



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, January 9, 2024
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong (arrived at 1:35pm)
Councillor Jason Friesen (arrived at 1:36pm)
Councillor Stephen Johnston (arrived at 1:36pm)
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO
Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Brad Savoury, Director of Legal Services
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Oliver, Planning Manager
Melissa Hunt-Anderson, Community and Social Development Coordinator

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:34pm

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 DP 23-14, Development Permit (3053 Wales Road) (Item 8.3.1)

Correspondence received from:

- Wolfgang Stichling

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C003/24

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Monday, December 11, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C004/24

THAT the Minutes of the Special Council Meeting held Monday, December 11, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Public Hearing held Monday, December 11, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C005/24

THAT the Minutes of the Public Hearing held Monday, December 11, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council Meeting held Tuesday, December 12, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C006/24

THAT the Minutes of the Special Council Meeting held Tuesday, December 12, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.4 Minutes of the Regular Council Meeting held Tuesday, December 12, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C007/24

THAT the Minutes of the Regular Council Meeting held Tuesday, December 12, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. PRESENTATIONS

6.1 James Littley, Deputy Administrator - Okanagan Basin Water Board

James Littley, Deputy Administrator - Okanagan Basin Water Board provided a PowerPoint and was available for questions and comments from Council.

It was moved and seconded

Resolution No. C008/24

THAT the Mayor of the City of West Kelowna write a letter of support for the Okanagan Basin Water Board's Call to Action on Invasive Mussel Prevention to:

- the Provincial Minister of Water, Land and Resource Stewardship;
- the Provincial Minister of Environment and Climate Change Strategy;
- the Federal Minister of Fisheries, Ocean and the Canadian Coast Guard; and
- the Federal Minister of Public Safety.

CARRIED UNANIMOUSLY

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.2 FINANCIAL SERVICES

8.2.1 2024 Grant in Aid Requests

The Chief Financial Officer provided an introduction to the 2024 Grant in Aid Requests.

GRANT IN AID - CASH GRANTS

It was moved and seconded

Resolution No. C009/24

THAT Council support a cash grant in aid to:

Air Cadet League of Canada 909 Peregrine Sponsoring Committee for \$2,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C010/24

THAT Council not support a cash grant in aid to:

Autism Okanagan Association for \$5,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C011/24

THAT Council not support a cash grant in aid to:

Canadian Home Builders Association - Central Okanagan for \$7,500.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C012/24

THAT Council not support a cash grant in aid to:
Canadian Mental Health Association for \$20,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C013/24

THAT Council support a cash grant in aid to:
Canadian Red Cross, West Kelowna Health Equipment Loan Program
(HELP) for \$15,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C014/24

THAT Council support a cash grant in aid to:
Central Okanagan Bursary & Scholarship Society (COBSS) for \$1,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C015/24

THAT Council support a cash grant in aid to:
Childhood Connections - Okanagan Family & Childcare Society for
\$5,000.

CARRIED; Councillor Zanon opposed

It was moved and seconded

Resolution No. C016/24

THAT Council support a cash grant in aid to:

Gellatly Bay Trails and Parks Society for \$2,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C017/24

THAT Council support a cash grant in aid to:

Girl Guides of Canada - Naitaka District (West Kelowna) for \$2,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C018/24

THAT Council support a cash grant in aid to:

Helping Out People Exploited Society (H.O.P.E. Outreach) for \$5,000.

CARRIED; Councillor Zanon opposed

It was moved and seconded

Resolution No. C019/24

THAT Council not support a cash grant in aid to:

KANDU - Knowledgeing All Nations & Developing Unity for \$20,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C020/24

THAT Council support a cash grant in aid to:

Kelowna AquaJets Swim Club (aka Liquid Lightning Swim Club) for \$15,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C021/24

THAT Council support a cash grant in aid to:
Kelowna Rowing Club for \$1,500.

CARRIED; Councillors Friesen, de Jong and Johnston opposed

It was moved and seconded

Resolution No. C022/24

THAT Council not support a cash grant in aid to:
People Lived Experience Society for \$35,080.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C023/24

THAT staff explore options for the future operation of the mobile shower/washroom unit and report back to Council.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C024/24

THAT Council support a cash grant in aid to:
Therapeutic Lake Cruises Society for \$1,500.

CARRIED; Councillors de Jong and Zanon opposed

It was moved and seconded

Resolution No. C025/24

THAT Council not support a cash grant in aid to:
Turning Points Collaborative Society (TPCS) for \$15,400.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C026/24

THAT Council support a cash grant in aid to:

West Kelowna Community Policing Society for \$7,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C027/24

THAT Council support a cash grant in aid to:

West Kelowna Firefighters Association for \$5,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C028/24

THAT Council support a cash grant in aid to:

West Kelowna Trail Crew Society for \$2,828.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C029/24

THAT Council support a cash grant in aid to:

West Kelowna Yacht Club for \$7,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C030/24

THAT Council support a cash grant in aid to:

West Kelowna Youth Ambassador Program for \$4,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C031/24

THAT Council support a cash grant in aid to:
Westside Celebration Society for \$25,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C032/24

THAT Council support a cash grant in aid to:
Westside Health Network Society for \$15,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C033/24

THAT Council not support a cash grant in aid to:
YMCA of Southern Interior BC for \$10,000.

CARRIED UNANIMOUSLY

GRANT IN AID - NON CASH GRANTS

It was moved and seconded

Resolution No. C034/24

THAT Council support the follow non-cash grant in aid to:
First Lakeview Heights Scouts (Lions Hall) for \$8,500.
Crossing Creek Community Theatre for \$2,800.
Girl Guides of Canada - Naitaka District (West Kelowna) for \$7,000.
Lakeview Heights Thursday Niters' AA Group for \$3,200.
Royal Canadian Humane Association for \$600.

Royal Canadian Legion Br. 288 Westbank for \$4,650.

Westside Health Network Society (in kind) for \$10,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C035/24

THAT Council authorize staff to distribute the approved 2024 Cash Grants-in-Aid.

CARRIED UNANIMOUSLY

8.2.2 Amendment to 2023 Financial Plan Bylaw 304

The Chief Financial Officer provided an overview on the amendment to the 2023 Financial Plan Bylaw.

It was moved and seconded

Resolution No. C036/24

THAT 2023 Financial Plan Amendment Bylaw No. 304.01, 2024 be read a first, second and third time.

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 DP 23-14, Development Permit (3053 Wales Road)

The Planning Manager provided a PowerPoint presentation and was available for questions and comments from Council.

Jenifer Berkhiem, Project Development Manager, Gibson Custom Homes and Ryan Twordik, R-tistry Home Design spoke to Council about the negative recommendation.

It was moved and seconded

Resolution No. C037/24

THAT Council support the issuance of a Development Variance Permit for 3053 Wales Rd to allow for a reduced setback from an access

easement from 6.0 m to 0.9 m for the garage and 4.5 m to 3.0m for the dwelling;

AND THAT Council deny the issuance of a Hillside Development Permit and Development Variance Permit for 3053 Wales Rd, for a single detached dwelling with an increased to building height from 10.0 m to 11.32 m.

CARRIED; Councillor Millsap opposed

The meeting recessed at 3:17pm

The meeting reconvened at 3:26pm

8.3.2 DVP 23-10, Development Variance Permit (1895 Bartley Road)

It was moved and seconded

Resolution No. C038/24

THAT Council authorize the issuance of a Development Variance Permit (DVP 23-10) for 1895 Bartley Road to vary s.3.24.1 of the Zoning Bylaw No. 0265 to permit agri-tourism accommodation to be conducted outside of a principal single detached dwelling.

CARRIED UNANIMOUSLY

8.3.3 Z 23-07, Zoning Bylaw Amendment (3715 and 3717 Hoskins Road, 2424 Dobbin Road)

It was moved and seconded

Resolution No. C039/24

THAT Council give first and second and third reading to Zoning Amendment Bylaw No. 0265.21, 2023;

AND THAT Council direct staff to schedule Zoning Amendment Bylaw No. 0265.21, 2023 for adoption following:

- Issuance of a setback permit by the Ministry of Transportation and Infrastructure;
- Approval of the bylaw by the Ministry of Transportation and Infrastructure; and

- Consolidation of 3715 Hoskins Road, 3717 Hoskins Road, and 2424 Dobbin Road.

CARRIED UNANIMOUSLY

8.3.4 DP 21-01, Development Permit with Variances (2405 Bering Road)

The applicant Stephen Graham, 2405 Bering Rd spoke to the application and was available for questions and comments from Council.

It was moved and seconded

Resolution No. C040/24

THAT Council authorize the issuance of a Westbank Urban Centre Development Permit (DP 21-01) for a townhouse development at 2405 Bering Road, subject to the conditions outlined in the attached Development Permit;

AND THAT Council authorize a variance to the City of West Kelowna Zoning Bylaw No. 0265 in accordance with the attached permit, as follows, that the:

- exterior side parcel boundary setback be decreased from 6.0 m to 0.9m;
- front parcel boundary setback be decreased from 6.0 m to 0.1m;
- minimum distance parking must be from the exterior side parcel boundary be reduced from 3.0m to 1.5m;
- required number of standard parking spaces be reduced from 17 to 15;
- minimum two-way access aisle width be reduced from 7.0m to 1.5m along the lane; and
- maximum permitted driveway width for townhouse uses be increased from 7.0m to 30.61m along the lane.

AND THAT issuance of the Development Permit be withheld pending receipt of:

- Landscaping security in the amount of \$22,140.94;

AND FURTHER THAT if the Development Permit has not been issued within one year from the date of approval, the Permit with variances shall be deemed to have been refused and the file closed.

CARRIED UNANIMOUSLY

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 4:33pm

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER