



COUNCIL REPORT

To: Mayor and Council

Date: February 25, 2025

From: Ron Bowles, Chief Administrative Officer

Subject: **West Kelowna Cemetery Bylaw**

Report Prepared by: Mark Roberts, Parks Manager

RECOMMENDATION to Consider and Resolve:

THAT Council rescind third reading of proposed West Kelowna Cemetery Bylaw No. 318.

THAT Council modify proposed West Kelowna Cemetery Bylaw No. 318 by:

- removing section 11.2. (“Inscriptions”) and renumbering the subsequent sections accordingly; and
- in Schedule A, replacing all instances of “March 1, 2025” with “March 11, 2025”.

THAT Council give third reading to proposed West Kelowna Cemetery Bylaw No. 318, as modified.

STRATEGIC AREA(S) OF FOCUS

Invest in Infrastructure – We will invest in building, improving and maintaining infrastructure to meet the needs of, and to provide a high quality of life for, current and future generations.

BACKGROUND

At the February 11, 2025 regular meeting, Council gave three readings to Bylaw No. 0318, 2025. This bylaw will replace the existing Bylaw 0166 based upon recommendations from the City’s Cemetery Review and their consultant. The new bylaw had some updates that were administrative in nature and included increases to the user fees. This updated user fee schedule allows the City to hire some dedicated staff for the Cemetery to help improve the services at this facility.

After the February 11 meeting staff reviewed proposed Bylaw 0318 and recommended to remove Clause 11.2 from the proposed bylaw. Staff felt the clause was too specific and the concerns can be mitigated through operating procedures.

11.2 *Inscriptions: No inscription, engraving, ornamentation, or combination thereof, including but not limited to a reference to any pet or pets, that is inconsistent with the dignity of adjacent Lots, the Cemetery or community standards shall be placed on any memorial.*

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
Feb. 11, 2025	<p>THAT Council give first, second and third reading to the West Kelowna Cemetery Bylaw No. 318; AND THAT Council endorse Option #3 as presented in the “West Kelowna Cemetery Bylaw” report, from the Parks Manager, dated February 3, 2025; AND FURTHER THAT Council authorize staff to include the increased revenues and requested FTE’s into the 2025 Financial Plan. <u>CARRIED</u>; Mayor Milsom and Councillor Johnston opposed</p>	C035/25
Sep. 10, 2024	Westbank Cemetery Update	N/A

REVIEWED BY

Lisa Siavashi, Financial Services Manager / Deputy CFO
 Rob Hillis, Acting Director of Engineering and Operations

APPROVED FOR THE AGENDA BY

Ron Bowles, Chief Administrative Officer

PowerPoint: Yes No

- 1. Attachments: West Kelowna Cemetery Bylaw No. 318