



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, May 14, 2024  
VIA ELECTRONIC MEANS

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Garrett Millsap  
Councillor Carol Zanon

MEMBER ABSENT: Councillor Stephen Johnston

Staff Present: Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Brent Magnan, Director of Development Approvals  
Corinne Boback, Legislative Services Manager/Corporate Officer  
Lisa Siavashi, Financial Services Manager/Deputy CFO  
Jeremy Frick, Building and Licensing Manager  
Natasha Patricelli, Legislative Services Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:32 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C149/24

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, April 23, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C150/24

**THAT** the minutes of the Special Council Meeting held Tuesday, April 23, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, April 23, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C151/24

**THAT** the minutes of the Regular Council Meeting held Tuesday, April 23, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Regional District of Central Okanagan Highlights from the Thursday, April 25, 2024 Regional Board Meeting**

**5.2 Southern Interior Local Government Association (SILGA) 2024 Conference Update**

Councillors Da Silva and Zanon provided a summary of their experience at the 2024 Southern Interior Local Government Association (SILGA) Conference.

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

## **8.1 CHIEF ADMINISTRATIVE OFFICER**

### **8.1.1 Fire Hall #32 Replacement Project – Update - May**

It was moved and seconded

Resolution No. C152/24

**THAT** the report titled “Fire Hall #32 Replacement Project – Update – May” from the Deputy CAO, dated May 14, 2024, be received for information.

CARRIED UNANIMOUSLY

## **8.2 FINANCIAL SERVICES**

### **8.2.1 2024 Tax Rate Bylaw No. 0317, 2024 (Adoption)**

It was moved and seconded

Resolution No. C153/24

**THAT** 2024 Tax Rates Bylaw No. 0317, 2024 be adopted.

CARRIED UNANIMOUSLY

### **8.2.2 2023 Financial Statements - Audited**

It was moved and seconded

Resolution No. C154/24

**THAT** Council accept the 2023 Financial Statements for the City of West Kelowna as attached in “Schedule 1” of the report dated May 14, 2024, from the Director of Finance.

CARRIED UNANIMOUSLY

## **8.3 DEVELOPMENT SERVICES**

### **8.3.1 Z17-02 Zoning Bylaw Amendment; Unaddressed Upper Glenrosa & Salmon Road (Adoption)**

It was moved and seconded

Resolution No. C155/24

**THAT** Council rescind third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.56, 2017;

**AND THAT** Council give third reading as amended to City of West Kelowna Zoning Amendment Bylaw No. 0265.28, 2024;

**AND FURTHER THAT** Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0265.28, 2024.

CARRIED; Councillors Zanon and Da Silva opposed

**8.3.2 Council Appointment of Bylaw Compliance and Enforcement Officer Matthew Hardman**

It was moved and seconded

Resolution No. C156/24

**THAT** Council appoint Matthew Hardman as a Bylaw Compliance and Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

**8.4 RECREATION AND CULTURE**

**8.5 ENGINEERING / PUBLIC WORKS / PARKS**

**8.6 CORPORATE INITIATIVES**

**8.7 FIRE RESCUE SERVICES**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 2:37 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER