



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, March 14, 2023
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Bob Dargatz, Development Manager/Approving Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Kari O'Rourke, Communications and Engagement Manager

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:34 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C139/23

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

**4.1 Minutes of the Special Council Meeting held Monday, February 27, 2023
in the Lake Room, Eldorado Hotel Council Chambers**

It was moved and seconded

Resolution No. C140/23

THAT the minutes of the Special Council Meeting held Monday, February 27, 2023 in the Lake Room, Eldorado Hotel be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Special Council Meeting held Tuesday, February 28, 2023
in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C141/23

THAT the minutes of the Special Council Meeting held Tuesday, February 28, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Public Hearing held Tuesday, February 28, 2023 in the
City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C142/23

THAT the minutes of the Public Hearing held Tuesday, February 28, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.4 Minutes of the Regular Council Meeting held Tuesday, February 28, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C143/23

THAT the minutes of the Regular Council Meeting held Tuesday, February 28, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Regional District of Central Okanagan Highlights from the Thursday, February 23, 2023 Regional Board Meeting

5.2 Local Government Elected Officials Seminar 2023 Update

6. PRESENTATIONS

6.1 Sinead Scanlon, CPA, CA, Partner, BDO Canada LLP

Sinead Scanlon, CPA, CA, Partner for BDO Canada LLP provided an update on the external audit process and was available for comments and questions from Council.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Code of Conduct Council Policy

It was moved and seconded

Resolution No. C144/23

THAT Council direct staff to amend the current Code of Ethics to meet the new Provincial requirements of a Council Code of Conduct, keeping the document concise and to the point.

CARRIED UNANIMOUSLY

8.2 FINANCIAL SERVICES

8.2.1 Draft 2023-2027 Financial Plan and Ten-Year Capital Plan

It was moved and seconded

Resolution No. C145/23

THAT Council consider the feedback information from the public engagement process held between February 7th and February 16th, 2023; and

THAT Council authorize staff to proceed with the capital expenditures as amended on Attachment 2 – 2023 Amended Capital Early Approval Requests; and

THAT Council give second reading as amended and third reading to the "City of West Kelowna Financial Plan Bylaw No. 0304, 2023", with the tax increase set at 5.0%.

CARRIED UNANIMOUSLY

8.2.2 Utility Fee Amendments Bylaw No. 0028.76, 2023

It was moved and seconded

Resolution No. C146/23

THAT Council give first, second and third reading to "City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.76, 2023."

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 Z 22-02 and DP 22-06; Zoning Amendment Bylaw No. 0265.09 (Adoption) and Development Permit; 3746A Wetton Road

It was moved and seconded

Resolution No. C147/23

THAT Council adopt "Zoning Bylaw No. 0265.09, 2022"; and

THAT Council authorize the issuance of a Development Permit (DP 22-06) for 3746A Wetton Road with the following variances:

- That the 0.6m siting exemption for balconies (s.3.8.4(a)ii.b)) into the required minimum siting distance from the interior side and

exterior side parcel boundary be increased from 35% of the overall length of the building face to 100%.

- That the maximum height for a principal building (s.10.10.5(f)) be increased from 10.0 m to a maximum of 3 storeys to 13.7m to a maximum of 4 storeys.
- That the front parcel boundary setback (s.10.10.5(g)i.) be reduced from 4.5m to 2.9m.
- That the minimum distance parking spaces shall be located from the front parcel boundary in multiple residential zones (s.4.3.2(b)) be reduced from 3.0m to 0.71m; and

THAT issuance of the Development Permit be withheld pending receipt of:

- Landscaping security in the amount of **\$90,927.87**, and

THAT if the Development Permit has not been issued within one year from the date of approval, the Permit with variances shall be deemed to have been refused and the file closed.

CARRIED

8.3.2 P22-03; Development Application Process Review Streamlining – Bill 26 Phase 2 (Adoption)

It was moved and seconded

Resolution No. C148/23

THAT Council defer making a decision and directed staff to bring back possible trigger mechanism recommendations, to the next appropriate Council meeting.

CARRIED UNANIMOUSLY

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

8.7.1 Regional Emergency Mutual Aid Agreement for Firefighting

It was moved and seconded

Resolution No. C149/23

THAT Council to authorize the Mayor and Corporate Officer to execute the Emergency Mutual Aid Agreement as attached to the report of the Fire Chief, dated March 14th, 2023.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 4:25 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER