



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, June 27, 2023  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Jason Brolund, Fire Chief  
Brent Magnan, Director of Development Approvals  
Corinne Boback, Legislative Services Manager/Corporate Officer  
Bob Dargatz, Development Manager/Approving Officer  
Chris Oliver, Planning Manager  
Carla Eaton, Senior Planner - Long Range

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:08 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C250/23

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

#### **4. ADOPTION OF MINUTES**

##### **4.1 Minutes of the Special Council Meeting held Tuesday, June 13, 2023 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C251/23

**THAT** the minutes of the Special Council Meeting held Tuesday, June 13, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

##### **4.2 Minutes of the Regular Council Meeting held Tuesday, June 13, 2023 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C252/23

**THAT** the minutes of the Regular Council Meeting held Tuesday, June 13, 2023 in the City of West Kelowna Council Chambers be adopted as amended.

CARRIED UNANIMOUSLY

#### **5. MAYOR AND COUNCILLOR'S REPORTS**

##### **5.1 Regional District of Central Okanagan Highlights from the Thursday, June 15, 2023 Regional Board Meeting**

##### **5.2 Mayor Milsom's Community Updates**

Council encouraged everyone to attend community-led Canada Day and Westside Daze events at West Kelowna's Memorial Park at 3737 Old Okanagan Highway. Canada Day festivities will run from 11 a.m. to 5 p.m. on Saturday, July 1. Westside Daze celebrations will take place from July 7 to 9.

Find full details at [westsidedaze.com](http://westsidedaze.com). Council also thanked the volunteers who organize the events.

West Kelowna's 2023 Music in the Park season kicked off June 23, with over 1,000 fans attending. Free concerts at Annette Beaudreau Amphitheatre will start at 6:30 p.m. every Friday until Aug. 25. Find the full season lineup and other event details at [westkelownacity.ca/musicinthepark](http://westkelownacity.ca/musicinthepark).

On behalf of Council, Mayor Milsom thanked the Westbank Museum and everyone who participated in and supported the second annual Westside Multiculturalism Day at Westbank Lions Community Centre. The event held on Saturday, June 24 featured pavilions and live performances representing 20 cultures.

## **6. PRESENTATIONS**

### **6.1 Troy Clifford, Provincial President, Ambulance Paramedics & Emergency Dispatchers of BC - Verbal Update**

Troy Clifford, Provincial President, Ambulance Paramedics & Emergency Dispatchers of BC provided an update about the roles and responsibilities their organization provides to BC and identified challenges. Troy was available for questions and comments from Council.

### **6.2 Jenna Dietz, Clinical Operations Director, BC Emergency Health Services**

Jenna Dietz, Clinical Operations Director, BC Emergency Health Services was not in attendance to present to Council.

## **7. UNFINISHED BUSINESS**

## **8. DIVISION REPORTS**

### **8.1 CHIEF ADMINISTRATIVE OFFICER**

#### **8.1.1 Adoption of Bylaw No. 0309 being the Green Bay Dredging Project - Phase 1 Establishment Bylaw**

It was moved and seconded

Resolution No. C253/23

**THAT** Council adopt Bylaw No. 0309 being the Green Bay Dredging Project - Phase 1 Establishment Bylaw.

CARRIED UNANIMOUSLY

### **8.1.2 2022 Annual Report**

It was moved and seconded

Resolution No. C254/23

**THAT** Council consider the 2022 Annual Report for adoption, which includes the adopted Audited Financial Statements, prepared in accordance with Sections 98 and 99 of the *Community Charter*.

CARRIED UNANIMOUSLY

## **8.2 FINANCIAL SERVICES**

### **8.2.1 2022 DRAFT Statement of Financial Information (SOFI)**

It was moved and seconded

Resolution No. C255/23

**THAT** Council approve the 2022 DRAFT Statement of Financial Information report for the City of West Kelowna.

CARRIED UNANIMOUSLY

## **8.3 DEVELOPMENT SERVICES**

### **8.3.1 Z 22-12; OCP Amendment Bylaw No. 0100.71 and Zoning Amendment Bylaw No. 0265.14 (First and Second Reading); 1620 Stevens Road**

It was moved and seconded

Resolution No. C256/23

**THAT** Council give first reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.71, 2023; and

**THAT** Council give first reading to City of West Kelowna Zoning Amendment Bylaw No. 0265.14, 2023.

CARRIED UNANIMOUSLY

### **8.3.2 Z 17-02; Application Extension; 3290 Glenrosa Road, 3280 Glenrosa Road and Salmon Road**

The Applicant David Mori, D.E. Pilling & Associates Ltd. provided a verbal update on supporting the alternate recommendation on the application and was available to answer questions and comments from Council.

It was moved and seconded

Resolution No. C257/23

**THAT** Council defer consideration of Z 17-02, Application Extension, 3290 Glenrosa Road, 3280 Glenrosa Road and Salmon Road for a period of three months.

CARRIED UNANIMOUSLY

The meeting recessed at 7:45 p.m.

The meeting reconvened at 7:58 p.m.

### **8.3.3 DVP 23-06, Development Variance Permit for 3696 Inverness Rd**

It was moved and seconded

Resolution No. C258/23

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 23-06) for 3696 Inverness Road to vary S.3.19.1 of Zoning Bylaw No. 0265 to reduce the minimum parcel area required for a carriage house on an R1 property from 1100 m<sup>2</sup> to 1012 m<sup>2</sup> in accordance with the attached permit (Attachment 1).

CARRIED UNANIMOUSLY

### **8.3.4 P 21-01; Official Community Plan Bylaw No. 300, 2023 (1st and 2nd)**

It was moved and seconded

Resolution No. C259/23

**THAT** Council direct staff to rename the Gellatly Village Neighbourhood Centre to Gellatly Village; and

**THAT** Council give first and second reading to the “City of West Kelowna Official Community Plan Bylaw No. 0300, 2023”, including the recommended revisions to Gellatly Village; and

**THAT** Council direct staff to schedule the Public Hearing for Bylaw No. 0300, 2023, following Council’s consideration of the Official Community Plan (OCP) and the City’s Financial and Waste Management Plans, and referral of the OCP to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

Council unanimously agreed that Thursday, July 20th, 2023 be set as the Public Hearing date for the OCP.

**8.3.5 P 21-01; Official Community Plan Bylaw No. 300, 2023  
(Consideration of Financial and Waste Management Plan)**

It was moved and seconded

Resolution No. C260/23

**THAT** Council considers “City of West Kelowna Official Community Plan Bylaw No. 0300, 2023” in conjunction with the Financial Plan as per *Local Government Act* Section 477(3)(a)(i); and

**THAT** Council considers “City of West Kelowna Official Community Plan Bylaw No. 0300, 2023” in conjunction with the Waste Management Plan as per *Local Government Act* Section 477(3)(a)(ii).

CARRIED UNANIMOUSLY

**8.4 RECREATION AND CULTURE**

**8.5 ENGINEERING / PUBLIC WORKS / PARKS**

**8.6 CORPORATE INITIATIVES**

**8.7 FIRE RESCUE SERVICES**

**8.7.1 Public Notification and Evacuation Route Planning Regional  
Grant Application Endorsement**

It was moved and seconded

Resolution No. C261/23

**THAT** Council support the Central Okanagan Regional Emergency Program’s application to the Community Emergency Preparedness Fund’s Emergency Evacuation Grant Program for \$156,600 to complete a Public Notification & Evacuation Route Planning Framework; and

**THAT** Council approve of the Central Okanagan Regional Emergency Program applying for and receiving and managing the grant funding on behalf of the City of West Kelowna.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 8:57 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER