



DEVELOPMENT SERVICES COUNCIL REPORT

To: Mayor and Council

Date: June 27, 2023

From: Paul Gipps, CAO

File No: P 21-01

Subject: **P 21-01; Official Community Plan Bylaw No. 300, 2023 (Consideration of Financial and Waste Management Plan)**

Report Prepared By: Carla Eaton, Senior Planner (Long Range)

RECOMMENDATION to Consider and Resolve:

THAT Council considers “City of West Kelowna Official Community Plan Bylaw No. 0300, 2023” in conjunction with the Financial Plan as per *Local Government Act* Section 477(3)(a)(i); and

THAT Council considers “City of West Kelowna Official Community Plan Bylaw No. 0300, 2023” in conjunction with the Waste Management Plan as per *Local Government Act* Section 477(3)(a)(ii).

STRATEGIC AREA(S) OF FOCUS

Invest in Infrastructure – We will invest in building, improving and maintaining infrastructure to meet the needs of, and to provide a high quality of life for, current and future generations.

Pursue Economic Growth and Prosperity – We will work with stakeholders throughout the region to advocate for and support efforts aimed at helping West Kelowna businesses prosper. With a focus on the future, we will advance opportunities to expand our economy, increase employment, and develop the community in ways that contribute towards prosperity for all.

Strengthen Our Community – We will provide opportunities for the residents of West Kelowna to build connections, celebrate successes, embrace the community's strengths and diversity, address shared needs, and contribute to shaping the community's future.

Foster Safety and Well-Being – We will pursue through direct action, advocacy, and collaboration with local and regional service providers, investments in community health, needs-based housing, emergency preparedness, policing, and other services that foster safety and well-being in West Kelowna.

BACKGROUND

The City of West Kelowna Official Community Plan (OCP) Bylaw No. 0300, 2023 is being presented to Council for first reading at the Council Meeting on June 27, 2023.

In order to move the bylaw forward to Public Hearing there are specific steps that must be followed as per Section 477 of the *Local Government Act*. Section 477(3) specifies that after first reading and prior to Public Hearing of an Official Community Plan Bylaw the local government must, in sequence, consider the plan in conjunction with its financial plan and any applicable waste management plan.

Consideration in Conjunction with Financial Plan

While the OCP is primarily a policy document, the plan recommends a series of actions be considered as part of annual strategic planning and budget deliberations. The City maintains an annual budget process through a five-year operational plan and a ten-year capital plan. Each year, the plan is reviewed and updated with input from each of the City departments including formal budget requests that are required to have consideration for the OCP and other master plans. The identification, prioritization, and completion of these actions are subject to the annual review with careful scrutinization of funding models.

The Finance department has reviewed the identified OCP actions and can confirm that short term actions are covered in the current financial plan, either within the operating or capital budget as applicable. Medium to long term actions are for the most part covered in the financial plan, but for many action items specific projects have not been envisioned to date. These action items will continue to be reviewed yearly to plan for related projects as they are identified. In this way reserve transfers can be recommended along with identification of grant opportunities and any debt requirements.

With regards to densification in areas where the City has established services including water, sewer, parks, recreation, roads, sidewalks and bus routes will likely have a net positive impact on taxation revenue, even with the additional demand for resources to support further service requests. The unknowns revolve around what expansions to current services will be needed in the future.

Areas which will be more difficult to consider in the financial plan are the policies envisioned in the OCP around climate change mitigation and specific actions supporting environmental policies. Discussions have already begun around strategies such as reducing building footprints, energy and greenhouse gas emission reductions and how these might affect future financial plans. Building reserves will be important in this regard but it is anticipated that both the provincial and federal governments will provide funding options for local governments to transition.

Consideration in Conjunction with Waste Management Plan

In 2017 the Regional District of Central Okanagan Board received and approved the submission of the Solid Waste Management Plan to the Ministry of Environment for final

approval. Final approval was received from the Ministry in 2020, along with inclusions to further investigate the diversion of organic waste from the Glenmore Landfill and the impacts this would have on the landfill gas collection system. As waste management is a regional function, the RDCO Solid Waste Management Plan directly applies to the City of West Kelowna. This plan provides direction for 2020 through to 2030, with the requirement for a mid-term effectiveness review before the end of 2024. The plan also authorizes the Regional District of Central Okanagan and the Member Municipalities (City of West Kelowna, City of Kelowna, District of Peachland, District of Lake Country) to manage waste in accordance with the plan.

The RDCO Engineering Services department confirms that the City of West Kelowna draft OCP furthers and supports the RDCO Solid Waste Management Plan.

REVIEWED BY

Chris Anderson, Public Works Manager

Brent Magnan, Director of Development Approvals

Warren Everton, Director of Finance / CFO

Corinne Boback, Legislative Services Manager / Corporate Officer

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

PowerPoint: Yes ☐ No ☒