



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, March 12, 2024
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Ron Mattiussi, Interim CAO
Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Oliver, Planning Manager
Mark Roberts, Parks Manager
Rob Hillis, Engineering Manager

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:32 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Replacement Page 20 of the Agenda Package, Schedule 8 - Water Rates for Utility Fee Amendments Bylaw No. 0028.81, 2024 (Item 8.2.1)

Agricultural quarterly flat fee has been updated.

2.2 Replacement Page 42 of the Agenda Package for Z 21-05, OCP and Zoning Bylaw Amendments, First and Second Reading (3636 McIver Road) and Zoning Part Lot Amendments, First and Second Reading (3640 McIver Road and 3625 Gates Road) (Item 8.3.2)

Public Notification was only sent to a portion of the surrounding properties for 3640 McIver Road and 3625 Gates Road.

The recommendation removed the consideration of amendments for 3640 McIver Road and 3625 Gates Road which will be brought forward at a future Council meeting.

2.3 Replacement Pages 65 and 66 of the Agenda Package for Z 23-12, OCP and Zoning Bylaw Amendment, First and Second Reading (Unaddressed Boucherie Road) (Item 8.3.3)

Neighbourhood and Property Maps were overlapping and have now been corrected.

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C082/24

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, February 27, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C083/24

THAT the minutes of the Special Council Meeting held Tuesday, February 27, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, February 27, 2024 in the City of West Kelowna Council Chambers

Resolution No. C084/24

THAT the Minutes of the Regular Council Meeting held Tuesday, February 27, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 Councillor Millsap

It was moved and seconded

Resolution No. C085/24

THAT Council direct staff to bring forward a report with options pertaining to imposing a fee for dryland boat rental, boat club services, boat valet, personal watercraft rentals that utilize city operated boat launches for commercial usage.

CARRIED UNANIMOUSLY

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.2 FINANCIAL SERVICES

8.2.1 Utility Fee Amendments Bylaw No. 0028.81, 2024

It was moved and seconded

Resolution No. C086/24

THAT City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.81, 2024 be given first, second and third reading.

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 OCP 24-01; Official Community Plan Amendment, First Reading (Gates Road)

Applicant, Jay Cowan, provided a PowerPoint presentation and was available for questions and comments from Council.

It was moved and seconded

Resolution No. C087/24

THAT Official Community Plan Bylaw No. 300.02, 2024 (OCP 24-01) be denied;

AND THAT Council direct staff to close the file.

CARRIED; Councillor Zanon opposed

8.3.2 Z 21-05; OCP & Zoning Bylaw Amendments, First and Second Reading (3636 McIver Road) & Zoning Part Lot Amendments, First and Second Reading (3640 McIver Road & 3625 Gates Road)

It was moved and seconded

Resolution No. C088/24

THAT Official Community Plan Amendment Bylaw No. 300.03, 2024 be given first and second reading;

AND THAT Zoning Amendment Bylaw No. 0265.23, 2024 be given first and second reading;

AND FURTHER THAT Official Community Plan Amendment Bylaw No. 300.03, 2024 and Zoning Amendment Bylaw No. 0265.23, 2024 be forwarded to a Public Hearing.

CARRIED UNANIMOUSLY

8.3.3 Z 23-12; OCP & Zoning Bylaw Amendment, First and Second Reading (Unaddressed Boucherie Road)

It was moved and seconded

Resolution No. C089/24

THAT Official Community Plan Amendment Bylaw No. 300.04, 2024 be given first and second reading;

AND THAT Zoning Amendment Bylaw No. 0265.24, 2024 be given first and second reading;

AND FURTHER THAT Official Community Plan Amendment Bylaw No. 300.04, 2024 and Zoning Amendment Bylaw No. 0265.24, 2024 be forwarded to a Public Hearing.

CARRIED UNANIMOUSLY

8.3.4 P 24-05; Bill 44 Amendments – Public Hearings

It was moved and seconded

Resolution No. C090/24

THAT Development Applications Procedures Amendment Bylaw No. 0260.03, 2024 be adopted.

CARRIED; Councillor de Jong and Zanon opposed

8.3.5 P 24-03: Fees and Charges Bylaw (No.0028) Amendments - Adoption

It was moved and seconded

Resolution No. C091/24

THAT City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.80, 2024 be adopted.

CARRIED UNANIMOUSLY

The meeting recessed at 2:52 p.m.

The meeting reconvened at 3:09 p.m.

8.4 RECREATION AND CULTURE

8.4.1 West Kelowna Programs and Events - Spring 2024 Update

The Recreation Supervisor provided a PowerPoint presentation on the West Kelowna Programs and Events for Spring 2024 and was available for questions and comments from Council.

8.4.2 Fortis BC Energy Retrofits – Royal LePage Place

It was moved and seconded

Resolution No. C092/24

THAT Council approve the five (5) recommended energy retrofit projects for Royal LePage Place as identified in the report titled “Fortis BC Energy Retrofits – Royal LePage Place” from the Facilities and Recreation Manager, dated March 12, 2024;

AND THAT the Mayor and Corporate Officer be authorized to execute the Fortis BC Implementation Letter to receive approximately \$480,240 for completing the five (5) projects identified in this report;

AND THAT Council approve a budget amount of \$1,153,500 for the five (5) projects identified in this report at a net cost of approximately \$673,260 to be funded through MFA Equipment Financing;

AND FURTHER THAT Council approve the work to be completed during the City’s 2024 and 2025 annual arena shutdown period.

CARRIED UNANIMOUSLY

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

8.7.1 2024 FireSmart Grant and Wildfire Mitigation Update

It was moved and seconded

Resolution No. C093/24

THAT Council direct staff to apply to the Community Resiliency Investment Program requesting the maximum grant contribution of \$300,000 to conduct community FireSmart activities and support wildfire mitigation operations in 2024;

AND THAT Council authorize the Mayor and the Interim Chief Administrative Officer to execute the agreement;

AND THAT Council direct staff to allocate funding as generally outlined in the report titled “2024 FireSmart Grant and Wildfire Mitigation Update”, dated March 12, 2024, from the Fire Chief;

AND FURTHER THAT Council authorize staff to include \$300,000 in the 2024 Operating Budget for FireSmart activities and wildfire mitigation operations, subject to funding from the Community Resiliency Investment Program.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:52 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER