



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, February 27, 2024
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Jeremy Frick, Building and Licensing Manager
Kandice Brzezynski, Senior Business Licensing and Building Official

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:05 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C070/24

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

**4.1 Minutes of the Special Council Meeting held Tuesday, February 13, 2024
in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C071/24

THAT the minutes of the Special Council Meeting held Tuesday, February 13, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, February 13, 2024
in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C072/24

THAT the minutes of the Regular Council Meeting held Tuesday, February 13, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

Council wore pink shirts in support of Pink Shirt Day on February 28 to show that bullying has no place in our community. Mayor Milsom also asked our community to be kind and caring towards one another and ensure that West Kelowna remains a warm, welcoming and inclusive city.

It was moved and seconded

Resolution No. C073/24

THAT Council appoint Councillors Zanon and Da Silva to the 2024 SILGA and UBCM Resolutions Committee;

AND THAT staff provide support to the 2024 SILGA and UBCM Resolutions Committee as required.

CARRIED UNANIMOUSLY

5.1 Regional District of Central Okanagan Highlights from the Thursday, January 25, 2024 Regional Board Meeting

5.2 Regional District of Central Okanagan Highlights from the Thursday, February 22, 2024 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Consideration of a Special Council Meeting to be held on March 8, 2024 Outside the Municipality

A special Council meeting between SD23 and the City of West Kelowna has been postponed to the Fall of 2024.

8.1.2 City Hall Project - Update

It was moved and seconded

Resolution No. C074/24

THAT the report titled “City Hall Project – Update” dated February 27, 2024 from the Deputy CAO, be received for information.

CARRIED UNANIMOUSLY

8.2 FINANCIAL SERVICES

8.2.1 Draft 2024-2028 Financial Plan with Community Feedback and Second and Third Reading of Bylaw 0312

It was moved and seconded

Resolution No. C075/24

THAT Council consider the feedback information from the public engagement process held between January 29th and February 8th, 2024;

AND THAT Council authorize staff to proceed with the capital expenditures as amended on Attachment 2 – 2024 Amended Capital and Operating Early Approval Requests;

AND FURTHER THAT Council give second reading as amended and third reading to the “City of West Kelowna Financial Plan Bylaw No. 0312, 2023”, with the tax increase set at 6.85%.

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 P 24-05; Provincial Legislation Changes Overview

The Director of Development Approvals provided an overview on the Provincial legislation changes.

8.3.2 P 24-05; Bill 44 Amendments - Public Hearings

It was moved and seconded

Resolution No. C076/24

THAT Council give first, second, and third reading to Development Applications Procedures Amendment Bylaw No. 0260.03, 2024;

AND THAT the Development Application Delegation Request Council Policy be revised as outlined in the Report from the Planner III dated February 27, 2024.

CARRIED; Councillors de Jong, Zanon and Millsap opposed

The meeting recessed at 7:57 p.m.

The meeting reconvened at 8:10 p.m.

8.3.3 P 24-03; Fees and Charges Bylaw (No.0028) Amendments

It was moved and seconded

Resolution No. C077/24

THAT Council give first, second and third readings to the “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.80, 2024.”

CARRIED UNANIMOUSLY

8.3.4 P 23-14 - Short Term Rental Regulations (related bylaw amendments first, second, and third readings)

This item was deferred from the Tuesday, January 23, 2024 Regular Council meeting.

Pursuant to Section 100 of the *Community Charter*, Councillor Millsap declared a conflict of interest regarding Item 8.3.4 P 23-14 as he operates a Short Term Accommodation/Bed and Breakfast in West Kelowna.

Councillor Millsap left the meeting at 8:13 p.m.

It was moved and seconded

Resolution No. C078/24

THAT the City of West Kelowna Zoning Amendment Bylaw No. 0265.20, 2023 be given first and second reading;

AND THAT City of West Kelowna Zoning Amendment Bylaw No. 0265.20, 2023 be forwarded to a Public Hearing;

AND THAT the following amending bylaws pertaining to short term rental regulations be given first, second, and third reading:

- City of West Kelowna Business Licensing and Regulations Amendment Bylaw No. 0087.17, 2023;
- City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.52, 2023;
- City of West Kelowna Bylaw Notice Enforcement Amendment Bylaw No. 0093.54, 2023; and
- City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.79, 2023;

AND FURTHER THAT Council opt-out of the Provincial principal residence requirements for Short-Term Rentals.

CARRIED; Councillor Zanon opposed

Councillor Millsap returned to the meeting at 9:03 p.m.

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

8.7.1 Regional Grant Funding Application – RDCO Emergency Support Services Equipment and Training

Fire Chief Jason Brolund introduced Jason Beddell, Emergency Support Services (ESS) Supervisor, who provided information on the Regional Grant Funding Application for RDCO Emergency Support Services equipment and training.

It was moved and seconded

Resolution No. C079/24

THAT Council approves the Regional District of Central Okanagan applying for, receiving, and managing the 2024 UBCM Community Emergency Preparedness Fund grant, under the Emergency Support Services Equipment and Training stream on behalf of the City of West Kelowna.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

10.1 Councillor Millsap

The following was provided as Notice of Motion and will be scheduled for Council consideration at the March 12, 2024 regular Council meeting:

THAT Council direct staff to bring forward a report with options pertaining to imposing a fee for dryland boat rental, boat club services, boat valet, personal watercraft rentals that utilize city operated boat launches for commercial usage.

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 9:15 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER