



COUNCIL REPORT

To: Mayor and Council

Date: October 8, 2024

From: Ron Bowles, CAO

File No:

Subject: **UBCM Asset Management Planning Grant 2024**

Report Prepared by: Ian Lau, Eng. Asset Management Technologist

RECOMMENDATION to Consider and Resolve:

THAT Council direct staff to apply to the 2024 UBCM Asset Management Planning Grant Program for additional funds to support the ongoing advancement of the City of West Kelowna's Asset Management Program;

AND THAT Council authorize the Mayor and Chief Administrative Officer to execute the necessary contribution agreement for a successful application.

STRATEGIC AREA(S) OF FOCUS

Invest in Infrastructure – We will invest in building, improving and maintaining infrastructure to meet the needs of, and to provide a high quality of life for, current and future generations.

BACKGROUND

The Union of BC Municipalities (UBCM) is offering grants to municipalities to strengthen its asset management practices through the Asset Management Planning Program which was created in 2014 to support planning grants, training subsidies, and the development of asset management resources.

The City of West Kelowna will be qualifying for this grant under the Asset Management Planning category by proposing the following work:

- Collection of current lifecycle data and maintenance processes
- Development of asset lifecycle frameworks and asset deterioration curves

To be eligible for the UBCM AM Planning program, a Council resolution is required to fulfill the application criteria.

DISCUSSION

Asset Management is an integrated approach involving all departments in the organization to effectively manage existing and new assets to deliver services to customers. The intent is to maximize benefits, reduce risks, and provide satisfactory levels of service to the community in a sustainable manner. Managing these assets provides West Kelowna the opportunity to do more with less, by providing a structured way of tracking performance, cost, and risk to meet service delivery objectives in the most effective manner.

The City of West Kelowna is still in the infancy of its Asset Management Program, having recently completed the City’s first Asset Management Strategy. Short-term priorities outlined in our 5-year roadmap include the development of asset lifecycle models and a level of service framework. These ongoing efforts will allow the City to provide a foundation for future asset management planning and decision-making, inform prioritization and timing of asset management activities and asset interventions, and inform operations and maintenance planning and priorities.

FINANCIAL IMPLICATIONS

Based on the criteria outlined within the application guide, UBCM is offering grant funds of up to \$25,000 or 50% of total project costs under the condition the City provides a matching contribution. Matching contribution funds are currently available within the 2024 Annual Budget. The City will be dedicating staff time towards the completion of the project.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
2020-06-23	FCM Asset Management Grant Application	C170/20
2022-07-26	UBCM Strategic Priorities Fund Grant Application	C215/22
2023-05-09	UBCM Asset Management Planning Grant Application	C205/23

CONCLUSION

If the City is successful in its grant application to UBCM, a framework for developing a life cycle model to understand asset whole-life costs which will contribute to future decision-making processes with respect to long-term financial planning.

Alternate Recommendation to Consider and Resolve:

THAT Council direct staff not to apply for the UBCM Asset Management Planning Grant.

REVIEWED BY

Allen Fillion, Director of Engineering & Operations

Trevor Seibel, Deputy CAO/Deputy Corporate Officer

APPROVED FOR THE AGENDA BY

Ron Bowles, CAO

Powerpoint: Yes No