



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, October 10, 2023
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap (virtual)
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO
Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Brad Savoury, Director of Legal Services
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Bob Dargatz, Development Manager/Approving Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Anderson, Public Works Manager
Dylon Fellner, Utilities Technical Coordinator
Karen Goodridge-Nagle, Revenue Coordinator
Natasha Patricelli, Legislative Services Assistant

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:35 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C336/23

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Monday, September 18, 2023 in the Morris J. Wosk Centre for Dialogue at Simon Fraser University

It was moved and seconded

Resolution No. C337/23

THAT the minutes of the Special Council Meeting held Monday, September 18, 2023 in the Morris J. Wosk Centre for Dialogue at Simon Fraser University be adopted as amended.

CARRIED UNANIMOUSLY

4.2 Minutes of the Special Council Meeting held Tuesday, September 26, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C338/23

THAT the minutes of the Special Council Meeting held Tuesday, September 26, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Regular Council Meeting held Tuesday, September 26, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C339/23

THAT the minutes of the Regular Council Meeting held Tuesday, September 26, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

Mayor Milsom thanked Councillor Zanon for a great job as Chair at the last Council meeting.

New Street Banners, designed in collaboration with Westbank First Nation, the Farm Loop and Westside Wine Trail Associations, are being installed on the Westside Wine Trail, BC Ale Trail and Westside Farm Loop in the City along the Boucherie, Glencoe, Smith Creek and Elliott Road areas. Council thanked everyone who contributed to the designs, which incorporate elements that recognize the syilx/Okanagan People:

- The word way', which means hello/welcome in nsyilxcən
- The bear claw, which symbolizes Black Bear – one of Westbank First Nation's Four Food Chiefs
- The yellow colour, which represents the arrowleaf balsamroot flower, which has been used as a valuable food source and an important indicator plant.

5.1 Regional District of Central Okanagan Highlights from the Thursday, October 5, 2023 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 Councillor de Jong

Councillor de Jong presented the notice of motion to Council asking that Mayor Milsom write the Regional District of Central Okanagan requesting an Independent Public Hearing Process regarding the McDougall Creek Wildfire with a focus on provincial Emergency Support Services and the effectiveness of the Regional District of Central Okanagan Emergency Plan.

It was moved and seconded

Resolution No. C340/23

WHEREAS the McDougall Creek Wildfire is no longer considered a "wildfire of note" and is moving in to a period of recovery;

AND WHEREAS, Council recognizes the hard work of the many emergency personnel and volunteers that fought this wildfire and provided emergency services to those in need;

AND WHEREAS, the emergency personnel, volunteers, and local residents were impacted by this wildfire. The public has something to say and they deserve a time to share their stories in an open, transparent forum. Sharing of these stories is part of the healing process;

AND WHEREAS, during the McDougall Creek Wildfire there were many challenges involving Emergency Support Services, especially in West Kelowna. Emergency Support Services were coordinated through the Regional District of Central Okanagan as a local authority based Provincial emergency response program;

AND WHEREAS, there is opportunity to learn from the responses to the McDougall Creek Wildfire and how to improve the Regional District of Central Okanagan Emergency Plan, a living document that was last revised in 2020;

NOW THEREFORE BE IT RESOLVED **THAT** Council direct the Mayor to write the Regional District of Central Okanagan requesting an Independent Public Hearing Process regarding the McDougall Creek Wildfire with a focus on Emergency Support Services and the effectiveness of the Regional District of Central Okanagan Emergency Plan.

CARRIED UNANIMOUSLY

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 State of Local Emergency

It was moved and seconded

Resolution No. C341/23

THAT Council endorse the rescindment of the State of Local Emergency for the McDougall Creek wildfire authorized by Acting Mayor Carol Zanon executed on September 29, 2023.

CARRIED UNANIMOUSLY

8.1.2 Pit Meters and Water Regulations Bylaw No. 0274

It was moved and seconded

Resolution No. C342/23

THAT Council receive for information the report dated October 10, 2023 from the Director of Engineering and Operations, with respect to water pit meters for new construction; and

THAT Council direct staff to implement the requirement for pit meters at time of building permit.

CARRIED; Councillors Millsap, Johnston and de Jong opposed

8.2 FINANCIAL SERVICES

8.2.1 2024 Permissive Tax Exemption Bylaw

It was moved and seconded

Resolution No. C343/23

THAT Council give first, second and third reading to “Property Tax Exemption Bylaw No. 0311, 2023.”

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 P 23-05; Housing Accelerator Fund (HAF) Update

It was moved and seconded

Resolution No. C344/23

THAT Council support the City’s Housing Accelerator Fund (HAF) Action Plan that includes the proposed initiatives, generally outlined as follows along with all additional required documentation to the Canada Mortgage and Housing Corporation as the City’s application under the Housing Accelerator Fund Program:

Proposed Housing Accelerator Fund Initiatives:

1. Accessory Dwelling Unit Strategy – Gentle Density Infill
2. Missing Middle – Plex-readiness
3. Rental Use Zoning Policy
4. Structured Density Bonus Program

5. Non-market Affordable Housing and Priority Housing Incentives
6. Parking Regulation Revision
7. Development Approvals Procedures Streamlining.

CARRIED; Councillor de Jong opposed

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:51 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER