



INFORMATION ONLY COUNCIL REPORT
Finance, Administrative & Protective Services
For the September 17, 2019 Council Meeting

DATE: September 13, 2019
TO: Mayor and Council
FROM: Paul Gipps, Chief Administrative Officer
RE: City Hall Renovation Update

BACKGROUND:

In mid August of 2019, I initiated a realignment of the organization to better facilitate a more agile operation that can move a number of corporate initiatives forward.

To date we have new reporting structures and are in the early stages of reviewing our operational processes to better facilitate the changes I have put forward.

One of the changes I am implementing is the collocation of key team members to take advantage of the new working relationships, which facilitate improved cooperation and communication between departments.

To achieve this we are undertaking a small renovation at City Hall that is estimated not to exceed \$40,000.

The renovation will bring communications and economic development teams together and create space for our senior management team to work in close proximity of each other.

The work is expected to begin immediately and be complete by mid October.

FINANCIAL IMPLICATIONS:

The proposed renovation at City Hall was not envisioned in the 2019-2028 financial plan but could be funded from the contingency line item in the facilities budget. Any resultant shortfall in that area at year-end would be booked against the operating surplus reserve.

REVIEWED AND APPROVED BY:

Warren Everton, Director of Finance/CFO
Tracey Batten, Deputy CAO/Corporate Officer
Paul Gipps, CAO

Powerpoint: Yes ☐ No ☒