



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, January 14, 2025
COUNCIL CHAMBERS
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Stephen Johnston
Councillor Carol Zanon

MEMBERS ABSENT: Councillor Jason Friesen
Councillor Garrett Millsap

Staff Present: Ron Bowles, CAO
Trevor Seibel, Deputy CAO/Deputy Corporate Officer
Rob Hillis, Acting Director of Engineering and Operations
Warren Everton, Director of Finance/CFO
Jason Brolund, Fire Chief
Brent Magnan, Director of Community Development
Bob Dargatz, Development Manager/Approving Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Chris Oliver, Planning Manager
Brittany Nichols, Long Range Planning Manager
Andrea Mandau, Accounting Supervisor

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:30 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Submissions for Z 24-01, Zoning Bylaw Amendment, 911 Anders Road (Item 8.4.3)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C003/25

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Wednesday, December 18 and Thursday, December 19, 2024 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C004/25

THAT the minutes of the Special Council Meeting held Wednesday, December 18 and Thursday, December 19, 2024 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Regional District of Central Okanagan Highlights from the December 12, 2024 Regional Board Meeting

5.2 Rise and Report - Advisory Planning Commission

Mayor Milsom advised that the following individuals have been appointed to the Advisory Planning Commission for a three-year term, ending December 31, 2027:

- Tina Bisson
- Jeff Bjorgan
- Terri Lam
- Kimberly Roger

- Jenelle Salanguit
- Michael Warkotsch
- Lisa Wilson

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CORPORATE SERVICES

8.2 LEGISLATIVE & LEGAL

8.3 FINANCE

8.3.1 City of West Kelowna Municipal Security Issuing Resolution

It was moved and seconded

Resolution No. C005/25

THAT Council approves borrowing from the Municipal Finance Authority of British Columbia (MFA), as part of their 2025 Spring Borrowing Session, \$11,000,000 as authorized through the City of West Kelowna Loan Authorization Bylaw No. 0272, 2020;

AND THAT Regional District Central Okanagan (RDCO) be requested to consent to the City borrowing \$11,000,000 over a 25-year term and include the borrowing in their next security issuing bylaw;

AND FURTHER THAT Council approves applying the \$11,000,000 proceeds obtained through the RDCO's Security Issuing Bylaw to offset MFA funds already received by the City through the City of West Kelowna Temporary Borrowing Bylaw No. 0290.

CARRIED UNANIMOUSLY

8.3.2 2025 Grant in Aid Applications

Mayor Milson provide Council with his recommended amounts for the 2025 Grant In Aid requests in the amount of \$109,558 including:

1 - Air Cadet League of Canada 909 Peregrine Sponsoring Committee
\$2,000

- 4 - Canadian Red Cross, West Kelowna Health Equipment Loan Program (HELP) \$15,000
- 6 – Central Okanagan Bursary & Scholarship Society (COBSS) \$1,000
- 7 - Childhood Connections – Okanagan Family & Childcare Society \$5,000
- 9 - Gellatly Bay Trails and Parks Society \$2,000
- 10 - Girl Guides of Canada – Naitaka District (West Kelowna) \$2,000
- 13 - Kelowna AquaJets Swim Club (aka Liquid Lightning Swim Club) \$15,000
- 14 - Kelowna Rowing Club \$1,500
- 17 - Therapeutic Lake Cruises Society \$1,500
- 18 -West Kelowna Community Policing Society \$7,000
- 19 - West Kelowna Firefighters Association \$5,000
- 20 - West Kelowna Trail Crew Society \$2,058
- 21 - West Kelowna Yacht Club \$7,000
- 22 - West Kelowna Youth Ambassador Program \$4,000
- 23 - Westside Celebration Society \$25,000
- 24 - Westside Health Network Society \$14,500

It was moved and seconded

Resolution No. C006/25

THAT Council include a grant in the amount of \$2,000 towards the request from Bear Force – Mt. Boucherie Secondary School FIRST Robotics team.

CARRIED; Councillor de Jong opposed

It was moved and seconded

Resolution No. C007/25

THAT Council include a grant in the amount of \$5,000 towards the request from Autism Okanagan Association.

CARRIED; Councillor Zanon opposed

It was moved and seconded

Resolution No. C008/25

THAT Council increase the grant to the Westside Celebration Society by \$5,000 (total of \$30,000).

DEFEATED; Councillor de Jong, Zanon, Da Silva and Mayor Milsom opposed

It was moved and seconded

Resolution No. C009/25

THAT Council authorize staff to distribute the approved 2025 Cash Grants in Aid in the amount of \$116,558.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C010/25

THAT Council approve the 2025 Non-Cash Grants in Aid in the amount of \$36,797.

CARRIED UNANIMOUSLY

8.4 COMMUNITY DEVELOPMENT

8.4.1 Zoning Bylaw No. 320 (Adoption)

It was moved and seconded

Resolution No. C011/25

THAT Council defer adoption “City of West of Kelowna Zoning Bylaw No. 0320, 2024”.

CARRIED UNANIMOUSLY

Trevor Seibel, Deputy CAO/Deputy Corporate Officer, advised that items 8.4.2 and 8.4.3 will also be deferred as they can’t move forward without the adoption of City of West Kelowna Zoning Bylaw No. 0320, 2024.

Council recessed at 2:46 p.m.

Council reconvened at 3:06 p.m.

8.4.2 Zoning Bylaw No. 320 (Consequential Amendments Bylaws - Adoption)

8.4.3 Z 24-01; Zoning Bylaw Amendment (First-Third Reading) 911 Anders Road

8.4.4 Z 23-01; Zoning Bylaw Amendment (Adoption); 1179 Westside Road

It was moved and seconded

Resolution No. C012/25

THAT Council adopt the City of West Kelowna Zoning Amendment Bylaw No. 0265.15, 2023.

CARRIED UNANIMOUSLY

8.5 OPERATIONS

8.6 FIRE RESCUE

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 3:08 p.m.

MAYOR

DEPUTY CAO/DEPUTY CORPORATE OFFICER