



CITY OF WEST KELOWNA
MINUTES OF THE COMMITTEE OF THE WHOLE

Tuesday, March 5, 2024
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong (virtual)
Councillor Jason Friesen
Councillor Carol Zanon

MEMBERS ABSENT: Councillor Stephen Johnston
Councillor Garrett Millsap

Staff Present: Ron Mattiussi, Interim CAO
Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer

1. CALL THE COMMITTEE OF THE WHOLE TO ORDER

The meeting was called to order at 3:32 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. COW001-24

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

**4.1 Minutes of the Committee of the Whole Meeting held Tuesday,
November 21, 2023 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. COW002-24

THAT the minutes of the Committee of the Whole Meeting held Tuesday, November 21, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. PRESENTATIONS

6.1 Okanagan College

Dr. Neil Fassina, President from Okanagan College provided a PowerPoint presentation on the history of the College, initiatives that are underway, capital projects, student success and the professional roles that need to be filled. He was available for questions and comments from Council.

Council comments included the importance of connection with the community and the local school district and a suggestion was made for a remote campus in West Kelowna and for a conversation to be had with the West Kelowna Economic Development Corporation.

6.2 BDO Canada LLP

Sinéad Scanlon, CPA, CA Engagement Partner from BDO Canada provided a PowerPoint presentation on Audit Planning which included the BDO audit team, audit timeline, auditors responsibilities (Financial statements with opinions and Fraud), significant risks and planned responses. An update was

provided on what Council will expect from the final audit meeting coming up in May 2024. She was available for questions and comments from Council.

6.3 Urban Development Institute

Mark Holland, Principal from Westplan Consulting Group provided a PowerPoint presentation on behalf of Urban Development Institute which included a health-check on the issues impacting the provision of housing in todays world, focusing on costs (affordability and income), prices (cost development), policies (public policy conundrum) and the future. He was available for questions and comments from Council.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.2 FINANCIAL SERVICES

8.3 DEVELOPMENT SERVICES

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

The meeting adjourned at 5:07 p.m.

ACTING MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER