



**City of West Kelowna**  
**TAX DEPARTMENT**  
2760 Cameron Road, West Kelowna, BC V1Z 2T6  
Tel: (778) 797-8860 Fax: (778) 797-8851  
Email: [taxes@westkelownacity.ca](mailto:taxes@westkelownacity.ca)

Dear Sir/Madame:

**2023 PARCEL TAX ASSESSMENT NOTICE**

*Property Owner Name*  
*Address*  
*Address*

Roll No: 364.00000.000  
Civic Address:  
Legal Description:

The City of West Kelowna is required by provincial legislation to serve notice that the property described above is being assessed for a parcel tax levy as described below. This is standard practice for properties which are newly subdivided, consolidated or stratified. The details of the amount which will be billed to you on your property tax notice are:

<b>Parcel Tax Description</b>	<b>Effective Dates</b>	<b>Annual Parcel Tax Rate</b>
RDCO Solid Waste & Recycling Program, Bylaw #0219 Landfill Transfer Station, Bylaw #0125	2019 - 9999 2019 - 9999	

**\*\* PLEASE DO NOT PAY AS THESE PARCEL TAXES WILL BE ADDED TO YOUR 2023 PROPERTY TAX NOTICE THAT WILL BE MAILED AT THE END OF MAY 2023. \*\***

The City of West Kelowna's Parcel Tax Roll of all properties subject to a Parcel Tax in 2023 has been prepared and is available on the City's website at [www.WestKelownaCity.ca](http://www.WestKelownaCity.ca) or for inspection at City Hall, 2760 Cameron Road, from 8:30am – 4:30pm, Monday through Friday (except statutory holidays). As an owner of property included on the Parcel Tax Roll, you may request an amendment to the roll by applying in writing to the City on or before the close of business on Friday, April 14<sup>th</sup>, 2023. A request for an amendment may only be on one or more of the following grounds:

- (a) there is an error or omission respecting a name or address on the parcel tax roll;
- (b) there is an error or omission respecting the inclusion of a parcel;
- (c) there is an error or omission respecting the charge levied;
- (d) an exemption has been improperly allowed or disallowed.

The Parcel Tax Review Panel, consisting of three (3) members of Council, will convene at 5:45 pm on Tuesday, April 18<sup>th</sup>, 2023 at Municipal Hall, 2760 Cameron Rd to hear any complaints, make corrections to and authenticate the roll. All property owners who file a written complaint to the panel will be notified in writing of the panel decision.

If you have any questions regarding the Parcel Tax Roll, please contact our Tax staff at 778-797-8860.

Regards,

*Lisa Siavashi*, CPA, CMA  
Finance Manager, Deputy CFO