



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, November 5, 2024  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva (Acting Mayor)  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Ron Bowles, CAO  
Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Warren Everton, Director of Finance/CFO  
Brent Magnan, Director of Development Approvals  
Rob Hillis, Acting Director of Engineering and Operations  
Lisa Siavashi, Financial Services Manager/Deputy CFO  
Chris Anderson, Public Works Manager  
William Scott, Bylaw Supervisor

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

The meeting was called to order at 3:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. COW005-24

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Committee of the Whole Meeting held Tuesday, June 18, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. COW006-24

**THAT** the minutes from the Committee of the Whole meeting held Tuesday, June 18, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. PRESENTATIONS**

**6.1 Heritage Preservation Bylaw Proposal for the City of West Kelowna**

Jeremiah Ryder, Executive Director, Westbank Museum provided a presentation on a proposal to implement and expand a Heritage Preservation program for the City of West Kelowna and was available for questions and comments from Council.

**6.2 Bear Hazard Assessment**

Lisa Lopez, WildSafeBC Program Manager, BC Conservation Foundation and Breanna Scott, WildSafeBC Central Okanagan Coordinator provided a presentation on the Bear Hazard Assessment and were available for questions and comments from Council.

It was moved and seconded

Resolution No. COW007-24

**THAT** Council request a staff report that informs Council on the next steps in the Bear Smart Community program.

CARRIED UNANIMOUSLY

### **6.3 West Kelowna Minor Baseball - Indoor Baseball Complex**

Sean Glendinning, President of West Kelowna Minor Baseball, provided a verbal presentation on a proposed Indoor Baseball Complex and was available for questions and comments from Council.

The meeting recessed at 4:34 p.m.

The meeting reconvened at 4:42 p.m.

## **7. UNFINISHED BUSINESS**

## **8. DIVISION REPORTS**

### **8.1 CHIEF ADMINISTRATIVE OFFICER**

### **8.2 FINANCIAL SERVICES**

#### **8.2.1 2025 Budget Primer Capital and Reserves**

The Director of Finance/CFO provided a PowerPoint presentation on the 2025 budget primer capital and reserves and was available for questions and comments from Council.

### **8.3 DEVELOPMENT SERVICES**

### **8.4 RECREATION AND CULTURE**

### **8.5 ENGINEERING / PUBLIC WORKS / PARKS**

### **8.6 CORPORATE INITIATIVES**

### **8.7 FIRE RESCUE SERVICES**

## **9. CORRESPONDENCE AND INFORMATION ITEMS**

## **10. NOTICE OF MOTION**

## **11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 5:31 p.m.

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ACTING MAYOR

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DEPUTY CAO/DEPUTY CORPORATE OFFICER