



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, October 8, 2024
COUNCIL CHAMBERS
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Carol Zanon

MEMBER ABSENT: Councillor Stephen Johnston
Councillor Garrett Millsap

Staff Present: Ron Bowles, CAO
Trevor Seibel, Deputy CAO/Deputy Corporate Officer
Allen Fillion, Director of Engineering/Operations
Warren Everton, Director of Finance/CFO
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brent Magnan, Director of Development Approvals
Rob Hillis, Deputy Director of Engineering
Lisa Siavashi, Financial Services Manager/Deputy CFO
Erin Goodwin, Facilities and Recreation Manager
Mark Roberts, Parks Manager
Brittany Nichols, Long Range Planning Manager
Nilton Praticante, Engineering Manager
Carla Eaton, Senior Planner - Long Range
Ian Lau, Engineering Asset Management Technologist
Melissa Hunt-Anderson, Community & Social Development Coordinator

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:30 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Add Item 8.1.1 Rose Valley Water Service Area Update

Verbal Update from the Chief Administrative Officer

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C247/24

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, September 24, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C248/24

THAT the minutes of the Special Council meeting held Tuesday, September 24, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, September 24, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C249/24

THAT the minutes of the Regular Council meeting held Tuesday, September 24, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR’S REPORTS

Mayor Milsom, on behalf of Council, expressed sympathies to the family of the 16 year old boy who tragically lost his life in a motor vehicle accident. Council congratulated Tourism Kelowna on receiving the prestigious Silver Dolphin Award in the ‘Tourism Films: Destinations – Cities’ category at the 2024 Cannes Corporate Media and TV Awards held September 26 in France.

5.1 Regional District of Central Okanagan Highlights from the Thursday, September 26, 2024 Regional Board Meeting

5.2 Kelowna Airport Advisory Committee Meeting Update, from October 3, 2024

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Service Area Update

Ron Bowles, Chief Administrative Officer, and Rob Hillis, Deputy Director of Engineering, provided an updated on the Rose Valley Water Service Area and were available for questions from Council.

8.2 FINANCIAL SERVICES

8.2.1 2025 Permissive Tax Exemption Bylaw

It was moved and seconded

Resolution No. C250/24

THAT Council give first, second and third reading to “Property Tax Exemption Bylaw No. 322, 2024.”

CARRIED UNANIMOUSLY

8.2.2 Temporary Borrowing Bylaw for Firehall 32 Construction

It was moved and seconded

Resolution No. C251/24

THAT Council adopt the City of West Kelowna Fire Hall Temporary Borrowing Bylaw No. 321, 2024.

CARRIED UNANIMOUSLY

8.3 DEVELOPMENT SERVICES

8.3.1 P 22-08, Zoning Bylaw No. 0320 (1st and 2nd)

Brent Magnan, Development of Director of Approvals, provided a presentation on the proposed Zoning Bylaw amendments and was available for questions from Council.

It was moved and seconded

Resolution No. C252/24

THAT Council give first and second reading to “City of West Kelowna Zoning Bylaw No. 0320, 2024.”

CARRIED; Councillors de Jong and Zanon opposed

It was moved and seconded

Resolution No. C253/24

THAT Council direct staff to schedule the bylaw for a Public Hearing.

CARRIED UNANIMOUSLY

The meeting recessed at 3:11 p.m.

The meeting reconvened at 3:25 p.m.

8.3.2 Accessibility and Inclusion Plan

Melissa Hunt-Anderson, Community and Social Development Coordinator provided a presentation on the Draft Accessibility and Inclusion Plan and was available for questions from Council.

8.4 RECREATION AND CULTURE

8.4.1 School District 23 License of Occupation Renewal – Wildhorse Park

It was moved and seconded

Resolution No. C254/24

THAT Council approves the City renewing the License of Occupation Agreement with School District No. 23 associated with Wildhorse Park, as identified in the attached Report from the Facilities and Recreation Manager, dated October 8, 2024;

AND THAT Council authorize the Mayor and Corporate Officer to execute the attached Joint Use Agreement.

CARRIED UNANIMOUSLY

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.5.1 UBCM Asset Management Planning Grant 2024

It was moved and seconded

Resolution No. C255/24

THAT Council direct staff to apply to the 2024 UBCM Asset Management Planning Grant Program for additional funds to support the ongoing advancement of the City of West Kelowna's Asset Management Program;

AND THAT Council authorize the Mayor and Chief Administrative Officer to execute the necessary contribution agreement for a successful application.

CARRIED UNANIMOUSLY

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:50 p.m.

MAYOR

DEPUTY CAO/DEPUTY CORPORATE OFFICER