



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, May 16, 2023  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Operations  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Jason Brolund, Fire Chief  
Brent Magnan, Director of Development Approvals  
Corinne Boback, Legislative Services Manager/Corporate Officer  
Lisa Siavashi, Financial Services Manager/Deputy CFO

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

The meeting was called to order at 3:35 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 RDCO 2023-2027 Five-Year Financial Plan (item 6.1)**

**3. ADOPTION OF AGENDA**

Resolution No. COW005-23

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Committee of the Whole Meeting held Tuesday, April 5, 2023 in the City of West Kelowna Council Chambers**

Resolution No. COW006-23

**THAT** the Minutes of the Committee of the Whole Meeting held Tuesday, April 5, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. PRESENTATIONS**

**6.1 RDCO 2023-2027 Five-Year Financial Plan**

Tania McCabe, Director of Financial Services / CFO and David Komaie, Director of Engineering from the RDCO provided a PowerPoint presentation and were available for questions and comments from Council.

Brian Reardon, Chief Administrative Officer of the RDCO announced his retirement and thanked Council for the years of collaboration between City and RDCO and acknowledged staff and all the city's accomplishments.

**6.2 2022 Pavement Management Plan**

This item was postponed to a future meeting of Council.

**6.3 Parks Master Plan and Rec Trails Master Plan**

Natalie Gerritsen, Parks Planner, City of West Kelowna and Jana Zelenski, Principal, Landscape Architect & Engagement Planner, Lanarc Consulting provided a PowerPoint presentation and was available for questions and comments from Council.

Council requested that the draft Parks Master Plan be provided to presented to Council prior to the plan being released to the public.

The meeting recessed at 4:41 pm to return to the Regular Meeting of Council.

The meeting reconvened at 6:18 pm.

**6.4 Urban Development Institute - Okanagan Region**

Charlene Thomas, Executive Director, Urban Development Institute (UDI) - Okanagan Region and UDI staff, and Jenn Podmore Russell, Vice President, Advisory, Rennie Group provided a PowerPoint presentation for the Urban Development Institute workshop.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.2 FINANCIAL SERVICES**

**8.3 DEVELOPMENT SERVICES**

**8.4 RECREATION AND CULTURE**

**8.5 ENGINEERING / PUBLIC WORKS / PARKS**

**8.6 CORPORATE INITIATIVES**

**8.7 FIRE RESCUE SERVICES**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 7:40 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER