



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, April 16, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston

MEMBERS ABSENT: Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Jim Zaffino, CAO  
Tracey Batten, Deputy CAO  
Nancy Henderson, GM of Development Services  
Allen Fillion, GM of Engineering and Public Works  
Warren Everton, CFO  
Jason Brolund, Fire Chief  
Kyle Reese, Roads and Drainage Supervisor  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and will be archived on the City's website.

The meeting was called to order at 3:00 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

Resolution No. COW002/19

It was moved and seconded

**THAT** the agenda be adopted.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Committee of the Whole meeting held Thursday, February 28, 2019**

Resolution No. COW003/19

It was moved and seconded

**THAT** the Minutes of the Committee of the Whole Meeting held February 28, 2019 at the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. PRESENTATIONS**

**6.1 Sue Foster, Project Manager, and Sabrina Locicero, Stakeholder Engagement, BC Hydro**

Ms. Foster and Ms. Locicero provided Council with an update on the BC Hydro Westbank Substation Upgrade Project.

**6.2 Sue Foster, Project Manager, and Sabrina Locicero, Stakeholder Engagement, BC Hydro**

Ms. Foster and Ms. Locicero provided Council with an update on the West Kelowna Transmission Project.

The meeting recessed at 4:23 p.m.

The meeting reconvened at 4:31 p.m.

**6.3 Mariah VanZerr, Regional Transportation Plan Project Manager, Jerry Dombowsky, Transit and Program Delivery Manager, Sustainable Transportation Partnership of the Central Okanagan (STPCO), and Stephen Power, HDR**

Ms. Van Zerr, Mr. Dombowsky and Mr. Power provided Council with an update on STPCO update and conducted a Regional Transportation Plan Options Development Workshop.

**6.4 Heather Robertson, Project Manager, and Bryan Petzold, Senior Transportation Specialist, Associated Engineering**

CWK Roads and Drainage Supervisor, Ms. Robertson and Mr. Petzold provided Council with a CWK Road Maintenance Policy and Contract Review presentation.

**6.5 Mike Wilding, Lakeview Heights Community Association**

Mr. Wilding provided Council with a presentation on a Community Park for Lakeview Heights.

- 7. UNFINISHED BUSINESS
- 8. DIVISION REPORTS
  - 8.1 DEVELOPMENT SERVICES
  - 8.2 ENGINEERING AND PUBLIC WORKS
  - 8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES
  - 8.4 CHIEF ADMINISTRATIVE OFFICER
- 9. CORRESPONDENCE AND INFORMATION ITEMS
- 10. NOTICE OF MOTION
- 11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

The next Council meeting is scheduled for Tuesday, April 23, 2019 at 6:00 p.m. in the City of West Kelowna Council Chambers.

The meeting adjourned at 6:56 p.m.

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COUNCILLOR

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DEPUTY CAO