



COUNCIL REPORT

To: Mayor and Council

Date: September 24, 2024

From: Ron Bowles, CAO

Subject: **2025 Council Meeting Schedule**

Report Prepared by: Trevor Seibel, Deputy CAO / Deputy Corporate Officer

PURPOSE:

To present Council with the Draft 2025 City of West Kelowna Council Meeting Schedule.

RECOMMENDATION to Consider and Resolve:

THAT Council approve the 2025 City of West Kelowna Council Meeting Schedule.

BACKGROUND

Under Section 127 of the *Community Charter* the City must:

- (a) Make available to the public, a schedule of the date, time, and place of Regular Council Meetings; and
- (b) Give notice of the availability of the schedule in accordance with s. 94(2) of the Community Charter.

The notice will be published in the West K newspaper, posted on our notice board and posted to our website once approved by Council.

Council's Procedure Bylaw also requires that when a Council meeting falls on a statutory holiday or occurs during a week in which the SILGA, FCM or UBCM annual conferences are held, the meeting will be held on an alternate Tuesday. For 2025, these conferences are as follows:

- SILGA Convention – April 29 – May 2, 2025 (Merritt);
- FCM Convention – May 29 – June 1, 2025 (Ottawa); and
- UBCM Convention – September 22 – 26, 2025 (Victoria).

Therefore, the following alternatives have been identified and included in the attached 2025 Council Meeting schedule:

- November 11 will be replaced with November 4 as an alternate Tuesday due to the statutory holiday.
- September 23 will be replaced with September 16 as an alternate Tuesday due to the UBCM convention.

Alternate Recommendation to Consider and Resolve:

THAT Council approve the 2025 City of West Kelowna Council Meeting Schedule with amendments.

REVIEWED BY

Trevor Seibel, Deputy CAO/Deputy Corporate Officer

APPROVED FOR THE AGENDA BY

Ron Bowles, CAO

Powerpoint: Yes No

Attachments:

- a. Draft – 2025 Council Meeting Schedule