



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, February 13, 2024
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen (virtual)
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Ron Mattiussi, Interim CAO
Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Brad Savoury, Director of Legal Services
Corinne Boback, Legislative Services Manager/Corporate Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Oliver, Planning Manager
Erin Goodwin, Facilities and Recreation Manager
Stacey Harding; Fleet Operations and Project Manager

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:31 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Submissions for DP 23-19; Development Permit with Variances; 3830 Gellatly Road (Item 8.3.1)

Correspondence received from:

- Corey Fischer
- Kevin McLuskey
- Taylor Lock
- Bob and Wendy Brace
- 2 submissions from Glenn Bennett and Tana Walker
- Diana Bergen

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C057/24

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C058/24

THAT the minutes of the Special Council Meeting held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Public Hearing held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C059/24

THAT the minutes of the Public Hearing held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Regular Council Meeting held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C060/24

THAT the minutes of the Regular Council Meeting held Tuesday, January 23, 2024 in the City of West Kelowna Council Chambers be adopted as amended.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Rise and Report - Appointment of Interim CAO

Council appointed Mr. Ron Mattiussi, of R.L. Mattiussi Advisory Services Inc., as the City of West Kelowna's Interim Chief Administrative Officer (CAO), effective immediately through mid-May 2024. With CAO Paul Gipps's departure on Feb. 9, Council also selected Leaders International to conduct the executive search for a CAO.

5.2 Mayors Update

Mayor Milsom congratulated Councillor Stephen Johnston after the B.C. United Party announced him as their candidate for West Kelowna-Peachland in the upcoming provincial election scheduled on Oct. 19. Johnston was thanked for his ongoing commitment to serve our community and wished good luck.

The City of West Kelowna is hosting free events on Family Day, Monday, Feb. 19 and Council encouraged the public to join in the fun. Find event details at westkelownacity.ca/familydayfun. Council also thanked the Province of B.C. for providing funding to help host the events.

Council expressed best wishes to everyone in our community celebrating in Lunar New Year festivities and for strength, success, and good fortune throughout 2024 – the Year of the Wood Dragon.

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Funding Strategies – Major Projects – Follow Up

It was moved and seconded

Resolution No. C061/24

THAT the 2024 Capital Budget Request for Pedestrian Infrastructure (C2024-27 – Multi Use Path Connections) be approved in the amount of \$380,000 funded from the Growing Communities Fund.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C062/24

THAT the 2024 Capital Budget Request for Equipment – Fire Department (C2024-55 Fire Truck - Quint) be funded from MFA – Equipment Financing.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C063/24

THAT Council approve the Operations Yard Project Budget of \$9,805,000 and related Funding Strategy as outlined in Attachment 7 in the report titled “Funding Strategies – Major Projects – Follow-Up” from the Deputy CAO, dated February 13, 2024.

CARRIED UNANIMOUSLY

8.1.2 Mount Boucherie Community Centre Restoration Project – Next Steps Update

This item was deferred from the January 23, 2024 Regular Council Meeting.

It was moved and seconded

Resolution No. C064/24

THAT Council approve the restoration of the Mount Boucherie Community Center (MBCC), including the creation of 80 childcare spaces, in accordance with the grant requirements;

AND THAT Council approve the completion of a Progressive Design Build process for the MBCC restoration funded through the approved 2023 Capital Budget.

CARRIED UNANIMOUSLY

8.1.3 Launch of the Alternative Approval Process: Fire Hall 32 Replacement Project

The Legislative Services Manager / Corporate Officer provided an update on the legislative required statutory advertisements, posting to the Public Notice board and website date to be Friday, February 16, 2024.

It was moved and seconded

Resolution No. C065/24

THAT the updated elector response form, “Alternative Approval Process Form – Fire Hall 32 Replacement Project” from the Legislative Services Manager/Corporate Officer, be approved;

AND THAT Thursday, March 21, 2024 at 4:30 pm be set as the deadline for receipt of the elector response forms.

CARRIED UNANIMOUSLY

8.2 FINANCIAL SERVICES

8.3 DEVELOPMENT SERVICES

8.3.1 DP 23-19; Development Permit with Variances; (3830 Gellatly Road)

It was moved and seconded

Resolution No. C066/24

THAT Council authorize the issuance of a Multiple Family and Intensive Residential and Hillside Development Permit (DP 23-19) for a townhouse development located at 3830 Gellatly Road, subject to the

conditions outlined in the report dated February 13, 2024 from the Senior Planner;

AND THAT Council authorize a variance to the City of West Kelowna Zoning Bylaw No. 0265 in accordance with the attached permit that the:

- minimum interior side parcel boundary setback be reduced from 3.0m to 1.93m;
- minimum rear parcel boundary setback be reduced from 7.5m to 4.25m; and
- minimum drive isle width be reduced from 7.0m to 6.0m over a portion of the central access lane encumbered by a Fortis Statutory Right of Way (SRW);

AND THAT the issuance of the Development Permit be withheld pending receipt of a landscape Security in the amount of \$106,425.00;

AND FURTHER THAT if the Development Permit has not been issued within one year from the date of approval, the Permit with variances shall be deemed to have been refused and the file closed.

CARRIED UNANIMOUSLY

Councillor Friesen left the meeting at 2:54pm

The meeting recessed at 2:54pm

The meeting reconvened at 3:07pm

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.5.1 Fleet Emissions Road Map

It was moved and seconded

Resolution No. C067/24

THAT Council approve the CleanBC three stage electrification strategy as outline in the report from the Operations & Project Manager dated February 13, 2024;

AND THAT CleanBC three stage electrification strategy be subject to annual capital budget approvals.

CARRIED UNANIMOUSLY

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:32 p.m

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER