



COUNCIL REPORT

To: Mayor and Council

Date: July 11, 2023

From: Paul Gipps, CAO

Subject: **Appointment of Deputy Chief Administrative Officer and Deputy Corporate Officer**

Report Prepared by: Corinne Boback, Legislative Services Manager / Corporate Officer

RECOMMENDATION to Consider and Resolve:

THAT Council appoint Trevor Seibel as the Deputy Chief Administrative Officer as per Section 147 of the *Community Charter*; and

THAT Council appoint Trevor Seibel as the Deputy Corporate Officer as per Section 148 of the *Community Charter*.

STRATEGIC AREA(S) OF FOCUS

Strengthen Our Community – We will provide opportunities for the residents of West Kelowna to build connections, celebrate successes, embrace the community's strengths and diversity, address shared needs, and contribute to shaping the community's future.

BACKGROUND

Effective July 11, 2023 Trevor Siebel has assumed the roles and responsibilities of Deputy CAO for the City of West Kelowna. Mr. Siebel has an outstanding background in local government, including in the role of CAO and will bring a wealth of experience and expertise to our team.

Mr. Siebel will be assuming a number of responsibilities as Deputy CAO and will act as the CAO in the absence of Mr. Gipps and Corporate Officer the absence of Ms. Boback.

To ensure continuity with our Officers Bylaw and the Community Charter staff are asking Council to appoint Mr. Siebel to the position of Deputy CAO and Deputy Corporate Officer.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
August 23, 2022	THAT Council rescind the appointment of Shelley Schnitzler, Corporate Officer, for the City of West Kelowna; and THAT Council appoint Corinne Boback as Corporate Officer for the City of West Kelowna.	C221/22

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

Powerpoint: Yes No