health Officer, Deborah Preston, Community Health Service Administrator, Danielle Cameron, MHSU Health Service Administrator, and Katrina Lehenbauer, Healthy Communities, Interior Health**

Overview and Update of Interior Health Services.

**6.2 David Komaïke, Director of Engineering Services, Regional District of Central Okanagan**

Presentation on the Regional District of Central Okanagan Development Cost Charges Bylaw Regarding the Waste Water Treatment Plant / East Trunk Sanitary Sewer.

**6.3 David Komaïke, Director of Engineering Services, Regional District of Central Okanagan**

Presentation on the Regional District Treatment Plant Capital Expenditure – Vault.

The meeting recessed at 4:55 p.m.

The meeting reconvened at 5:02 p.m.

**6.4 Brian Reardon, CAO, Regional District of Central Okanagan**

Presentation on the Regional District of Central Okanagan Strategic Plan.

**6.5 Murray Kopp, Director of Parks Services, Regional District of Central Okanagan**

Presentation on Fire Mitigation in Regional District Parks.

**6.6 Marilyn Rilkoff, Director of Financial Services, Regional District of Central Okanagan**

High Level Budget Presentation.

**6.7 Marilyn Rilkoff, Director of Financial Services, Regional District of Central Okanagan**

Presentation on the RDCO Central Okanagan West Participation in West Kelowna Services.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.2 ENGINEERING AND PUBLIC WORKS**

**8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

**8.3.1 RDCO Central Okanagan West Participation in West Kelowna Services**

Information Report from the Director of Finance/CFO

**8.4 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. RESOLVE TO GO IN-CAMERA**

It was moved and seconded

Resolution No. COW014/19

**THAT** Council close the meeting in accordance with Section 90(1) of the *Community Charter* for:

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

**12. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 6:07 p.m.

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ACTING MAYOR

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LEGISLATIVE SERVICES MANAGER