



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, January 10, 2023  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Operations  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Jason Brolund, Fire Chief  
Brad Savoury, Director of Legal Services  
Brent Magnan, Director of Development Approvals  
Corinne Boback, Legislative Services Manager/Corporate Officer  
Bob Dargatz, Development Manager/Approving Officer  
Jessica Hewitt, Communications and Engagement Advisor  
Jason Sandberg, Development Engineer  
Jayden Riley, Planner III

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:37 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

## 2. INTRODUCTION OF LATE ITEMS

### 2.1 Replacement Pages 73 and 74 for Z 22-06; Zoning Amendment Bylaw No. 0265.08, 2022 (Third Reading as Amended); Smith Creek, Stage 4 (item 8.3.4)

These pages were replaced to remove multi-use from the recommendation and to include 20-lot for the proposed subdivision.

### 2.2 Re-order Item 8.6.1 Crime Stoppers Month - Verbal Update to Item 5.2

## 3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C003/23

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## 4. ADOPTION OF MINUTES

### 4.1 Minutes of the Special Council Meeting held Tuesday, December 13, 2022 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C004/23

**THAT** the minutes of the Special Council Meeting held Tuesday, December 13, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

### 4.2 Minutes of the Regular Council Meeting held Tuesday, December 13, 2022 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C005/23

**THAT** the minutes of the Regular Council Meeting held Tuesday, December 13, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Council Meeting held Wednesday, December 21, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C006/23

**THAT** the minutes of the Special Council Meeting held Wednesday, December 21, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

Mayor Milsom issued a correction for a recent media article in regards to the City of West Kelowna's reported surplus.

**5.1 Regional District of Central Okanagan Highlights from the December 15, 2022 Regional Board Meeting**

**5.2 Crime Stoppers Month - Verbal Update**

*This item was moved forward from item 8.6.1*

Glynton Brittain, Crime Stoppers Coordinator of the RDCO provided a verbal update and highlighted initiatives as part of Crime Stoppers Month.

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.2 FINANCIAL SERVICES**

**8.3 DEVELOPMENT SERVICES**

**8.3.1 P 22-07; Unique Identifier Count Results; Henluk Consulting**

Jennifer Kanters, Henluk Consulting provided a PowerPoint presentation regarding the Westside Unique Identifier Count Results and was available for questions and comments from Council.

**8.3.2 P 22-05; City of West Kelowna Housing Strategy; Information Report**

The Director of Approvals provided a summary of the West Kelowna Housing Strategy information platform, introduced Jayden Riley as the City of West Kelowna staff participating in this project and Marina Jozipovic, Urban Matters presented a PowerPoint, and was available for questions and comments from Council.

The meeting recessed at 3:09 p.m.

The meeting reconvened at 3:22 p.m.

**8.3.3 P 22-06; Secondary Suite Council Policy Removal**

In accordance with Section 59 (2) of the *Community Charter*, the Mayor provided an opportunity to anyone in the public gallery who considered themselves affected by Item No. 8.3.3 to make representations to Council.

It was moved and seconded

Resolution No. C007/23

**THAT** Council resolve to adopt "City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.74, 2022"; and

**THAT** Council resolve to adopt "City of West Kelowna Business Licensing and Regulations Amendment Bylaw No. 0087.16, 2022"; and

**THAT** Council resolve to repeal the Secondary Suite Council Policy.

CARRIED UNANIMOUSLY

**8.3.4 Z 22-06; Zoning Amendment Bylaw No. 0265.08, 2022 (Third Reading as Amended); Smith Creek, Stage 4**

It was moved and seconded

Resolution No. C008/23

**THAT** Council resolve to give third reading as amended to City of West Kelowna Zoning Amendment Bylaw No. 0265.08, 2022; and

**THAT** Council resolve to direct staff to schedule the amendment bylaw for adoption subject to:

- Registration of a S. 219 Covenant that includes preliminary design and cost estimate to the satisfaction of the City and for the construction of an off-site sidewalk and asphalt pathway on Smith Creek Road, connecting Copper Ridge Drive to Elliott Road;
- Registration of S. 219 covenant with preliminary design and cost estimate to the satisfaction of the City for the extension of Doucette Drive to connect with Copper Ridge Drive prior to further development over 100 units in the area;
- Registration of a S. 219 No Disturb Covenant over the wildlife corridor identified in the Environmental Assessment Report prepared by Ecoscape Environmental Consultants, dated February 22, 2022; and
- Registration of a S. 219 Wildfire Covenant to ensure the wildfire hazard rating of the subject property is low to moderate in advance of building permit.

CARRIED UNANIMOUSLY

#### **8.4 RECREATION AND CULTURE**

#### **8.5 ENGINEERING / PUBLIC WORKS / PARKS**

##### **8.5.1 Road Closure Portion of Asquith Road**

In accordance with Section 40 of the *Community Charter*, the Mayor provided an opportunity to anyone in the public gallery who considered themselves affected by Item No. 8.5.1 to make representations to Council.

It was moved and seconded

Resolution No. C009/23

**THAT** Council resolve to adopt “City of West Kelowna Road Closure and Disposition Bylaw No. 299, 2022”.

CARRIED UNANIMOUSLY

#### **8.6 CORPORATE INITIATIVES**

##### **8.6.1 Crime Stoppers Month - Verbal Update**

*This item was moved to item 5.2*

**8.7 FIRE RESCUE SERVICES**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 3:43 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER