



COUNCIL REPORT

To: Mayor and Council

Date: May 9, 2023

From: Paul Gipps, CAO

Subject: **2023 Transfer Station Parcel Tax Bylaw Adoption**

Report Prepared By: Lisa Siavashi, Financial Services Manager

RECOMMENDATION

THAT Council adopt the “City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0307, 2023”.

STRATEGIC AREA(S) OF FOCUS

Economic and Growth and Prosperity

BACKGROUND

The landfill located on Asquith Road in West Kelowna (referred to as the Westside Landfill) has served West Kelowna, Peachland, the Electoral Area and the WFN for many years. The facility was operated by the RDCO and funded through tipping fees. In 2010, the RDCO converted the landfill to a transfer station open only to residential customers and the funding method became a combination of tipping fees and a parcel tax. The participants in the service and financial contributors are the City of West Kelowna, District of Peachland, Westbank First Nation, and the Regional District of Central Okanagan.

Given that the budget and participants’ shares are subject to change annually, this matter must be brought to Council each year for consideration. In 2023, the CWK share is \$577,621 up from \$486,324 last year. This increase is mostly due to a reduction in the use of operating reserves to supplement revenue. The RDCO invoices the City of West Kelowna for the Westside Transfer Station on a quarterly basis, based on actual expenses. In keeping with Council’s 2010 decision to tax only those properties that can access the service (residential taxpayers), there are 14,339 properties within our jurisdiction in 2023 with a taxable residential assessment component. This equates to \$40.28 per parcel (2022 - \$34.25). This parcel tax is being collected to fund a regional service and is in the 2023 – 2027 Financial Plan under collection for other governments.

FINANCIAL IMPLICATIONS

The RDCO has established costs per participants with the CWK share being \$577,621. It is recommended that this amount be funded through a parcel tax from properties with a residential assessment component. These funds will be transferred to the Regional District. If the bylaw were not approved, the City would still be responsible to the RDCO for the costs of the program, which would have a substantial impact on the budget.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
April 18, 2023	THAT Council give first, second and third readings to the “City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0307, 2023”.	C179/23

REVIEWED BY

Warren Everton, Director of Finance/CFO

Corinne Boback, Legislative Services Manager / Corporate Officer

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

PowerPoint: Yes No

Attachments:

1. Bylaw 0307, 2023 Transfer Station Parcel Tax
2. 092 Westside Transfer Station RDCO 2023 Budget
3. 2023 RDCO Draft Tax Requisition CWK