



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, July 9, 2024  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon (arrived at 1:35 p.m.)

Staff Present: Ron Mattiussi, Interim CAO  
Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Warren Everton, Director of Finance / CFO  
Jason Brolund, Fire Chief  
Brent Magnan, Director of Development Approvals  
Bob Dargatz, Development Manager/Approving Officer  
Chris Oliver, Planning Manager  
Mark Roberts, Parks Manager  
Rebecca Narinesingh, Corporate Records/FOI Specialist  
Natalie Gerritsen, Senior Parks Planner

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:34 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C197/24

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C198/24

**THAT** the Minutes of the Special Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Special (Open to Closed) Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C199/24

**THAT** the minutes of the Special (Open to Closed) Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Regular Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C200/24

**THAT** the minutes of the Regular Council Meeting held Tuesday, June 25, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

## 5. MAYOR AND COUNCILLOR'S REPORTS

Council expressed condolences to Mrs. Lois Bennett, family, and friends of West Kelowna business leader and community builder R.J. Bennett, who passed away July 4.

Council thanked community members and leaders for their attendance and support at the June 29 official opening of the City/Hall Library Building and welcomed ICBC to the new building starting on July 15.

The community was invited to participate in Westside Daze in Memorial Park July 12-14 which includes a FireSmart Drone Show on July 13 at 10:30 p.m.

Council encouraged our community to stay cool and be FireSmart. Fire Chief Jason Brolund informed Council that effective July 12 at 12:00 p.m. campfires will be prohibited in Central Okanagan municipalities. He also provided an update on wildfire mitigation efforts for what is mostly Crown land at 1775 Shannon Lake Road where.

### 5.1 Regional District of Central Okanagan Highlights from the Thursday, June 27, 2024 Regional Board Meeting

## 6. DELEGATIONS

## 7. UNFINISHED BUSINESS

## 8. DIVISION REPORTS

### 8.1 CHIEF ADMINISTRATIVE OFFICER

### 8.2 FINANCIAL SERVICES

#### 8.2.1 2024 Equipment Financing

It was moved and seconded

Resolution No. C201/24

**THAT** Council approve the borrowing up to \$2,912,993 under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of funding equipment from the 2020, 2022 and 2023 Capital Plans;

**AND THAT** the loan be repaid within 5 years, with no rights of renewal.

CARRIED UNANIMOUSLY

### 8.3 DEVELOPMENT SERVICES

### **8.3.1 Z 23-09 – Zoning Bylaw Amendment (2355 Marshall Road)**

It was moved and seconded

Resolution No. C202/24

**THAT** Council postpone consideration of the application pending confirmation that all remaining residents will be eligible to pursue compensation through the *Manufactured Home Park Tenancy Act*, or by mutual agreement between applicant and the residents.

CARRIED UNANIMOUSLY

### **8.3.2 Westside Resource Hygiene Centre**

The Director of Development Approvals provided an update on the Westside Resource Hygiene Centre and was available for questions and comments from Council.

## **8.4 RECREATION AND CULTURE**

## **8.5 ENGINEERING / PUBLIC WORKS / PARKS**

### **8.5.1 Parks Master Plan and Recreational Trails Master Plan Update July 2024**

Natalie Gerritsen Senior Parks Planner introduced Jana Zelenski, Lanarc Consulting. Jana presented a PowerPoint and was available for questions and comments from Council.

## **8.6 CORPORATE INITIATIVES**

## **8.7 FIRE RESCUE SERVICES**

## **9. CORRESPONDENCE AND INFORMATION ITEMS**

## **10. NOTICE OF MOTION**

## **11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 2:55 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER