



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, April 23, 2024  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Ron Mattiussi, Interim CAO  
Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Allen Fillion, Director of Engineering/Operations  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Brent Magnan, Director of Development Approvals  
Brendan Dolan, Staff Sergeant  
Corinne Boback, Legislative Services Manager/Corporate Officer  
Bob Dargatz, Development Manager/Approving Officer  
Chris Oliver, Planning Manager  
Mark Roberts, Parks Manager  
Yvonne Mitchell, Planner III  
Natalie Gerritsen, Senior Parks Planner

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

## 2. INTRODUCTION OF LATE ITEMS

### 2.1 Replacement Pages 118, 119 and 120 of the Agenda Package, Schedule F - R2 Deletion Map and Schedule G - New RP1 Zone for P 24-05, Bill 44 Amendments - SSMUH (Item 8.3.1)

Schedule F - This new map includes the correct R2 zoned parcels.

Schedule G - This fixes an admin error with the frontage regulation (was 9.0m and has been corrected to 16.0m), and with .6 Other Regulations (now includes standard reference to minimum usable parcel area requirements – “not less than one half the usable parcel area”).

## 3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C0130/24

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## 4. ADOPTION OF MINUTES

### 4.1 Minutes of the Special Council Meeting held Tuesday, April 9, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C0131/24

**THAT** the Minutes of the Special Council Meeting held Tuesday, April 9, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

### 4.2 Minutes of the Regular Council Meeting held Tuesday, April 9, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C0132/24

**THAT** the Minutes of the Special Council Meeting held Tuesday, April 9, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Regional District of Central Okanagan Highlights from the Thursday, March 28, 2024 Regional Board Meeting**

**5.2 Appointment of Regional District of Central Okanagan Board Directors and Alternates**

Mayor Milsom announced the resignation of Councillor Johnson as a Director on the Regional District of Central Okanagan Board.

It was moved and seconded

Resolution No. C0133/24

**THAT** Council, under Section 198 of the *Local Government Act*, appoint Councillor de Jong (with 3 weighted votes) to the Regional District of Central Okanagan as Municipal Directors for the remainder of the Council term effective May 5, 2024;

**AND THAT** Council, under Section 200 of the *Local Government Act*, appoint Councillor Friesen as first Alternate and Councillor Da Silva as second Alternate for the remainder of the Council term effective May 5, 2024.

CARRIED UNANIMOUSLY

Councillor Johnston spoke about his resignation and other responsibilities in the community. He welcomed the new members to the board, appreciated the opportunity over the years.

**5.3 Rise and Report - ALGEU Agreement**

The City of West Kelowna is pleased to announce that it has reached a new four year agreement with the Association of Local Government Employees Union (ALGEU). The ALGEU covers all unionized employees within the City of West Kelowna, except firefighters. Congratulations to City Management and the ALGEU Executive on the conclusion of a successful bargaining process.

**5.4 Mayors Update**

The April 23, 2024 Regular Meeting was the last to be held in existing Council Chambers at 2760 Cameron Road. Council Chambers will move to West Kelowna's first purpose-built City Hall.

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 Fire Hall #32 Replacement Project – Next Steps**

It was moved and seconded

Resolution No. C0134/24

**THAT** the report titled “Fire Hall #32 Replacement Project – Next Steps” from the Deputy CAO, dated April 23, 2024, be received for information.

CARRIED UNANIMOUSLY

**8.1.2 City Hall Project Update – April 2024**

It was moved and seconded

Resolution No. C0135/24

**THAT** the report titled “City Hall Project Update – April 2024” dated April 23, 2024 from the Deputy CAO, be received for information.

CARRIED UNANIMOUSLY

**8.1.3 2024 Department Statistics – 1st Quarter**

It was moved and seconded

Resolution No. C0136/24

**THAT** the report titled "2024 Department Statistics - 1st Quarter" dated April 23, 2024 from the Executive Assistant, be received for information.

CARRIED UNANIMOUSLY

**8.2 FINANCIAL SERVICES**

**8.2.1 2024 Tax Rate Bylaw No. 0317, 2024**

It was moved and seconded

Resolution No. C0137/24

**THAT** the Tax Multiplier Schedule as outlined in “Table 1” in the report from the Director of Finance / CFO dated April 23, 2024 be adopted;

**AND THAT** City of West Kelowna Tax Rates Bylaw No. 0317, 2024 be given first, second and third reading.

CARRIED UNANIMOUSLY

**8.2.2 2024 Solid Waste and Recycling Parcel Tax Bylaw Adoption**

It was moved and seconded

Resolution No. C0138/24

**THAT** City of West Kelowna RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 0315, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.2.3 2024 Sterile Insect Release Tax Bylaw Adoption**

It was moved and seconded

Resolution No. C0139/24

**THAT** City of West Kelowna Sterile Insect Release Parcel Tax Bylaw No. 0314, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.2.4 2024 Transfer Station Parcel Tax Bylaw Adoption**

It was moved and seconded

Resolution No. C0140/24

**THAT** City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0316, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.3 DEVELOPMENT SERVICES**

**8.3.1 P 24-05; Bill 44 Amendments - SSMUH**

It was moved and seconded

Resolution No. C0141/24

**THAT** Zoning Amendment Bylaw No.0265.27, 2024 be given first, second, and third reading;

**AND THAT** Council direct staff to schedule Zoning Amendment Bylaw No. 0265.27, 2024 for adoption following approval of the bylaw by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

**8.3.2 Z 23-11; OCP & Zoning Bylaw Amendment (first and second);  
2734-2736 Lower Glenrosa Road**

It was moved and seconded

Resolution No. C0142/24

**THAT** Official Community Plan Amendment Bylaw No. 0300.05, 2024 be given first and second reading;

**AND THAT** Zoning Amendment Bylaw No. 0265.26, 2024 be given first and second reading;

**AND FURTHER THAT** Official Community Plan Amendment Bylaw No. 0300.05, 2024 and Zoning Amendment Bylaw No. 0265.26, 2024 be forwarded to a Public Hearing.

CARRIED; Councillors de Jong, Zanon and Millsap opposed

The meeting recessed at 7:51 p.m.

The meeting reconvened at 8:06 p.m.

**8.4 RECREATION AND CULTURE**

**8.5 ENGINEERING / PUBLIC WORKS / PARKS**

**8.5.1 Development Cost Charges Bylaw (No.190) Amendment –  
Adoption**

It was moved and seconded

Resolution No. C0143/24

**THAT** City of West Kelowna Development Cost Charges Amendment Bylaw No. 0190.02, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.5.2 Local Area Service Inclusion – 3636 McIver Road - Adoption**

It was moved and seconded

Resolution No. C0144/24

**THAT** Local Area Service Amendment Bylaw No. 0080.16, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.5.3 Adoption of Local Area Service Inclusion – 1179 Westside Road**

It was moved and seconded

Resolution No. C0145/24

**THAT** Local Area Service Amendment Bylaw No. 0280.05, 2024 be adopted.

CARRIED UNANIMOUSLY

**8.5.4 Parks Master Plan and Recreational Trails Master Plan Update  
April 2024**

Natalie Gerritsen Senior Parks Planner introduced Jana Zelenski, Lanarc Consulting. Jana presented a PowerPoint and was available for questions and comments from Council.

**8.5.5 Water Supply Update**

The Director of Engineering/Operations provided a verbal update on the water supply.

**8.6 CORPORATE INITIATIVES**

**8.7 FIRE RESCUE SERVICES**

**8.7.1 SILGA Resolution – FireSmart and Wildfire Mitigation Funding**

It was moved and seconded

Resolution No. C0146/24

**THAT** Council endorse the proposed resolution contained within the report from the Fire Chief dated April 23, 2024;

**AND THAT** Council direct staff to forward the endorsed recommendation for consideration and endorsement by the Southern Interior Local Government Association (SILGA).

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:00 p.m

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER