



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, October 22, 2019
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Tracey Batten, Deputy CAO / Corporate Officer
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Jason Brolund, Fire Chief
Sandy Webster, Director of Corporate Initiatives
Bob Dargatz, Development Services/Approving Officer
Brent Magnan, Planning Manager
Rob Hillis, Engineering Manager
Erin Goodwin, Facilities Manager
Kirsten Jones, Strategic Communications Manager
Steven Gubbles, Design and Inspection Technologist
Brandon Mayne, Help Desk Assistant

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 6:03 p.m.

2. INTRODUCTION OF LATE ITEMS

2.1 Rise and Report from October 8, 2019 In-camera Council Meeting

(see item 5.1.2 under Mayor's Report)

2.2 Council Policy for Council Equipment

(see item 8.7.1 under Division Reports, Chief Administrative Officer)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C345/19

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council meeting held Tuesday, October 8, 2019 in the City of West Kelowna Committee Room

It was moved and seconded

Resolution No. C346/19

THAT the minutes of the City of West Kelowna Special Council meeting held Tuesday, October 8, 2019 be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council meeting held Tuesday, October 8, 2019 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C347/19

THAT the minutes of the City of West Kelowna Regular Council meeting held Tuesday, October 8, 2019 be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the October 10, 2019 Regional Board and Governance and Services Committee Meetings

5.1.2 Rise and Report from the October 8, 2019 In-camera Council Meeting

The Mayor provided information on the securing of property at 2509 and 2513 Harmon Road for the relocation of Firehall No. 32.

5.1.3 Launch of the Greater Westside Business Watch Program

The Mayor provided information on the launch of the Greater Westside Business Watch program

6. PRESENTATIONS

6.1 Gladys Carlisle and Anne Fox, Royal Canadian Legion

Ms. Carlisle and Ms. Fox presented the First Poppy to the Mayor.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 DVP 19-12 and DP 19-06, Development Variance Permits, 1207 Trevor Drive

It was moved and seconded

Resolution No. C348/19

THAT Council authorize a Development Variance Permit (DVP 19-12) for Lot 10, DL 2687, ODYD Plan 2498 (1207 Trevor Drive) in general accordance with the attached permit to vary Zoning Bylaw No. 0154:

- S.10.4.5 (b) to reduce the minimum usable parcel area from 330 m² to 121.45 m²; and
- S.10.4.5 (g) .1 to reduce the minimum front setback from the face of a garage to the private access road from 6.0 m to 4.5 m; and

THAT Council authorize a Development Permit for Lot 10, DL 2687, ODYD, Plan 2498 (1207 Trevor Drive) to allow for the development of a two lot subdivision, including retaining walls and construction of a single detached dwelling within a Hillside and Sensitive Terrestrial Ecosystems Development Permit Areas; and

THAT the issuance of DVP 19-12 and DP 19-06 be withheld pending:

- Confirmation that a no build no disturb covenant has been registered on title in accordance with the specification provided in the environmental assessment; and
- Receipt of landscape security for the restoration plan in the amount of \$5,875.00.

CARRIED UNANIMOUSLY

8.1.2 TUP 16-03.01, Temporary Use Permit, 1698 Ross Road

It was moved and seconded

Resolution No. C349/19

THAT Council approve the renewal of Temporary Use Permit 16-03.01 to allow the sale and rental of compact construction machinery and equipment at 1698 Ross Road (a portion of Lot 1, DL 507, ODYD, Plan KAP15908, Except Plan H17081) for a period of three (3) years subject to the following conditions:

- That the operation shall only consist of the sale, rental, and repair of compact construction machines and equipment (i.e. light towers, man lifts, skid steers), including excavators (models 303.5, 305.5, and 308 and wheel loaders (models 906 and 908);
- That the land owner maintain a valid License of Occupation with the City of West Kelowna for the use of the lands within the Bartley Road right-of-way for the duration of the temporary use permit;
- That the landscaping approved in conjunction with Temporary Use Permit 16-03 shall be maintained for the duration of the permit; and
- That the activities associated with the temporary use cease following expiration of the Temporary Use Permit.

CARRIED UNANIMOUSLY

8.2 ENGINEERING / PUBLIC WORKS / PARKS

8.2.1 Powers Creek - Gellatly Road Bridge Replacement - Project Update

It was moved and seconded

Resolution No. C350/19

THAT Council direct staff to close Gellatly Road for the duration of the construction phase of the Powers Creek Gellatly Road Bridge Replacement Project.

CARRIED UNANIMOUSLY

8.3 FIRE RESCUE SERVICES

8.4 CORPORATE INITIATIVES

8.5 FINANCIAL SERVICES

8.6 CORPORATE SERVICES / RECREATION AND CULTURE

8.6.1 Elliott Operations Emergency Roof Repair

Information Report from the Facilities Manager

8.6.2 Sale of a Portion of Road for Consolidation with 2734 Lower Glenrosa Road

It was moved and seconded

Resolution No. C351/19

THAT Council authorize the Mayor and Corporate Officer to execute all documents necessary to effect the road closure and sale of the (+/-) 460.9 m² portion adjacent to 2734 Lower Glenrosa Road for the purpose of consolidation with 2734 Lower Glenrosa Road, for the sale price of \$21,700 (plus applicable taxes);

THAT Council give first, second, and third reading to City of West Kelowna Road Closure and Disposition Bylaw No. 270, 2019; and

THAT Council direct staff to advertise Council's intention to close and sell the road closure area, as per *Section 94 of the Community Charter*.

CARRIED UNANIMOUSLY

8.7 CHIEF ADMINISTRATIVE OFFICER

8.7.1 8.7.1 Council Policy – Council Equipment (IT) Policy

It was moved and seconded

Resolution No. C352/19

THAT Council rescind the Council Policy titled – Council Equipment (IT) Policy dated September 4, 2018.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 7:16 p.m.

MAYOR

DEPUTY CAO/CORPORATE OFFICER