



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, January 28, 2025  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom (virtual)  
Councillor Tasha Da Silva  
Councillor Rick de Jong (Acting Mayor)  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Ron Bowles, CAO  
Trevor Seibel, Deputy CAO/Deputy Corporate Officer  
Rob Hillis, Acting Director of Engineering and Operations  
Warren Everton, Director of Finance/CFO  
Jason Brolund, Fire Chief  
Brent Magnan, Director of Community Development  
Nilton Praticante, Engineering Manager  
Melissa Hunt-Anderson, Community & Social Development  
Coordinator  
Brendan Dolan, Staff Sargent RCMP

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C015/25

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, January 14, 2025  
in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C016/25

**THAT** the minutes of the Special Council Meeting held Tuesday, January 14, 2025 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, January 14, 2025  
in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C017/25

**THAT** the minutes of the Regular Council Meeting held Tuesday, January 14, 2025 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Regional District of Central Okanagan Highlights from the January 16,  
2025 Regional Board Meeting**

**6. DELEGATIONS**

**6.1 Tom Groat, Shannon Lake Neighbourhood Association (SLNA)**

Tom Groat made a presentation to Council on a community centre and daycare facility at 2490 Shannon Lake Road and was available for questions and comments.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CORPORATE SERVICES**

**8.1.1 Fire Hall 32 – Project Update No. 3**

Trevor Seibel, Deputy CAO/Deputy Corporate Officer, provided an overview of the Fire Hall 32 project update and was available for questions from Council.

It was moved and seconded

Resolution No. C018/25

**THAT** the report titled “Fire Hall #32 Replacement Project – Project Update #3” from the Deputy CAO, dated January 28, 2025, be received for information.

CARRIED UNANIMOUSLY

**8.2 LEGISLATIVE & LEGAL**

**8.2.1 Green Bay Dredging Project – Phase 2 – Local Area Service – Sufficiency Report**

Trevor Seibel, Deputy CAO/Deputy Corporate Officer, provided an overview of the Green Bay Dredging Project Phase 2 Local Area Service and was available for questions from Council.

It was moved and seconded

Resolution No. C019/25

**THAT** the Certificate of Sufficiency, dated January 21, 2025, from the Deputy Corporate Officer pertaining to the Owner Initiated Local Area Service for the Green Bay Dredging Project – Phase 2, be received;

**AND THAT** Council give first, second and third reading to Green Bay Dredging Project – Phase 2 Establishment Bylaw No. 0324, 2025;

**AND FURTHER THAT** Council give first, second and third reading to Green Bay Dredging Project – Phase 2 Loan Authorization Bylaw No. 0326, 2025.

CARRIED UNANIMOUSLY

### **8.2.2 2024 Department Statistics – 4th Quarter**

It was moved and seconded

Resolution No. C020/25

**THAT** the report titled “2024 Department Statistics – 4th Quarter” dated January 28, 2025 from the Legal Assistant, be received for information.

CARRIED UNANIMOUSLY

### **8.3 FINANCE**

### **8.4 COMMUNITY DEVELOPMENT**

#### **8.4.1 Presentation of the City of West Kelowna’s Accessibility & Inclusion Plan**

The City’s Social and Community Development Coordinator provided a presentation to Council and was available for comments and questions.

It was moved and seconded

Resolution No. C021/25

**THAT** Council endorse the City’s Accessibility & Inclusion Plan as presented.

DEFEATED; Councillors Johnston, de Jong, Friesen, Zanon and Millsap opposed

It was moved and seconded

Resolution No. C022/25

**THAT** Staff be directed to prepare a resolution for SILGA, advocating for Provincial Funding for implementation of Provincially mandated Accessibility and Inclusion Plans.

CARRIED UNANIMOUSLY

The meeting recessed at 7:38 p.m.

The meeting reconvened at 7:48 p.m.

#### **8.4.2 Transportation Master Plan and Transit Consultation**

The Engineering Manager provided an overview of the Transportation Master Plan and Transit consultation process and was available for questions and comments.

### **8.5 OPERATIONS**

#### **8.5.1 Operations Centre Project Update – Q4 2024**

It was moved and seconded

Resolution No. C023/25

**THAT** the report titled “Operations Centre project Update- Q4 2024” from the Senior Design & Inspection Technologist, dated January 28, 2025, be received for information.

CARRIED UNANIMOUSLY

### **8.6 FIRE RESCUE**

#### **8.6.1 Intact Centre Municipal Climate Resiliency Grant Support**

Fire Chief Brolund provided an overview of the Intact Centre Municipal Climate Resiliency Centre Grant and was available for questions from Council.

It was moved and seconded

Resolution No. C024/25

**THAT** Council support the University of British Columbia - Okanagan in an application to the Intact Centre Municipal Climate Resiliency Grant to examine wildfire coexistence and pursue specific solutions to help communities predict, plan for and prevent destructive wildfires, as outlined in this report;

**AND THAT** staff be directed to prepare a letter of support for signature by the Mayor.

CARRIED UNANIMOUSLY

**8.6.2 Regional Grant Funding Application – RDCO Emergency Support Services Equipment and Training**

Fire Chief Brolund provided an overview of the RDCO Emergency Support Services Equipment and Training Grant and was available for questions from Council.

It was moved and seconded

Resolution No. C025/25

**THAT** Council approves the Regional District of Central Okanagan applying for, receiving, and managing the 2025 UBCM Community Emergency Preparedness Fund grant, under the Emergency Support Services Equipment and Training stream on behalf of the City of West Kelowna.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 8:06 p.m.

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MAYOR

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DEPUTY CAO/DEPUTY CORPORATE OFFICER