



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, October 22, 2024
COUNCIL CHAMBERS
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Garrett Millsap

MEMBERS ABSENT: Councillor Stephen Johnston
Councillor Carol Zanon

Staff Present: Ron Bowles, CAO
Trevor Seibel, Deputy CAO/Deputy Corporate Officer
Warren Everton, Director of Finance/CFO
Sandy Webster, Director of Corporate Initiatives
Rob Hillis, Acting Director of Engineering and Operations
Jason Brolund, Fire Chief
Brent Magnan, Director of Development Approvals
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Anderson, Public Works Manager
Jason Charney, RCMP Inspector
Brendan Dolan, RCMP Staff Sergeant

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:03 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C260/24

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, October 8, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C261/24

THAT the minutes of the Special Council meeting held Tuesday, October 8, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, October 8, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C262/24

THAT the minutes of the Regular Council meeting held Tuesday, October 8, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council Meeting held Thursday, October 17, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C263/24

THAT the minutes of the Special Council meeting held Thursday, October 17, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR’S REPORTS

Council congratulated West Kelowna’s Rad Relish on winning the Business of the Year Award, in the One to Two Person Enterprise category, on Oct. 7, from the BC Achievement Foundation, which celebrates the exceptional achievements of Indigenous businesses. November 8 is Indigenous Veterans Day to remember the sacrifices and honour the service of First Nations, Métis and Inuit Peoples and their long and proud tradition of military service to Canada. Council invited the community to attend the Royal Canadian Legion’s Remembrance Day ceremonies on Monday, Nov. 11, from 10:45 a.m. to noon, at Royal LePage Place.

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Fire Hall #32 Replacement Project – Project Update #2

Trevor Seibel, Deputy CAO provided an overview of Fire Hall #32 Replacement project and was available for questions.

It was moved and seconded

Resolution No. C264/24

THAT the report titled “Fire Hall #32 Replacement Project – Project Update #2” from the Deputy CAO, dated October 22, 2024, be received for information.

CARRIED UNANIMOUSLY

8.1.2 2024 Department Statistics – 3rd Quarter

City staff were available for questions from Council.

It was moved and seconded

Resolution No. C265/24

THAT the report titled “2024 Department Statistics – 3rd Quarter” dated October 22, 2024 from the Executive Assistant, be received for information.

CARRIED UNANIMOUSLY

8.2 FINANCIAL SERVICES

8.2.1 2025 Permissive Tax Exemption Bylaw Adoption

It was moved and seconded

Resolution No. C266/24

THAT Council adopt “Property Tax Exemption Bylaw No. 322, 2024”.

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

8.7.1 Community Wildfire Resiliency Plan Update

Information Report from the Fire Chief

Fire Chief Jason Brolund provided Council an update and overview of the Community Wildfire Resiliency Plan including consultation processes.

It was moved and seconded

Resolution No. C267/24

THAT the report from Fire Chief Jason Brolund be received for information.

CARRIED UNANIMOUSLY

8.7.2 Community Emergency Preparedness Fund Indigenous Cultural Safety and Cultural Humility Training 2024 Grant Application

It was moved and seconded

Resolution No. C268/24

THAT Council support the Regional District of Central Okanagan (RDCO) grant application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for Indigenous Cultural Safety and Cultural Humility Training 2024 intake for the development and delivery Emergency Operations Center staff training in 2025;

AND THAT the RDCO be authorized to apply for, receive and manage the grant funding on behalf of the City of West Kelowna.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 6:43 p.m.

MAYOR

DEPUTY CAO/DEPUTY CORPORATE OFFICER