



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Wednesday, November 13, 2024  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom (virtual)  
Councillor Tasha Da Silva (Acting Mayor)  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston (arrived at 3:04 p.m.)  
Councillor Garrett Millsap (arrived at 3:06 p.m.)  
Councillor Carol Zanon

**Staff Present:** Ron Bowles, CAO  
Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Warren Everton, Director of Finance/CFO  
Jason Brolund, Fire Chief  
Rob Hillis, Acting Director of Engineering and Operations  
Lisa Siavashi, Financial Services Manager/Deputy CFO  
Chris Anderson, Public Works Manager  
Mark Roberts, Parks Manager  
Travis Clarke, Information Services Manager  
William Scott, Bylaw Supervisor

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

The meeting was called to order at 3:03 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. COW008-24

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Committee of the Whole Meeting held Tuesday, November 5, 2024 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. COW009-24

**THAT** the minutes of the Committee of the Whole meeting held Tuesday, November 5, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.2 FINANCIAL SERVICES**

**8.2.1 Financial Plan 2025 Primer – Resources and Service Levels**

The Director of Finance/CFO provided a PowerPoint presentation on the 2025 budget primer resources and service levels and was available for questions and comments from Council.

**8.3 DEVELOPMENT SERVICES**

**8.4 RECREATION AND CULTURE**

**8.5 ENGINEERING / PUBLIC WORKS / PARKS**

**8.6 CORPORATE INITIATIVES**

**8.7 FIRE RESCUE SERVICES**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 3:50 p.m.

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ACTING MAYOR

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DEPUTY CAO/DEPUTY CORPORATE OFFICER